



BILL LEE
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
NINTH FLOOR, ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0375

PENNY SCHWINN
COMMISSIONER

August 20, 2019

Ms. Alicia Norman
Perea Elementary School
1250 Vollintine Avenue
Memphis, TN 38107

Dear Director Norman:

Thank you for your cooperation during the School Nutrition Program's 2018–19 fiscal year administrative review of Perea Elementary's National School Lunch Program and School Breakfast Program. This review was conducted the week of April 1, 2019, with the exit date of April 2, 2019. No findings were identified and the review process for Perea Elementary has been closed for the 2018-19 fiscal year period.

During the review, the team also discussed several technical assistance areas. Although we encourage your district to consider implementing the suggestions, these items are not required for compliance. Technical assistance recommendations are available on the Tennessee: Meals, Accounting, and Claiming (TMAC) website, and are listed in the "Compliance" section.

If you have any questions or concerns, please contact our office at (800) 354-3663.

Sincerely,

A handwritten signature in cursive script that reads "Dr. Sandy Dawes".

Sandy Dawes
State Director
School Nutrition Program