



BILL LEE
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
NINTH FLOOR, ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0375

PENNY SCHWINN
COMMISSIONER

April 5, 2023

Mr. Shawn Carter
Macon County Schools
501 College Street
Lafayette, TN 37083-1706

Dear Director Carter:

Please find the attached summary review of findings from the School Nutrition Program's 2021-22 fiscal year administrative review of Macon County Schools National School Lunch Program and School Breakfast Program. This review was conducted the week of March 27, 2023, with the exit date of March 29, 2023. The attached summary includes the identified findings and the corrective actions required.

District responses and supporting documentation of corrective actions are required for all findings, and findings must be corrected district wide. The School Nutrition Program director must provide the responses to the findings via the Tennessee: Meals, Accounting, and Claiming (TMAC) system in the "Compliance" section, as discussed with the lead reviewer. Technical assistance areas do not require responses; these suggestions are only to help the district improve the program. They are also available in the "Compliance" section in TMAC.

All corrective actions shall be documented and supported in the "Compliance" section in TMAC no later than May 27, 2023. During this timeframe, if you identify errors or points of disagreement in our findings, please contact me, to discuss next steps. If there are no errors or points of disagreement, please be mindful that refusal or failure to comply with the required, corrective actions within the allotted timeframe may result in fiscal action.

Upon receipt of Macon County's documented corrective action, the Tennessee Department of Education will determine whether the documentation is complete and resolves the findings identified. Once the department approves the corrective actions, your district will receive a closure letter closing the review within 30 calendar days.

If you have any questions or concerns, please contact our office at (800) 354-3663.

Sincerely,

Bill Byford
State Director of School Nutrition
School Nutrition Program

Macon County (560)

Review ID: 3590

Exit Conference Date: 3/29/2023

Review Year: 2022-2023

Month of Review: February

Lead Reviewer: Lindsay Baldwin

Area	Findings ID	Finding Description	Required Corrective Action
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Site - Level Findings: Macon County JHS (0020)

1100 - Smart Snacks in School	V-1100	Observed that the vending machines in the hallway had non-compliant items.	Fill the vending machines with Smart Snack compliant items or turn off the vending machines during the school day. Upload pictures of the vending machines to either show compliant items or that they have been turned off during the school day.
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Site - Level Findings: Macon County High (0021)

1400 - Food Safety	V-1400	Observed that the HACCP plan for calibrating thermometers was not being followed properly. The HACCP plan states that thermometers will be calibrated weekly, but the thermometer calibration log indicated that the thermometers are calibrated monthly.	Retrain staff on calibrating thermometers SOP. Upload a copy of the training and sign-in sheet. Upload one week's worth of thermometer calibration logs as proof of compliance.
1100 - Smart Snacks in School	V-1100	Observed that vending machines in the cafeteria and hallways contained items that were not Smart Snack compliant.	Fill the vending machines with Smart Snack compliant items or turn off the vending machine during the school day. Upload pictures of the vending machines to either show compliant items or that they have been turned off during the school day.