



STATE OF TENNESSEE  
**DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT**  
Workforce Services Division  
220 French Landing Drive  
Nashville, TN 37243-1002  
(615) 741-1031

**MEMORANDUM**

**TO:** Marla Rye, Executive Director, LWDA Northern Middle  
John Alexander, Regional Director, TNDLWD  
Commissioner Dr. Jeff McCord, Department of Labor and Workforce Development  
Commissioner Penny Schwinn, Department of Education  
Commissioner Bob Rolfe, Department of Economic and Community Development  
Commissioner Danielle Barnes, Department of Human Services  
Mr. Patrick Jaynes, State Director, Senator Lamar Alexander's Office  
Mr. Charles Flint, Chief of Staff, Senator Marsha Blackburn's Office  
Congressman John W. Rose  
Congressman Scott DesJarlais  
Congressman Mark E. Green  
Senator Dawn White  
Senator Kerry Roberts  
Senator Mark Pody  
Senator Jack Johnson  
Senator Ferrell Haile  
Senator Bill Powers  
Senator Shane Reeves  
Representative Tim Rudd  
Representative Mary Littleton  
Representative Sabi Kumar  
Representative Clark Boyd  
Representative Sam Whitson  
Representative William Lamberth  
Representative Jason Hodges  
Representative Terri Lynn Weaver  
Representative Bryan Terry  
Representative Charlie Baum  
Representative Mike Sparks  
Mayor Bill Ketron Jr  
Mayor Anthony E Holt  
Mayor Stephen L Chambers  
Mayor William A Vogle  
Mayor Claud Randall Hutto  
Mayor Rogers C Anderson  
Mayor Brent Bush

Mayor Steve Allen  
Mayor Shane McFarland  
Mayor Ann Schneider  
Mayor Bernie Ash  
Mayor Ken Moore  
Mayor Paige Brown  
Mayor Stephen Chambers  
Mayor Mary Esther Reed  
Mayor Andy Duggin

**FROM:** RW  
Robin V. Wright  
Business Services, Workforce Development

**DATE:** July 23, 2020

**SUBJECT:** Employee Dislocation Notification  
Community Development Institute Head Start  
WARN # 202000233

Community Development Institute Head Start has filed an official WARN Notice with the Tennessee Department of Labor and Workforce Development, notifying the agency of a permanent closure which is effective August 31, 2020. The total number of affected workers is 175. This company is located at 412 East Vine Street, Murfreesboro, TN 37130. This layoff affects 22 additional locations throughout Rutherford, Sumner, Robertson, Trousdale, Wilson, Williamson, & Cannon County. The company notified the Tennessee Department of Labor and Workforce Development's Dislocated Worker Unit on July 20, 2020.

The employees at the facility are not represented by a collective bargaining agreement. The Northern Middle Local Workforce Development Area rapid response team, employed by Workforce Essentials has been notified to coordinate services with the employer and affected employees. The Northern Middle Local Workforce Development Board will be responsible for the oversight of the continued follow up of Rapid Response and Dislocated Worker services associated with this event. If you need additional information or have questions, please contact the Dislocated Worker Unit at (615) 253-6355.

For legislative office inquiries concerning this WARN, please contact:  
Stamatia Xixis | Legislative Liaison  
220 French Landing Dr., Nashville, TN 37243  
p. 615-770-1710, c. 615-490-2558  
[stamatia.xixis@tn.gov](mailto:stamatia.xixis@tn.gov)

For media inquiries concerning this WARN, please contact:  
Chris Cannon | Assistant Administrator  
220 French Landing Dr., Nashville, TN 37243  
p. 615-253-4251, c. 615-426-5074  
[Chris.Cannon@tn.gov](mailto:Chris.Cannon@tn.gov)

RW  
RVW:HS