



Tennessee Educator License Waiver

Instructor Name

TDLWD Subrecipient

LINCS Training Requirements Completed:

Core Training - Must complete all three

- Motivating Adult Learners to Persist
- Introduction to Workforce Preparation and Employability Skills
- Differentiated Instruction and Lesson Planning

Elective Trainings – Must complete at least two

- Integrating Technology in the Adult Education Classroom
- Principles of learning for Instructional Design
- Workforce Preparation Activities in the Classroom
- Project-Based Science Instruction for Career Preparation
- Definitions of Learning Disabilities
- Preparing English Learners for Work and Career Pathways
- ELP1: Introduction to the ELP Standards for Adult Education
- Integrating Digital Literacy into Adult English Language Instruction
- Meeting the Language Needs of Today’s Adult English Language Learner
- Learning Disabilities and English Language Learners

By signing below, I certify that the instructor named above has completed the minimum instructor qualifications set forth by the TDLWD Adult Education Division, and is hereby waived from the Tennessee Educator License requirement.

TDLWD Subrecipient Official Signature

Date

Print Name

Instructor Signature

Date

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Procedure:

The training requirements outlined above are online course modules that can be found on the *Literacy Information and Communication System* (LINCS) website. In order to complete these training modules, instructors should follow the process below:

1. Navigate to lincs.ed.gov
2. Click *Courses* tab at the top of the screen
3. Choose *LINCS Learning Portal* from the menu
4. Create LINCS account and verify email address
5. Once email has been verified, log into the LINCS learning portal
6. Locate and work through the required online course modules described above
7. Upon completion of each online course, a certificate will be emailed to the email address provided
8. Print completion certificates and fill out the waiver form above to keep in personnel file