NONMANDATORY APPENDIX Y
MAINTENANCE CONTROL PROGRAM RECORDS

Fig. Y-1 Maintenance Control Program Records

MCP, Related Documents and Records

8.6.1.2.1 Maintenance Control Program (MCP): A documented set of maintenance tasks, maintenance procedures, examinations, and tests to ensure that equipment is maintained in compliance with the requirements of 8.6.

8.6.1.2.2 On-Site Documentation
(a) Wiring diagrams
(b) Code identified written and unique procedures
(c) Code identified checkout procedures
(d) Emergency evacuation and transparent enclosure cleaning procedures

Available for viewing on site by elevator personnel and instructions to locate MCP must be posted

Written documents kept on site

8.6.1.4.1 On-Site Maintenance Records

8.6.1.4.1(a) MCP Records

Records viewable on site

8.6.1.4.1(b)(1) Repairs

Records viewable on site

8.6.1.4.1(b)(2) Replacements

Written records kept on site

8.6.1.4.1(c) Other Records
(1) Oil usage
(2) Firefighters' Service Operation
(3) Periodic Tests
(4) A17.6 Replacement criteria compliance record

Available to elevator personnel performing corrective action and all elevator personnel upon request

8.6.1.4.2 Call Backs (Trouble Calls)