

Rural Healthcare Workforce Development Initiatives

Funding Opportunity Announcement Frequently Asked Questions

Frequently Asked Questions

Where will the grant provide services?

Potential recipients must identify a desired service area in their application. Service area must be in the 91 rural counties outside the major metropolitan counties of Davidson, Hamilton, Knox, and Shelby. Entities located within the counties of Davidson, Hamilton, Knox, and Shelby may apply for funding if funding is utilized for programing located in one of the other 91 counties in Tennessee. The service area must identify the need for the designated training or certification of the population based on county and regional employment opportunities and needs using local/state data and Labor Market Information. The Tennessee Department of Labor & Workforce Development will consult with applicants to ensure services are offered equitably across Tennessee.

What is the total grant award amount?

A total of \$5,605,000.00 is being made available. Applicants will propose their desired funding amount up to a maximum of \$250,000.00 and will use the guidance found in this document.

How will subrecipients receive funds?

This is a reimbursable grant. Recipients will be required to submit requests at least once per month with supporting documentation to be reimbursed for allowable costs.

Is there a match requirement?

No. The Tennessee Department of Labor and Workforce Development does not require matching funds for this grant.

Are there monthly reporting requirements?

Yes. You will receive an email with a link at the beginning of the contract period to report outcomes and activities for the prior month. These reports will be due by the 15th of the month.

How do you claim administrative cost?

The actual expenditures along with supporting documentation showing proof of the expense is to be submitted in SmartSimple.

Can I add career pathways after execution of the grant?

Yes, but all programmatic and budget changes must be reviewed and approved by the Assistant Administrator for Rural Workforce Initiatives.

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Evaluation Criteria

Proposals will be evaluated based on:

- Alignment with identified healthcare workforce needs
- Projected impact on rural healthcare
- Feasibility and scalability of the proposed program
- Demonstrated capacity to deliver effective apprenticeship and training programs.
- Strength of partnerships with local organizations, businesses, and educational institutions
- Clear metrics for monitoring success and impact

Targeted State Outcomes

We will be tracking the targeted occupations and programs established as well as enrollment, attendance, completions, and employment data for the following:

- Healthcare State Certified Pre-Apprenticeships
- Healthcare RAP Occupations
- Healthcare RAP Sponsors/Employers
- Active Healthcare Apprentices
- Adult Education Healthcare IET
- Adult Education Healthcare Workplace
- Adult Education Healthcare Post-Secondary
- Adult Education Healthcare Pre-Apprenticeships/Apprentices
- Adult Education Healthcare WDI Opportunities
- Healthcare Work-based Learning (WBL) Credits

Grantees outcome measures will depend on the target occupational program and training opportunities.

Additional Fiscal Requirements (if awarded)

- 1) Must be current vendor with the State of Tennessee, please visit the Edison Supplier Portal Page and complete the process.
- 2) Completion of the following documents:
 - a) [Supplier Direct Deposit Authorization Form](#)
 - b) [W-9](#)
 - c) Budget Template
- 3) Refer to the [Edison Supplier Portal Registration Manual](#)
- 4) for additional guidance.
- 5) Once the required documents have been received the SmartSimple link will be sent to you to register as a **new organization**
 - a) If you are currently a vendor with the State of Tennessee, please submit the required documents in your SmartSimple account.

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- 6) For Regional Labor Market Information (LMI) refer to this instructional page to obtain LMI for your area: <https://www.tn.gov/workforce/tennessee-economic-data-/lmi.html>
- 7) If you have questions refer to: Central Procurement Office Supplier Information