



STATE OF TENNESSEE
DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
DIVISION OF EMPLOYMENT AND WORKFORCE DEVELOPMENT
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December 14, 2006

Workforce Investment Act Memorandum Number E&T 06-31

Topic: Process to be used by LWIAs selecting implementation of the Request For Proposal (RFP) waiver partially approved for youth

Subject: Waiver of the requirement to select competitively providers of the ten youth program elements in Workforce Investment Act (WIA) Section 123. The approved waiver of WIA Section 123 only waives the requirement for three of the ten elements: supportive services, follow-up services, and paid or unpaid work experience.

Purpose: To provide guidance and instructions used in identifying service providers for the WIA youth program

Background: The ten elements specified in Section 129 (c) (2) have been the backbone for developing overall youth population growth. Due to experience in operating a youth program, LWIA youth leaders requested flexibility in managing youth contract providers. The state facilitated this request in the appropriate format of a waiver. The federal response provided some relief but not to the extent that the state had requested. From the federal response: "Competitive procurement will continue to be required for the remaining youth elements. The competitive selection requirement at WIA Section 123 is an important tool for ensuring that local areas engage innovative programs to provide the skills and education needed for youth to succeed in regional economies."

Instructions: Listed below are instructions for LWIAs choosing to participate in the waiver which allows for providing three of the ten program elements through the administrative entity.

1. Document that there are no viable youth providers or that current providers are underperforming and that all readily available services are being utilized.
2. Share local policy (or meeting minutes) showing steps have been taken to address deficiencies of local youth contractors.
3. Seek local board approval or Youth Council recommendation to develop new strategies to implement this waiver.
4. Provide the state with the above documentation and include it as an addendum to this year's plan.

Contact: Questions concerning this memorandum should be directed to Sterling van der Spuy, Youth Services Program Manager, at (615) 532-5945.

Effective date: Immediately

Expiration Date Indefinite or until WIA Re-Authorization

(3)