



STATE OF TENNESSEE
DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
DIVISION OF EMPLOYMENT AND WORKFORCE DEVELOPMENT
EMPLOYMENT AND TRAINING SECTION

DON SUNDQUIST
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MICHAEL E. MAGILL
COMMISSIONER

October 11, 2000

Workforce Investment Act Memorandum Number E&T 00-08

Topic: Services to Adults and Dislocated Workers

Subject: 90 days Holding Limitation (Gap in service)

Purpose: To provide guidance and to expand the definition of the 90 holding limitation to include inactivity of a customer before training schedule can be arranged.

Background: Questions and requests have risen from several LWIAs to retain the 45 day eligibility determination date used under the previous program before any activity is provided to a customer and before the eligibility determination is considered as expired. The State does not find any compelling reason to retain the 45 days of eligibility period before a customer's request for core and intensive services are met. Each LWIA should be able to provide core and intensive services within two to three days of eligibility under any of the WIA Title I programs. However, the State will expand the definition of 90 day holding limitation to include the period after a customer has been determined eligible to receive training services and the time the customer actually begins training. It is reasonable that some training facilities may have a waiting period of at least 3 months. Therefore, this policy will give ample time to accommodate this need.

Instructions: After a customer has been determined eligible for training services, each determining agency must do everything possible to accommodate the need of the customer less than the 90 day limitation date. However, in situations where the training need of a customer would not be met due to back log of students, the 90 day holding period can be used to locate other training facilities or to allow the individual to find a training facility that would accommodate his/her training need. This policy does not replace the 90 holding period allowed for placing a customer into un-subsidized employment.

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Contact: For questions regarding this policy, please contact Susan Cowden,
Director, Employment and Training Section, at 1-800-255-5827.

Effective Date: July 1, 2000

Expiration Date: Indefinite

A handwritten signature in cursive script that reads "Robert E. Miller". The signature is written in black ink and is positioned above the printed name and title.

Robert E. Miller, Administrator
Employment and Workforce Development

REM/SC/RT