



STATE OF TENNESSEE  
**DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT**  
DIVISION OF EMPLOYMENT AND WORKFORCE DEVELOPMENT  
EMPLOYMENT AND TRAINING SECTION

**DON SUNDQUIST**  
GOVERNOR

ANDREW JOHNSON TOWER  
710 JAMES ROBERTSON PARKWAY, 4TH FLOOR  
NASHVILLE, TN 37243-0658  
(615) 741-1031

**MICHAEL E. MAGILL**  
COMMISSIONER

August 31, 2000

Workforce Investment Act Memorandum Number E&T 00-03 Change 1

**Topic:** Services to Dislocated Workers

**Subject:** Wage recovery for Dislocated Workers who need relocation assistance.

**Purpose:** To provide local flexibility in determining relocation assistance to Dislocated Workers who have found employment outside the commuting area or in another state.

**Background:** It is evident from the experiences gained from previous training programs that Dislocated Workers relocate outside the commuting area if they find a conducive labor market to accommodate their existing skills. Under WIA there is a provision for needs related payment or needs based payments for workers who have lost their employment; however, there is no provision for relocation assistance. To assist Dislocated Workers, who find employment outside their commuting area but are not able to accept employment due to lack of relocation funds, the state is allowing LWIAs to consider relocation assistance as part of supportive services to Dislocated Workers.

**Instructions:** Evaluating the allocation of Dislocated Worker funds to each LWIA and the number of carry over participants in each LWIA, it is the recommendation of the State to limit relocation assistance to Dislocated Workers who are able to find employment with a 95% wage recovery. However, in consideration of local flexibility and unforeseen circumstances that may occur in each LWIA, the State will allow each LWIA to assist workers who need relocation assistance but may not meet the State threshold of 95% wage recovery. For LWIAs who choose the latter, documentation or a local policy must be developed describing the reasons for providing assistance for workers who do not meet the 95% wage recovery.

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Contact: For questions regarding this policy, please contact Susan Cowden,  
Director, Employment and Training Section, at 1-800-255-5827

Effective Date: July 1, 2000

Expiration Date: Indefinite

A handwritten signature in cursive script that reads "Robert E. Miller".

Robert E. Miller, Administrator  
Employment and Workforce Development

REM/RT