Executive Summary

Workforce Services Policy – Workforce Services - Minimum Participant Cost Rate (MPCR) - WIOA

1. **What is the purpose of the update to this policy?**

   Attachment 2 of this policy has been updated to reflect additional service codes to the list of allowable expenditures.

2. **What is the purpose of this policy?**

   To implement, in accordance with State Workforce Development Board (SWDB) guidance, the Workforce Innovation and Opportunity Act (WIOA) Title I local area formula funds minimum participant cost rate for allowable WIOA funded services.

3. **What is the focus of this policy?**

   This focus of this policy is twofold:
   
   a) to more effectively focus Federal resources on serving more individuals and
   b) to promote greater fiscal integrity in the use of taxpayer dollars in partnership with our workforce system stakeholders.

4. **What are qualifying expenditures?**

   Qualifying expenditures are those that represent the cost of services for Title I participants and do not include administrative, personnel or operating expenditures. In order for expenditure to qualify towards the calculation of the 40% MPCR, the expenditure must be a direct participant cost. Qualifying expenditures should coincide with costs associated with fundable activities reported in the Virtual One-Stop (VOS) Individual Fund Tracking (IFT) module. Refer to Attachment 2 for a list of fundable activities to be included in the MPCR calculation as qualifying expenditures.
5. **What is the base year for this policy?**

The base year for this policy is program year is July 1, 2017 through June 30, 2018.

6. **What information should be included in the corrective action plan?**

- Local Board approved action steps to meet the minimum required rate
- Timeline for meeting the 40% minimum required rate
- Any measurable benchmarks or indicators the plan will ensure the LWDA is on track to meet the expected outcome
- Acknowledgement by the LWDB that the area is subject to remedies for non-compliance as outlined in 2CFR 200.207 and 200.338 until the MPCR is attained
- Other information the LWDB may want to include in the Corrective Action Plan that will be beneficial for state review and comment

7. **What is required for reporting and monitoring?**

LWDBs must track training-related expenditures. A review of the requirement to expend 40% of the WIOA funding that is within their direct board control on training as described in the policy will be incorporated into the Monitoring Guide for each Program year.