The State Workforce Development Board will hold a meeting on Friday, December 4, 2009 at 9:00 AM at 220 French Landing, Nashville, TN. The standing committees will meet at 3:00 PM on Thursday, December 3, 2009. Those committees are: Operations, Strategic Planning, Continuous Improvement and Policy.

The State Workforce Development Board is comprised of 36 members to provide effective leadership and guidance to Tennessee’s Workforce Development System. The Visions of the State Workforce Development Board is to increase the competitive position of Tennessee businesses and attract new businesses through the development of a highly skilled workforce.

Individuals with disabilities who wish to participate in these proceedings should contact the Tennessee Department of Labor and Workforce Development to discuss any auxiliary aids or services needed to facilitate such participation. Such contact may be in person, by writing, telephone, or other means and should be made no less than ten days prior to the scheduled meeting date to allow time to provide such aid or service. Contact the Department of Labor and Workforce Development, Workforce Development Division, 220 French Landing Drive, Nashville, Tennessee. Telephone Number 615-741-0354. Hearing impaired callers may use TTY 615-532-2879 or 1-800-848-0298; TDD (Voice) 1-800-848-0299.

Individuals with disabilities requiring an accommodation should contact Evelyn Gaines Guzman or Annie Hendricks ten days prior to the meeting.

Evelyn Gaines Guzman or Annie Hendricks
Evelyn.Gaines.Guzman@state.tn.us or Annie.Hendricks@state.tn.us
Telephone: 615-253-1331 or 615-253-2167
TN Relay Service: 711
Servicio de Relevo en Espanol:
1-866 503-0263 (Voice, TTY. ASCII)
Fax: 615-532-1355

The Tennessee Department of Labor and Workforce Development is an equal opportunity employer/program, auxiliary aids and services are available upon request.
Thursday, December 3, 2009:

Commissioner’s Luncheon for Executive Committee PM 12:00
(Maxwell House Hotel – Polk Board Room)

Staff Liaisons meet with Committee Chairs PM 1:00
(220 French Landing Building)

Committee Meetings PM 3:00
(All committee meetings are at 220 French Landing on the 4th Floor.)

Operations – Workforce Development Conference Room
State Energy Sector Partnership (SESP)
Summer Youth Program
Jim Alford Award
National Career Readiness Certificates
Discuss Statewide Contract Awards for 2010

Strategic Planning – ES Administrative Conference Room
Discussion of 2010 Phase I

Policy – Job Service Conference Room
Method of Administration
AFL-CIO Technical Assistance Program

Continuous Improvement – Adult Education Conference Room
Discussion of Annual Report

Reception PM 5:00
(Maxwell House Hotel – Embassy Room)
Friday, December 4, 2009

Continental Breakfast AM
(Maxwell House Hotel – Embassy Room)

Welcome (220 French Landing, 1st Floor Conference Room) AM

Wallace Grills, Chairman
State Workforce Development Board

Introduction of New Members – David Hayes
Kristee Bell
Elaine Sanford

Roll Call/Conflict of Interest Statement

Approval of Minutes (vote required)
May 15, 2009 (Full Board Meeting)
September 24, 2009 (Executive Committee Meeting)

Opening Remarks AM

James Neeley, Commissioner
Department of Labor and Workforce Development

Jobs for America’s Graduates National Leadership Award AM

Betsy Houston, Ex. Director, Career & Workforce Services

Third Annual Jim Alford Award AM

Pat Bleecker, Incumbent Worker Program

Workforce Development Updates AM

Susan Cowden, Administrator
State Energy Sector Partnership (SESP)
Summer Youth Program

Break AM
Commercial Appeal, Summer Youth Employment Program 10:45 AM

Eunice F. Johnson, Director of Human Resources

First Bank, Summer Youth Employment Program 11:00 AM

Paulette Alexander, Lexington Human Resources
Suzanne Reed, Marketing/Training

Committee Reports 11:15 AM

Operations (John Greeter)
State Energy Sector Partnership (SESP)
Summer Youth Program

Strategic Planning (J. M. Barnes)
Discussion of Phase I

Policy (Jerry Anderton)
Method of Administration
AFL-CIO Technical Assistance Program

Continuous Improvement (Iliff McMahan)
Annual Report

Volkswagen Update 11:30 AM

Mattie Moran, Board Member

Closing Remarks 12:00 PM

Wallace Grills, Chairman

Future Dates:
March 18 & 19, 2010
March 25 & 26, 2010 (Planning Committee)
May 20 & 21, 2010
September 16 & 17, 2010 (Executive Committee) Location TBA
December 16 & 17, 2010