Thursday, May 19, 2011

Commissioner’s Luncheon for Executive Committee 12:00 PM
(Maxwell House Hotel – Polk Board Room)

Staff Liaisons meet with Committee Chairs 1:30 PM
(220 French Landing Building)

Committee Meetings (220 French Landing Conference Rooms) 3:00 PM

Operations – Workforce Development Conference Room (4th Floor)
  State Budget
  Contract Proposal Discussion - JTG, U. of Memphis and the AFL/CIO TA
  The adoption of a WIA Employee of the Year Award
  Jim Alford Award

Strategic Planning – Conference Room 2A (2nd Floor)
  LWIA 4 Follow-up Presentation
  LWIA 11 Follow-up Presentation
  ECD Economic Development Regions & the Impact on the Workforce System

Continuous Improvement – Titan Conference Room (1st Floor)
  Discussion of new chair
  State Budget
  Incentive Awards

Policy – Job Service Conference Room (4th Floor)
  Discussion of new chair
  State Budget
  ECD Economic Development Regions & the Impact on the Workforce System

Reception 5:00 PM
(Maxwell House Hotel – Embassy Room)
Friday, May 20, 2011

Continental Breakfast 7:30 AM
(Maxwell House Hotel – Embassy Room)

Welcome 9:00 AM
Wallace Grills, Chairman
State Workforce Development Board
(Maxwell House Hotel – Grand Ballroom West)

Opening Remarks
Commissioner Karla Davis
Department of Labor & Workforce Development

Roll Call/Conflict of Interest Statement

Approval of Minutes (vote required)
March 11, 2011

Workforce Development Updates 9:40 AM
Susan Cowden, Administrator

Break 10:00 AM
Workforce Development Needs in the Life Sciences Sector  
**Dr. Leslie Lynch, Executive Director**  
The BioTN Foundation & Tennessee Technology Council

Jobs for Tennessee Graduates and Looking Ahead to the Future  
**Ken Smith, President**  
Job’s for America’s Graduates

Overview of State Contract and Budget Reductions  
**Lee Grehan, Assistant Director**  
University of Memphis - Sparks Bureau of Business & Economic Research (SBBER)

Committee Reports  
**Operations (John Greeter)**

Strategic Planning (Brad Parish)  
2011 Local Workforce Investment Area Plan Recommendations (vote required)

Policy (Guy Derryberry)

Continuous Improvement (Yolanda Shields)

Closing Remarks  
**Wallace Grills, Chairman**

Tour of Tennessee’s Career Coaches  
**Dustin Swayne, Director of Grants and Special Projects**  
**Lynn Gibbs, Middle TN Mobile Services Coordinator**  
Tennessee Department of Labor & Workforce Development

Future Dates:

September 15 & 16, 2011 (Executive Committee)  
December 1 & 2, 2011