NOTICE OF PUBLIC MEETING  
(State Workforce Development Board Meeting)  
March 18 & 19, 2010

The State Workforce Development Board will hold a meeting on Friday, March 19, 2010 at 9:00 AM at 220 French Landing, Nashville, TN. The standing committees will meet at 3:00 PM on Thursday, March 18, 2010. Those committees are: Operations, Strategic Planning, Continuous Improvement and Policy.

The State Workforce Development Board is comprised of 36 members to provide effective leadership and guidance to Tennessee’s Workforce Development System. The Visions of the State Workforce Development Board is to increase the competitive position of Tennessee businesses and attract new businesses through the development of a highly skilled workforce.

Individuals with disabilities who wish to participate in these proceedings should contact the Tennessee Department of Labor and Workforce Development to discuss any auxiliary aids or services needed to facilitate such participation. Such contact may be in person, by writing, telephone, or other means and should be made no less than ten days prior to the scheduled meeting date to allow time to provide such aid or service. Contact the Department of Labor and Workforce Development, Workforce Development Division, 220 French Landing Drive. Nashville, Tennessee. Telephone Number 615-741-0354. Hearing impaired callers may use TTY 615-532-2879 or 1-800-848-0298; TDD (Voice) 1-800-848-0299.

Individuals with disabilities requiring an accommodation should contact Evelyn Gaines Guzman or Annie Hendricks ten days prior to the meeting.

Evelyn Gaines Guzman or Annie Hendricks  
Evelyn.Gaines.Guzman@state.tn.us or Annie.Hendricks@state.tn.us  
Telephone: 615-253-1331 or 615-253-2167  
TN Relay Service: 711  
Servicio de Relevo en Espanol:  
1-866 503-0263 (Voice, TTY. ASCII)  
Fax: 615-532-1355

The Tennessee Department of Labor and Workforce Development is an equal opportunity employer/program, auxiliary aids and services are available upon request.
WORKFORCE DEVELOPMENT BOARD MEETING AGENDA
Department of Labor & Workforce Development
220 French Landing Drive
Nashville, TN
March 18 & 19, 2010

Thursday, March 18, 2010:

Commissioner’s Luncheon for Executive Committee
(Maxwell House Hotel – Polk Board Room) 12:00 PM

Staff Liaisons meet with Committee Chairs
(220 French Landing Building) 1:00 PM

Committee Meetings
(All committee meetings are at 220 French Landing on the 4th Floor.) 3:00 PM

- Operations – Workforce Development Conference Room
- Statewide Contracts – AFL-CIO
- JTG
- University of Memphis

- Strategic Planning – ES Administrative Conference Room
  Discussion on Planning Meeting

- Policy – Job Service Conference Room
  ETP Focus Groups

- Continuous Improvement – Adult Education Conference Room
  Recession & Impact on Statewide Performance

Reception 5:00 PM
(Maxwell House Hotel – The Crown Ballroom)
Friday, March 19, 2010:

Continental Breakfast  7:30 AM
(Maxwell House Hotel – Embassy Room)

Welcome (220 French Landing, 1st Floor Conference Room)  9:00 AM
Wallace Grills, Chairman
State Workforce Development Board

Introduction of New Member – Nichole Saulsberry-Scarboro

Roll Call/Conflict of Interest Statement

Approval of Minutes (vote required)  December 4, 2009

Opening Remarks  9:15 AM
James Neeley, Commissioner
Department of Labor & Workforce Development

Workforce Development Updates  9:30 AM
Susan Cowden, Administrator

Washington Update
Robert Knight, Former Director
National Association of Workforce Boards

History & Status of Economic Conditions  10:00 AM
Jeff Wallace
Senior Economist, University of Memphis
Local Area Incentive Awards 10:15 AM

**Dan Holton**, Program Manager

Break 10:30 AM

Recent Energy Grant Awards

- Labor Market Information Grant 10:45 AM
  **Martha Wettemann**

- Bioworks Grant 11:00 AM
  **Steven J. Bares, President & Ex. Director**
  Memphis Bioworks Foundation

Adult Education 11:15 AM

**Marva Doremus, Assistant Administrator**

Update on General Motors 11:30 AM

**Jan McKeel, LWIA 10 Executive Director**

Committee Reports 11:45 AM

- Operations (John Greeter)
- Strategic Planning (J. M. Barnes)
- Policy (Jerry Anderton)
- Continuous Improvement (Iliff McMahan)

Closing Remarks 12:00 PM

**Wallace Grills, Chairman**

Future Dates:

- **March 25 & 26, 2010** (Planning Committee – All members invited)
- **May 20 & 21, 2010**
- **September 16 & 17, 2010** (Executive Committee) Location TBA
- **December 16 & 17, 2010**