

**PREVAILING WAGE COMMISSION MEETING**

**SEPTEMBER 24, 2012**

**MINUTES**

**PRESENT:       COMMISSIONER KARLA DAVIS  
                  BRENT HALL  
                  BOB OGLESBY**

**ABSENT:        WAYBURN CRABTREE  
                  R.T. SUMMERS**

Recorded by Christina J. Tugman

Please note this transcript is not a word-for-word account. Some general discussion and comments have been omitted for the sake of brevity.

**I.       Call to Order and Roll Call**

Christina J. Tugman called the meeting to order at 10:00 a.m. with present Commission members stating their names for the record.

**II.       Conflict of Interest Declaration**

Commissioner Davis asked the Commission members if they had anything to declare under Conflict of Interest. No members had anything to declare.

**III.       Old Business**

Review and approve minutes from the November 30, 2011, Prevailing Wage Commission meeting.

**Commissioner Davis asked for a motion to approve the minutes from the November 30, 2011, Prevailing Wage Commission meeting.**

**Brent Hall motioned. Bob Oglesby seconded.  
All approved. Motion passed.**

**IV.       New Business**

Review and discuss the 2012 Mailing Lists and Survey Forms for Highway/Bridge and Building.

The Commission reviewed the Highway and Bridge mailing list.

Michael Dattilo stated that the Highway and Bridge mailing list was provided by Mr. Wayburn Crabtree, and that it is the active list from TDOT.

Commissioner Davis asked for a total of companies on the list. Michael Dattilo stated that there were over 900 companies on this list.

The Commission reviewed the Highway and Bridge survey form.

Bob Oglesby asked Michael Dattilo if the Highway and Bridge form was the same form as used last year.

Michael Dattilo stated yes.

Commissioner Davis asked Michael Dattilo if there had been any changes to the Highway and Bridge form.

Michael Dattilo stated no.

**Commissioner Davis asked for a motion to approve the 2012 Highway and Bridge survey mailing list.**

**Bob Oglesby motioned. Brent Hall seconded.**

**All approved. Motion passed.**

**Commissioner Davis asked for a motion to approve the 2012 Highway and Bridge survey form.**

**Bob Oglesby motioned. Brent Hall seconded.**

**All approved. Motion passed.**

The Commission reviewed the Building Survey mailing list.

Commissioner Davis asked Michael Dattilo how we obtain the contractors for this list.

Michael Dattilo stated that the building survey list is the same list that we mailed out in 2010. The list includes over 700 companies. We obtained the list via companies who responded to the last survey and from several unions who had contractors/companies that were not on the mailing list but wanted to participate in the survey.

A member of the public, Bob Pitts w/Associate Builders and Contractors, Inc., asked if there was a company that wanted to participate and were not on the list how they would do so.

Michael Dattilo stated that the company may contact the Labor Standards Division to receive a form via mail and/or a unique password to complete the form online.

**Commissioner Davis asked for a motion to approve the 2012 Building survey mailing list.**

**Brent Hall motioned. Bob Oglesby seconded.**

**All approved. Motion passed.**

**Motion was amended.**

**Commissioner Davis added an amendment to approve the 2012 Building Survey list with the understanding that Mr. Bob Pitts will send out the notification about the survey to the members of ABC and AGC. These agencies will contact the Labor Standards Division so that that this Division may reconcile the Building survey mailing list and add those contractors/companies to enable them to participate in the survey.**

**Commissioner Davis asked for a motion to approve the 2012 Building survey mailing list.**

**Bob Oglesby motioned. Brent Hall seconded.**

**All approved. Motion passed.**

The Commission reviewed the Building Survey Form.

**Commissioner Davis asked for a motion to approve the 2012 Building survey form.**

**Bob Oglesby motioned. Brent Hall seconded.**

**All approved. Motion passed.**

Discuss Schedule for 2012 Prevailing Wage Survey and Commission Meetings.

The survey notice will be mailed out September 27, 2012.

Deadline for receipt of survey responses is the 3<sup>rd</sup> State working day past October 31, 2012. This year we will accept surveys up until November 5, 2012, with a postmark of October 31, 2012.

Surveys may be submitted via paper (mail) or via online.

Discuss proposed dates for review of the data and to set preliminary rates and allow public comment.

The Commission decided that Thursday, November 15, 2012, at 10:00 a.m. C.S.T. will be the date and time to accept public comment and to review the data and set the preliminary rates.

Discuss proposed dates for the final meeting to establish final rates.

The Commission decided that Wednesday, November 28, 2012, at 10:00 a.m. C.S.T. will be the date and time for the final meeting to establish final rates.

Location of the meetings will be forthcoming.

The deadline for setting the final rates is December 1, 2012.

**V. Adjourn**

**Commissioner Davis asked for a motion to adjourn the meeting of the Prevailing Wage Commission meeting.**

**Bob Oglesby motioned. Brent Hall seconded.**

**All approved. Motion passed.**