I. Chairman Elliott called the meeting to order at 9:05 a.m.

Board members present: Glen Johnson, Mechanical Engineer Representative; Wayne Hiter, Insurance Representative; Eddie Lunn, Repair Companies Representative and Robert Elliott, Owner-User Representative.

Department staff members present: James Davis, Legal Counsel; H. Dean Dickey, Administrator; Martin Toth, Chief Boiler Inspector; and Lorelle Norris, Executive Secretary.

Other guests present: Neil Jackson, HSBCT; Blake Neville, Neville Engineering; Bill Dudley, St. Jude Children’s Research Hospital; Walter Mathis, Chubb; Eddie Bozman, Dupont; Charles Cole, Frank Lill & Son; Eric Barnes, Eastman Chemical; Mike Davidson, Eastman Chemical; Luke O’Toole, HSB; and Bob Cline, HSB.

II. The newest member of the Board, Dr. Glen Johnson, Dean of Engineering at Tennessee Tech, was introduced.

III. Chairman Elliott asked to add item number 02-24 to the agenda which is a request from Hartford Steam Boiler to discuss routine repairs. A motion was made by Mr. Lunn and seconded by Mr. Hiter. The motion passed.

IV. Mr. Hiter moved for approval of the minutes for the August 27, 2002 meeting and was seconded by Mr. Lunn and the motion passed.

V. The Chief’s Report was given by Martin Toth. A copy of this report is attached to these minutes.

VI. OLD BUSINESS

Item 02-16 – review an application and documentation from Frank Lill & Son, Webster, NY, for a license to engage in erection, repairs, and/or alterations on boilers and pressure vessels in the state of Tennessee. Following a request from Charles Cole, representative of Frank Lill & Son, Inc., to grant the license, Eddie Lunn made the motion to approve the license and Wayne Hiter seconded it. The motion passed and was so ordered.

Minutes (continued)
VII. NEW BUSINESS

FOLLOWING A REVIEW OF THE DOCUMENTATION FOR THE NEXT THREE (3) ITEMS, NUMBERS 02-18 THROUGH 02-20, A MOTION BY MR. LUNN AND SECOND BY MR. HITER WAS MADE TO APPROVE ALL THREE (3) AND THE MOTION PASSED UNANIMOUSLY.

Item 02-18 – review a request and documentation from St. Jude Children’s Research Hospital, 332 North Lauderdale Street, Memphis, TN, 38105-2794, for a variance to Boiler Attendant Rule, Paragraph 0800-3-3.04(22).

Item 02-19 – review an application and documentation from SW&B Construction Corp., 127 First Flight Drive, Kittyhawk Industrial Park, Auburn, ME, for a license to engage in erections, repairs, and/or alterations on boilers and pressure vessels in Tennessee.

Item 02-20 – review an application and documentation from Hubbard & Drake General Mechanical Contractors, Inc., 306 6th Street SE, Decatur, AL, 35601 for a license to engage in erections, repairs, and/or alterations on boilers and pressure vessels in Tennessee.

Item 02-21 – Chief Toth is requesting a forum of open discussion concerning the revisions of the “Guidelines for Computerized Remote Monitoring of Boiler Systems”. The revision date of the current guidelines is September 4, 1996. Mr. Lunn is Chairman of the Task Group which will meet following today’s meeting. Chairman Elliott requests a follow-up at a later date. He feels we need to make sure we have the latest information at our disposal.

Item 02-22 – Open discussions, questions and answers concerning the latest revisions of the Tennessee Boiler Inspection Division Rules and Regulations, 0800-3-3. Documentation of all changes will be supplied by Chief Toth. James Davis, Legal Counsel explained the path of rule changes. The desired change first is passed to the State Attorney General, then to the Secretary of State and then to the Joint Legislative Committee.

Item 02-23 – Mr. Michael Davidson, Eastman Chemical Company, Kingsport, TN will be presenting the Board with the owner/users annual report of their Evidence Base Inspection (EBI) pilot program. Mr. Davidson gave a PowerPoint presentation of the EBI program.
**Item 02-24** – request from Hartford Steam Boiler for discussion of routine repairs within the State of Tennessee. HSB wants to clarify the terminology of “routine repairs”. The question arose as to what mechanical connections have to be recorded. Chairman Elliott stated that anything on the data report has to be recorded and that any connection must be under the direction of the stamp holder. Mr. Hiter said he has a problem with sending out non-licensed sub-contractors. He feels the contractor holding the stamp holding contractor should do the work. The final consensus of the Board was that all mechanical repairs must be done by a stamp holder and be documented on the R-1 form.

VIII. THE NEXT BOILER BOARD MEETING WILL BE MARCH 5, 2003 IN NASHVILLE.

IX. ADJOURNMENT at 11:43 a.m.