



volunteering!

It's So Becoming!

Becoming a commission nominee is simple.

Two steps make the application process easy. It's So Becoming!

Becoming Familiar

Becoming A Nominee

Step One: *Becoming Familiar*

Volunteer Tennessee is the 25-member Governor's commission whose mission is to encourage volunteerism and community service. Volunteer Tennessee administers AmeriCorps, a National Service program where hundreds of Tennesseans give a year of their lives in service to meet community needs in education, environment, public safety and human needs in return for help with college or loan repayments. We also work to support service-learning, a teaching methodology that combines academic and behavioral learning with volunteer service for K-12 youth. Volunteer Tennessee also partners with volunteer centers and other organizations to encourage community service and volunteering.

Each year the Governor appoints three to five new Commission members for three-year terms that begin in January. Volunteer Tennessee submits a package of nominations to the Governor's office for consideration in November. Generally, three names are submitted for every open slot; so, the Governor's appointments process is competitive. Nominations are kept on file throughout the year; however, the Governor makes most appointments in the winter.

The full commission has 25 diverse members from across the State who represent various constituencies. **The Volunteer Tennessee commission is a working commission, and all commission members are expected to fully participate in the activities of Volunteer Tennessee.**

Commissioner responsibilities include:



- Attending quarterly meetings (generally in Nashville, approximately 4.5 hours);
 - Making one annual site visit to a Volunteer Tennessee-funded program;
 - Serving actively on a Volunteer Tennessee committee;
 - Providing financial support to Volunteer Tennessee (on a sliding scale);
 - Developing relationships to benefit Volunteer Tennessee; and
 - Serving as an active ambassador for national and community service.
- Monthly time commitment: approximately 2 hours.

Step Two: *Becoming A Nominee*

Complete the "Application For Gubernatorial Appointment To A Board Or Commission" and the Supplemental Application Information. Then send the Application, Supplemental Application Information, and your resume to Volunteer Tennessee for inclusion in its nomination submission for the Governor's review.

Please submit your application package no later than October 1.

Please send application package to:

Volunteer Tennessee
312 Rosa L. Parks Avenue, 18th Floor
Nashville, Tennessee 37243
Or via email to: Jim.Snell@tn.gov

Become!

For more information, see www.volunteertennessee.net or contact Executive Director Jim Snell at 615-253-1426 or jim.snell@tn.gov

APPLICATION FOR GUBERNATORIAL APPOINTMENT TO A BOARD OR COMMISSION

Board or Commission for which you would like to be considered: VOLUNTEER TENNESSEE

Which Seat:

Name: (First, Middle, Last)		Title: <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> Dr.
Home Address:	Employer/Business Address:	
Zip Code:	Zip Code:	
Home Phone:	Business Phone:	
Home Fax:	Business Fax:	
Mobile Phone:	Current Employer:	
E-Mail:	Position:	
House District:	Senate District:	

Personal Information:

Gender: <input type="checkbox"/> Female <input type="checkbox"/> Male	Date of Birth:	Social Security No:
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Education and General Qualifications:

Level	Name of School	Location (City, State)	Did you Graduate?	Type Degree(s)	Year Graduation/ Degree Awarded	Major Course of Study
High School/GED						
College/Other						
Graduate/Postgrad.						

Licenses held (if applicable):

Special Skills and Qualifications:

Community Activities/Organizational Affiliations (current):

Declarations

Are you registered to vote in Tennessee? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you a citizen of the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of a crime or felony? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, provide written details)	Are you a Permanent Resident of the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever had a professional/occupational license revoked, or suspended as a result of disciplinary action? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is there anything in your background that might become an embarrassment to you if it were to become public? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you a current employee of the State of Tennessee? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you a current employee of the U.S. government? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you registered as a lobbyist? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, please specify the groups you represent.)	Are you currently serving on a board or commission? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, please list the board or commission.)

Diversity Information. The Governor desires broad representation on boards, representative of the entire State. The information below will assist in this goal and is voluntary on your part.

Ethnicity: (Of what race or ethnicity do you consider yourself to be?)

<input type="checkbox"/> Black/African-American	<input type="checkbox"/> White/Caucasian	<input type="checkbox"/> Native American
<input type="checkbox"/> Latino/Hispanic	<input type="checkbox"/> Asian or Pacific Islander	<input type="checkbox"/> Other
<input type="checkbox"/> Senior/Elder Citizen (60 yrs or older)	<input type="checkbox"/> Veteran of U.S. Armed Forces	<input type="checkbox"/> Gay, Lesbian, Bi-Sexual, Transgendered (GLBT)
<input type="checkbox"/> Person with Disabilities	<input type="checkbox"/> Young Adult (16-24 yrs)	<input type="checkbox"/> Other

(Note: You should also attach a current resume or biographical sketch to this application form)

I certify that the facts and declarations contained in this application are true and correct to the best of my knowledge. I authorize investigation of all statements contained herein and any personal references that I may include, or later provide, to obtain any and all pertinent information.

Signature:

Date:

VOLUNTEER TENNESSEE SUPPLEMENTAL APPLICATION INFORMATION

Name:

Federal legislation requires that state service commissions include representatives of the following categories. Please check if you qualify as a representative for one or more of the categories.

<input type="checkbox"/>	Person with expertise in the educational, training and developmental needs of youth, particularly disadvantaged youth
<input type="checkbox"/>	Representative of community-based agencies or organizations
<input type="checkbox"/>	Representative of local government
<input type="checkbox"/>	Representative of business
<input type="checkbox"/>	Representative of local labor organization
<input type="checkbox"/>	Participant or supervisor aged 16-25 in a volunteer program
<input type="checkbox"/>	Representative of a National Service program
<input type="checkbox"/>	Representative of the volunteer sector
<input type="checkbox"/>	Person with experience in promoting involvement of Baby Boomers or older adults in service and volunteerism

Federal legislation encourages but does not require representation from the following categories. Please check if you qualify for one or more of these categories.

<input type="checkbox"/>	Local educator
<input type="checkbox"/>	Expert in delivery of human, educational, environmental or public safety services
<input type="checkbox"/>	Representative of Indian tribes
<input type="checkbox"/>	Out-of-school or at-risk youth
<input type="checkbox"/>	Representatives of entities that receive assistance under the Domestic Volunteer Service Act of 1973
<input type="checkbox"/>	National Service alumnus (AmeriCorps, Learn and Serve America or Senior Corps)

Federal legislation requires that no more than 13 members of the commission be drawn from a single political party. Tennessee does not have formal party affiliation. To fulfill this requirement, nominees are asked to disclose whether they consider themselves as:

<input type="checkbox"/>	Democrat
<input type="checkbox"/>	Republican
<input type="checkbox"/>	Independent

The Volunteer Tennessee commission conducts the majority of its work through committees. Please number the committees in your order of preference with 1 being most preferable and 5 being least preferable:

<input type="checkbox"/>	Board Development - develop the Commission, including nomination of officers; recruitment of new members to meet priority needs and assure bench strength; and revamp training to assure understanding of roles and responsibilities.
<input type="checkbox"/>	Communications - increase statewide visibility and support for the Commission and its programs, especially among public officials.
<input type="checkbox"/>	Foundations of Service - maximize youth participation in service and community problem solving in order to instill an ethic of lifetime service.
<input type="checkbox"/>	Grants Process/ Program Oversight - assure accountability and develop ability to address market values of services provided and supported.
<input type="checkbox"/>	Strategic Partnerships - maximize volunteer service through strategic partnerships.

Thank you for your support of the Volunteer State!

The mission of Volunteer Tennessee is to encourage volunteerism and community service.

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