

Incorporating Service-Learning into Instructional Methods Courses

Course Revision Initiative Grant Proposal Requirements

Fall 2022

Eligibility:

Tennessee public and private (non-profit) two- and four-year institutions of higher education are eligible to apply. Only course revisions for elementary and secondary education instructional methods classes will be considered for funding. Successful applicants will be able to utilize grant funds to support direct expenses related to course revision and implementation, including faculty stipends.

Funding Tiers:

<u>Revision complexity</u>	<u>Single institution</u>	<u>2-year/4-year collaboration</u>
Simple revision	\$1,000	\$2,500
Complete revision	\$3,000	\$7,500
Course progression	\$10,000	\$25,000

Simple revision includes adding service-learning to the course as an instructional method.

Complete revision includes redesigning the course to significantly feature service-learning as an instructional method. Course progression includes separate courses to include an introduction to service-learning, service-learning instructional methods, and a service-learning residency.

Proposal Requirements:

Proposed revisions must incorporate service-learning as an instructional method. Revisions must conform to the TBR High Impact Practices service-learning minimum definition of practice <https://www.tbr.edu/academics/studentaffairs/hip-taxonomy-service-learning>. To the extent practicable, revisions should focus on the service-learning standards for quality practice https://cdn.ymaws.com/www.nylc.org/resource/resmgr/k-12_sl_standards_for_qualit.pdf and how practitioners can build these standards into a curriculum. Proposed revisions must result in a framework for service-learning, either in one course or a series of courses, in the teacher education curriculum that can be replicated, scaled-up, and used as an example of best practices.

Applicants must submit a written proposal, to include:

1. Completed Title Page (please use attached form).
2. A narrative outlining:
 - A). The design of the course(s), a plan to pilot the course(s), project objectives, outline of the steps required to complete the project, and formative evaluation methods (reflective process used to measure and improve the quality of student learning during the pilot phase) and summative evaluation methods (reflective process used to measure the effectiveness of course-delivery methods in achieving project objectives).
 - B). A description of roles and responsibilities for primary faculty/staff involved. For 2-year and 4-year institution collaborations, a description of roles and responsibilities for primary faculty/staff at each institution.
 - C). A description of how the funds will be successfully expended by the end of the fall 2022 semester.
5. Completed budget outlining how funds will be spent (please use attached budget form). Match is encouraged but not required.

Proposal Deadline:

Proposals must be submitted by email to Volunteer.Tennessee@tn.gov no later than **3:00 p.m. CDT on Tuesday, April 19, 2022**, with the subject line: Incorporating Service-Learning into Instructional Methods Courses.

Timeline:

- April 19, 2022 - Proposal submission deadline.
- April 26, 2022 - Proposals selected by review committee.
- May 2022 - Contract development.
- Summer 2022 course development.
- Fall 2022 pilot implementation.
- December 2022 final evaluation report.

Please direct questions to: Volunteer.Tennessee@tn.gov.