



# 2023 Resource Guide to Starting or Revitalizing a Local CERT Program in Tennessee



(Updated as of July 2023)

**THIS GUIDE IS A SAMPLE VERSION  
SHARED WITH MEMBERS OF THE  
NATIONAL CERT ASSOCIATION.**

**Policies, Procedures, and Guidelines vary by jurisdiction.  
Please let us know if you have any additions or suggestions.**

**Thanks.**

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*\* No endorsement should be implied for any commercial products or services in this CERT Resource Guide.*



## 2023 Resource Guide to Starting or Revitalizing a Local CERT Program in Tennessee (Rev. 7/23)



[Volunteer Tennessee](#) is a TN State Agency and the Governor's Commission on Volunteerism and Community Service. In times of disaster, we are the State's lead agency for volunteers and donations under the [Tennessee Emergency Management Plan \(TEMP\) ESF-14](#). The Volunteer Tennessee - State CERT Coordinator is the administrative liaison to Federal Emergency Management Agency (FEMA) for all local CERT programs and facilitates local CERT program formation, registration, communications, and collaboration. We also share important emergency preparedness, community assistance, and response activities as well as volunteer training, exercises, and other opportunities with local CERT programs.

Please share our updated (July 2023) **CERT Resource Guide** with your CERT leadership and volunteers. It includes program guidelines and over four-hundred informational web links, with sections on **CERT Program Funding, Grants and HSGP, Liability Concerns, EMA and CERT Volunteer Insurance, CERT Training Videos, CERT Exercises, Upcoming training and conferences, and FEMA Preparedness Webinars**. We hope it is helpful to you as you consider a CERT program for your jurisdiction, agency, workplace, or organization. If you wish, Volunteer Tennessee is here to help you get a CERT program started or provide assistance along the way. And if you have any questions, please do not hesitate to call us, or send an email to: [Don.Sowers@tn.gov](mailto:Don.Sowers@tn.gov).

- [Community Emergency Response Team \(CERT\)](#) preparedness training is important for Your Safety, and for the Safety of Your Family, Friends, and Neighbors.
- CERT is usually sponsored by local government agencies, schools, community organizations, non-profits, faith-based organizations, or in the workplace.
- CERT training empowers our community by teaching basic emergency & disaster response skills.
- CERT trained individuals will be better prepared for the hazards and emergencies which threaten our community.
- Goal of CERT is to "Do the greatest good for the greatest number in the shortest amount of time."

**CERT training is a locally implemented emergency preparedness program that prepares Tennesseans to help our families and neighbors in the event of a disaster in our communities.**

The CERT course trains us in basic emergency and disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations. CERT offers a consistent, nationwide approach to individual preparedness, volunteer training, and organization that professional responders can rely on during disaster situations, allowing them to focus on more complex tasks. When you conduct CERT training, people will have a better understanding of the potential threats to their home, school, or workplace and improve community resiliency.

**CERT members can also support other projects that improve the safety of the community.** CERTs have been used to assist EMAs, Fire, and EMS personnel with firefighter rehab, basecamp support, damage assessment, debris removal after a disaster, help staff EOCs, Call Center support, Disaster Case Management support, manage spontaneous volunteers and donations, shelter operations, mass feeding, wellness checks, install smoke alarms, distribute emergency preparedness education material, and provide traffic or pedestrian control services at special events, such as parades, sporting events, concerts, points of distribution (e.g., Vaccine PODs). CERT programs can be flexible as a community volunteer resource and serve as an inclusive entity to all community members, including underserved populations and accommodating people who are deaf, hard of hearing, or may have other access or functional needs.

## ❖ Videos About CERT

Below are some introductory CERT videos which may be useful for informing others about CERT. As you move forward, local agencies or organizations (such as EMAs, OEMs, Fire, Law Enforcement, EMS, High Schools, Colleges, Universities, Faith-based organizations, HOAs, Service Organizations, Workplaces, etc.) can choose to either simply train people about CERT and emergency preparedness, called “**train and release.**”

Alternatively, in coordination with the local Emergency Management Agency, local organizations can “**train and retain**” CERT graduates as part of their program's CERT disaster response teams who may then possibly assist the broader community in emergencies, after disasters or for community events. Also, [Workplace CERT](#), [Teen CERT](#), or [Campus CERT](#) programs can aid in preparedness education and resilience of businesses, neighborhoods, or campus communities. Learn [More About CERT Programs](#) or watch “[What is CERT.](#)”

### Video: “[What is CERT?](#)” 2013 (10:14 min.)



This “[What is CERT?](#)” video provides a terrific overview of the benefits of a CERT program.

First responders may be overwhelmed in the event of a disaster. And no community can afford enough staff for major disasters or even large emergencies. At such critical times, the CERT program boosts a community’s ability to respond. Community Emergency Response Team members can help in those first few hours or even

days following a major disaster. CERTs can be a force multiplier by taking steps to lessen the effects of hazards on themselves, their families, and their neighbors. **However, CERT volunteers should NOT self-deploy to disaster scenes beyond their immediate neighborhood unless requested to do so by their sponsoring organization or the local emergency management agency.**

### Video: “[History of the CERT Teams](#)” 2020 (7:56 min.)



The “[History of the Community Emergency Response Teams](#)” video, produced by the Los Angeles City Fire Department, is told by those who created CERT back in 1986. CERT later became a national program in 1993. There are now CERT programs in all 50 states, including many tribal nations and U.S. territories.

## Video: [“CERT in Action” 2013 version \(19:14 min.\)](#)



In the 2013 version of [“CERT in Action,”](#) a fierce storm has struck the local community. CERT members activate in their neighborhood, set up an Incident Command Post, and assess damage throughout the area. They use their CERT skills to respond to damage and injured victims in the local community center, managing the situation until professional responders can arrive.

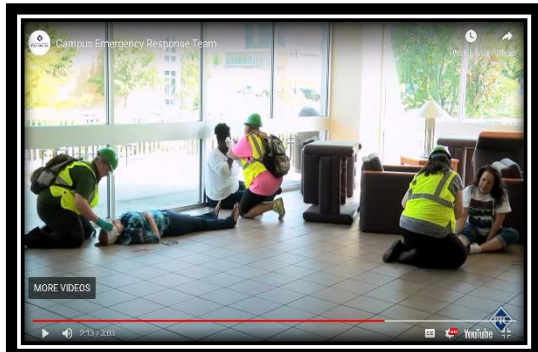
## Video: [“Community Emergency Response Teams in Action” 2018 \(6:28 min.\)](#)



A good FEMA video to educate people about Community Emergency Response Teams. Community Emergency Response Team members from California, Florida, and Texas explain how they come together to prepare their communities and assist their neighbors during emergencies.

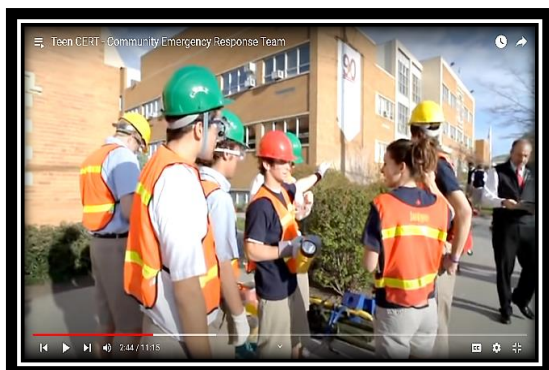
And here is the companion [CERT Teams in Action - 30 second promo video clip](#) for showing to people at a Preparedness Fairs, Information booths, etc.

## Video: [“Campus CERT” Pulaski College, IL \(3:03 min.\)](#)



Campus – Community Emergency Response Team (CERT) is led by a group of approved faculty and staff who have been professionally trained with CERT to assist victims in a disaster, an incident, or an emergency on campus. To provide the best assistance, CERT members participate in drills and exercises and receive additional training. Faculty, Staff, Resident Advisors, and Students may participate in Campus CERT emergency preparedness training.


## Video: [“Teen CERT” Sandy City Hall, UT - 2013 \(11:15 min.\)](#)



Campus, School, Scouts, and Teen CERT programs play important roles in preparing youth and school staff in our communities for disasters that may affect our schools and homes. It is important to involve youth in disaster preparedness and recovery efforts to increase awareness of hazards, enhance the chance that they openly discuss how to protect their families, and seek help should their community be affected. Youth can play a range of roles in youth preparedness programs and play a crucial role in recovery efforts.



## ❖ Upcoming and Recent Training Opportunities

- ✓ [Florida CERT Association Conference](#): **August 10-12, 2023 Orlando, FL**. Here is a partial list of what they have scheduled: **2023 Pre-Conference Training**: Radio Operator Testing, Hybrid CERT, Basic Training, CERT Program Manager, CERT Train the Trainer. **2023 Conference Workshops**: FEMA Task book Sign Off, Shelter Support Training, Advanced Medical, Points of Distribution (PODs) Training Exercise, Call Center Training, Radio Communication Basics, Hands-on Training Courses.  
The logo for the Florida CERT Association features the words "FLORIDA CERT" in a large, green, outlined font. Below it, the word "ASSOCIATION" is written in a smaller, solid green font. Underneath that, the text "Community Emergency Response Team" is written in a very small green font. To the right of the text is a green silhouette of the state of Florida.
- ✓ [Region 10 Thursday Tips - Building Prepared Neighborhoods](#) - **July 27, 2023 at 12:30pm ET, 1:30pm CT on Zoom**. Join the FEMA Region 10 team for an engaging webinar on Neighborhood Preparedness, where they will highlight the ongoing work being done by residents to build resilient communities in Washington and Alaska. The Hood Canal Improvement Club and Alaska CERT members will be joining them to talk about how they promote neighborhood preparedness and what to do if you want to get started!
- ✓ [Planning for Your Pets, Assistance and Service Animals in an Emergency](#) - Recorded on June 14, 2023. This FEMA Region 2 hosted a webinar about including your pets, assistance, and service animals in your preparedness plans and consider their needs when developing your emergency plan, building an emergency kit, and carrying out other preparedness actions.
- ✓ [Amateur "HAM" Radio for Emergency Managers](#)  
Recorded on April 26, 2023. This webinar provided guidance to Emergency Managers on establishing a viable, AUXCOMM (Auxiliary Communications) program as part of your Emergency Operation Plan. Learn how to add radio as a component to your local Emergency Plan ESF-2.
- ✓ [Narcan Training for Emergency Managers, First Responders, and CERT Members](#) – Recorded on April 13, 2023. Commander Kelly Valente, FEMA Regional Medical Countermeasures Advisor, presents an excellent overview of Naloxone administration (1-hour and 30 minutes) - No CEU's.
- ✓ [Naloxone \(Narcan\) Training and Self-Assessment](#)  
This Tennessee training covers the procedural application of administering Naloxone. You can take a self-assessment and receive a certificate of completion (be sure to enter your name and the date on the certificate of completion). Completing the process will take between 15 and 20 minutes.
- ✓ [You Are the Help Until Help Arrives](#)  
FEMA Region 2 National Preparedness Division hosted a webinar on how you can be the help until help arrives.
- ✓ [Bringing CERT Into The 21st Century](#)  
ICS4S leverages mobile technology with their patented design to enhance and transform emergency communications with a simple tap on a phone. It is more important than ever to be able to REPORT, RECORD and DOCUMENT information and share that information in a concise and effective way.
- ✓ [Communicating With People with Disabilities as First Responders or CERT Team Members](#)  
This presentation will help CERT members understand how to communicate with a cross-section of disabilities, recruiting people with disabilities to your teams, and creating inclusive plans to help people with disabilities stay safely in their homes.

## ❖ Steps to be a FEMA and Tennessee Recognized CERT Program

If you are considering starting or revitalizing a CERT program for your community, workplace, or organization in Tennessee, please review the steps below to apply for **CERT Program Registration**:

- 1. Sponsoring Agency** - To be an official CERT program in Tennessee, the program must be sponsored or approved by a government agency **or** any community organization (such as a local Emergency Management Agency, Fire Department, Service Club/Organization, Faith-based Group, HOA, Workplace, or Campus/School) and approved by the Tennessee State CERT Coordinator. **All CERT program costs are at the discretion of the host agency or organization that directly supports these teams. And we highly recommend that CERT programs be developed in coordination with the local or county Emergency Management Director.**
- 2. Identify a Contact person**, usually the individual selected by your agency or organization to be your [\*CERT Program manager\*](#).
- 3. FEMA Registration** - Here are links to [\*Registering a CERT\*](#) and the [\*CERT Team User Guide\*](#) describing the registration process. After your review it, to begin your registration go to FEMA's [\*Get involved with CERT page\*](#). Then if you have not previously created a personal account to register a CERT program, click on "[\*Register\*](#)" and submit your personal information to create your personal access account. After that is done, submit the initial [\*FEMA - Preparedness Community - CERT Registry application\*](#) for your program in order to appear on the [\*Find a CERT website\*](#). This site allows the public to easily search for a nearby CERT program by mileage and Zip code. And here you can log into an existing program's [\*CERT dashboard on FEMA's Preparedness Community website\*](#). But, if you previously had an approved CERT program registration and no longer have the password, please send FEMA an email at [\*FEMA-Prepare@fema.dhs.gov\*](mailto:FEMA-Prepare@fema.dhs.gov) to obtain a new password. And please let me know if I can help you with that process. [\*don.sowers@tn.gov\*](mailto:don.sowers@tn.gov)
- 4. Training** - **Conduct at least one [\*CERT Basic Training Course\*](#) per year.** This course can be presented in the usual 12-16-hour classroom in-person format or there is a new [\*TN approved hybrid online CERT Basic training\*](#) that allows community members to complete the classroom portion of the CERT course online. A 6-hour in-person [\*Skills Session\*](#) is also required, usually at the end of the training classes. An excellent 8-minute video about the [\*History of the Community Emergency Response Team \(CERT\) Training\*](#) by the Los Angeles City Fire Dept. describes how community members can be trained in emergency preparedness. And here is more information about [\*CERT training resources\*](#) and a [\*Sample CERT Application and Waiver\*](#). **In Tennessee, each CERT program Sponsoring Organization determines whether any additional training is required for their volunteers beyond the CERT Basic course.**
- 5. Exercises** – If your program **trains and retains** CERT team volunteers, for assistance in disasters or other response activities, you must **hold a [\*CERT exercise\*](#) at least once a year** with them.
- 6. Program Updates** - Please complete your [\*Annual Program Certification\*](#) once a year to ensure your program is kept active, accessible to potential volunteers, and officially recognized as a resource to your community! Good record keeping is an important part of a CERT program evaluation, risk management, goal setting, and funding. At least annually, the CERT program manager **must** login to their page on the [\*FEMA CERT Registry Dashboard\*](#) website to answer some **survey questions** about your local CERT program's activities for the previous year. Questions will include your number of CERT volunteers, training classes, and exercises. The recent [\*2020 Community Emergency Response Team \(CERT\) Annual Certification results\*](#) provide insight into activities of CERT programs nationwide.

## ❖ CERT Program Manager Resources

[2023-24 FEMA Virtual K0427 - CERT Program Manager course schedule](#) (New 2024 course dates are now available). The audience for this course includes professionals and volunteers who plan to be a local CERT Program Manager in Tennessee, or for those already in a CERT Program Manager position. The K0427 classes fill up quickly, but FEMA offers the course several times per year. [CERT Program Manager - Participant Manual](#). To sign up for a FEMA-EMI course, you will first need to obtain a FEMA Independent Study [Student Identification Number \(SID\)](#). Or if you have forgotten your SID, please go to the [FEMA SID website](#). Each CERT Program Manager course offering meets 4 days in 1 week for 4 hours per day. Students must attend all sessions of their delivery. All class times listed above are Eastern Time (ET). Class size is limited to 20 students. **And please note the important [FEMA - EMI Application](#) information in the “FEMA - EMI Training Applications” section later in this Guide.**

[K0427 CERT Program Manager flyer](#) - Virtual delivery course dates:

- November 14, 15, 16, 17, 2023 (1–5 p.m. ET)
- January 9, 10, 11, 12, 2024 (1–5 p.m. ET)
- March 26, 27, 28, 29, 2024 (1–5 p.m. ET)
- April 9, 10, 11, 12, 2024 (1–5 p.m. ET)
- May 21, 22, 23, 24, 2024 (1–5 p.m. ET)
- August 13, 14, 15, 16, 2024 (1–5 p.m. ET)

Before submitting a FEMA-EMI CERT training course application for a virtual or in-person class, please contact [don.sowers@tn.gov](mailto:don.sowers@tn.gov) for assistance prior to completing your training application and to facilitate the necessary approvals.

**National CERT Association** - The NCA has a Board of Directors that includes up to 20 Regional Representatives, up to 10 At-Large Members, and FEMA Regional and HQ CERT Coordinators. See the current [NCA Leadership team](#). The [National CERT Association \(NCA\)](#) has excellent resources and a [“CERT Program Manager Supplemental Training Webinar Series Archive.”](#) Each webinar is about an hour in length and provides insight into CERT program management. For example, their [CERT PDR Program Manager Series - Strategic Planning 101 video](#) covers planning, formation, or revitalization of a CERT program. Also, they have Post Tests listed in the last column. However, those tests are only for members of NCA wishing to obtain training certificates. NCA also has a resource library for members with links to training materials, webinars, and other CERT related resources. Learn more at <https://nationalcert.org>

**Also, CERT Programs can apply for FREE CERT Program Manager MEMBERSHIP in the NCA.** Membership will grant access to the NCA resource library and NCA email communication. CERT Program Managers must register/update their CERT program for the current calendar year to maintain the free Program Manager Membership. Free Program Manager Membership is only granted to the CERT Program Manager on file for the FEMA CERT Registration website and is non-transferable. For more information, email [membership@nationalcert.org](mailto:membership@nationalcert.org) or join at <https://nationalcert.org/join-nca/join-nca-now>.

**CERT Program Best Practices** - Please consider reviewing [How to Form a Community Emergency Response Team](#), [FEMA - CERT Fact Sheet](#), [CERT Draft Program Plan](#), and some recorded FEMA webinars: [Developing and Organizing Your CERT Team to the Max](#), [Maintaining and Revitalizing your CERT Program](#), [How to Launch a CERT Program in Your Community, by Galaxy Digital](#),



[Restart and Rejuvenate Your CERT Program After COVID-19. CERT Program Manager Plan \(Sample\). CERT Program Manager Plan \(Blank Template\).](#) FEMA registered CERT programs also have access to [FEMA's Free CERT printed materials - online ordering tool.](#) Many more suggestions are presented in the [CERT Program Manager course](#) and see [FEMA's Starting a Community Emergency Response Team \(CERT\): Guidelines and Recommendations \(2022\).](#)

**Volunteer Management** - Consider establishing a cadre or leadership group of your experienced CERT members to assist you in training, management, and administrative tasks. **It is a local choice whether to conduct background checks of retained CERT volunteers.** But checks are recommended for volunteers who respond to a disaster or an incident that may involve interaction with vulnerable populations, those with Access and Functional Needs, or the handling of sensitive data. See: [IS-368: Including People with Disabilities & Others with Access & Functional Needs in Disaster Operations.](#)

The U.S. Fire Administration just released a new [USFA Manual on Retention and Recruitment in the Volunteer Emergency Services \(May 2023\).](#) While not directly addressing CERT, much of the content in the USFA manual is also applicable to EMA and CERT volunteers. And see: [10 Best Practices in Volunteer Management, Volunteer Management: Best Practices to Drive Success, Volunteer Surveys: The Best Questions to Ask \(& Templates!\), Smart Social Media Campaigns for Your Volunteer Program, 6 Ways to Better Support Volunteers, The Importance of Communicating Impact to Volunteers, Your Lapsed Volunteers: Here's How to Get Them Back, Get Connected Volunteer Mgmt. Software - Galaxy Digital.](#) Your program can post volunteer opportunities on our [Tennessee Serves portal.](#) And the [President's Volunteer Service Award](#) is an opportunity to honor and recognize your most outstanding volunteers.

**CERTs and HAM Radio** – CERT program managers should consider recommending their CERT volunteers obtain [ham radio licenses.](#) This will enable them to [Keep Lines of Communication Open](#) even when the internet, cell phones, and critical infrastructure are down. The [Amateur Radio Emergency Service \(ARES\)](#) is a group of licensed and trained radio operators who volunteer for various disasters and public service events. They can provide guidance for training, equipment, licensing, and anything else you may like to know about ham radio. CERT often trains with ARES.

**Non-Discrimination** - [Title VI of the Civil Rights Act of 1964](#) is a national law that protects persons from discrimination based on their race, color, or national origin in programs and activities that receive federal financial assistance. CERT programs in Tennessee shall comply with Title VI which states that “No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” **Reminder, for CERT training opportunities we should conduct outreach to all community members including underserved populations. We shall provide interpreters to accommodate people who are deaf or hard of hearing. And the ADA requires state/local governments make reasonable accommodations and present equal opportunities to those with disabilities so everyone can benefit from CERT training and activities.**

## ❖ CERT Program Funding

CERT basic emergency preparedness training is provided free to the public. However, all CERT program costs, such as training, exercise, and equipment expenses, are at the discretion of the local sponsoring organizations that directly support these teams. Many FEMA-EMI training courses related to CERT are free, except for meal tickets at EMI. **However, please note: The Tennessee**

**Emergency Management Agency (TEMA) approval of FEMA training applications is only to enable the application to be processed by FEMA. It does not constitute approval by TEMA of any costs or reimbursements that may be associated with CERT training.** Currently, there are no means by which TEMA can support costs associated with local CERT training or expend funds via TEMA staff without an approved state-level program. **Before submitting a FEMA-EMI CERT training course application for a virtual or in-person class, please contact [don.sowers@tn.gov](mailto:don.sowers@tn.gov) for assistance prior to completing your training application and to gain the necessary approvals.**

**Grants and HSGP** - And there is some good news, for the first time in many years, some federal dollars were recently made available through regional HSGP councils, see the [FY 2023 Homeland Security Grant Program \(HSGP\) Fact Sheet](#) and [FY 2022 - Homeland Security Grant Program \(HSGP\) Enhancing Community Preparedness and Resilience](#)” projects, which includes local CERT programs. It is unknown how long HSGP funding opportunities for CERT will be available in the future. If so, any additional capacity regarding the CERT program may potentially be an eligible project under the HSGP that could be presented to local and state councils that provide available support for existing and future CERT programs. Such proposals would follow the established process for project selection by the regional and state councils to determine eligible roles and the means to fund these expenditures. Applying for an award under the HSGP is a multi-step process and requires time to complete. The proposals require coordination and approval through those councils that follow the process established for project implementation under HSGP.

**HSGP** - Enhancing community preparedness and resilience is one of the National Priority Areas (NPA) for FY 2023 with a 3% minimum spend. CERT is one of the specific examples mentioned for this funding: **”Establish, train, and maintain Community Emergency Response Teams (CERT) and Teen CERT, with a focus on historically underserved communities, including procurement of appropriate tools, equipment and training aides,** including local delivery of CERT train-the-trainer and CERT Program Manager to build local program training and maintenance capacity.” Also, [FEMA Preparedness Connect](#) has a recent [article about HSGP grants](#). These grants need to be coordinated with your local Homeland Security Regional Council. Those councils are comprised of representatives from state and local departments and agencies who are tasked with helping plan and direct the statewide homeland security activities.

**HSGP project-based grants** require work plans, tracking, and documentation identified and agreed upon by consensus to support priority objectives tasked to specific recipients and create a contractual relationship between the grantee and grantor to expend funds following these criteria. Notices of Grant Funding Opportunities (NOFOs) can be found at [GRANTS.GOV](#). Also, see FEMA Region 2 webinar [Grant Funding for CERT, Volunteer Florida - Sample CERT Program Sub-Grantee Contract](#). And click here to [Subscribe to the FEMA-ICPD Newsletter](#).

**Additional Funding Ideas** - Though a bit dated, the [Massachusetts \(CERT\) 2015 Best Practices Guide](#) has suggestions for developing, funding, marketing, and enhancing CERT programs. If your local funding is limited, creating an IRS approved [501\(C\)3 \(non-profit organization\)](#) which may be another way to raise funds for a CERT program. To be tax-exempt under section 501(c)(3) of the IRS Code, an organization must be organized and operated exclusively for exempt purposes. In some communities, CERT programs have filed for 501(C)3 status to allow them to do fund raising. Donations could be used to provide equipment, medical supplies, and training materials for the team. For some ballpark training and program numbers, here is a link to a [CERT Resource Library](#) with a “Quick Sheet” flyer about [Average CERT Program Costs](#).

## ❖ Volunteer Liability Concerns

We must make every effort to ensure safety during activities, training, and exercises. A volunteer should not attempt to perform actions for which the person is not qualified. A volunteer should neither drive unfamiliar vehicles (licenses and insurance should be confirmed), operate unfamiliar equipment, nor attempt to provide services without prior experience or training. In a disaster situation, the immediate and positive desire to help may impede the response and turn a volunteer from a helper into an additional victim.

Some people fear being sued because of incorrectly performing first aid in an emergency. However, in almost every case, this fear is unwarranted. All states have passed Good Samaritan laws to encourage assisting those in need. These laws protect anyone who:

- Voluntarily provided assistance, without expecting or receiving compensation
- Was reasonable and prudent in their actions
- Did not provide care beyond their training, and
- Was not grossly negligent in delivering emergency care.

Fortunately, the [\*Volunteer Protection Act of 1997\*](#) grants those who perform volunteer work for nonprofit organizations or a governmental entity immunity from civil liability for injuries they cause by their acts of negligence while volunteering. This link to the [\*CERT Liability Guide\*](#) is offered for general informational purposes only, and is intended to educate CERT program managers, instructors, volunteers, sponsoring agencies, and legal advisors about liability and risk management.

**See [42 U.S.C. 14503 - Limitation on liability for volunteers](#), [Tennessee Good Samaritan Law - TN Code Annotated 63-6-218](#) and [Governmental Immunity, and TN Code Ann. § 29-20-201](#). Also, please consider viewing: [CERT Disaster Response Best Practices](#), [Sample TENNESSEE STATE PARKS – Release of Liability pdf](#), [Sample – Dickson County Help Centers Volunteer Waiver of Liability form](#), [Cal OES - Sample - Disaster Service Worker Guidelines](#), [California Disaster Service Worker Volunteer Program website](#).**

**Q: Can Teenagers under the age of 18 participate in CERT training and exercises?**

**A: Yes, but this is a local decision.** CERT programs should consider requiring teenagers (ages 13-17) who wish to participate in CERT training do so only with a parent’s or guardian’s prior written permission. [Sample Parental Consent and Risk Waiver Form for Teen CERT Volunteers](#)

## ❖ Volunteer Insurance for TN EMAs and CERT Programs\*

CERT programs with “Retained” volunteers should consider obtaining liability and injury coverage for their volunteers. Consider working with local government to determine if there are existing policies that can be expanded to cover your volunteers. Also, Tennessee Worker’s Compensation or health care coverage may possibly apply to injured emergency management volunteers, especially if the CERT program is sponsored by a government agency. However, additional Volunteer liability insurance may also be available through private insurers to protect volunteers, including excess accident medical, excess liability, and excess auto liability insurance. For example, **Brian Frost, of [Volunteer Firemen’s Insurance Services, Inc. \(VFIS\)](#), has recently indicated they could provide insurance coverage for both EMA volunteers and CERT volunteers.** He stated VFIS is the #1 insurer of Emergency Services in Tennessee. [CIMA Volunteers Insurance](#) is another provider and could be another option.

CERT volunteers could also potentially be covered under a Worker's Compensation policy for medical expenses. But those policies do not provide coverage for Line-of-Duty-Death or Disability. Typically, groups bridge the gap in the Worker's Compensation coverage with the VFIS Accident & Sickness policy which provides the volunteers with Death, Disability, and Medical benefits that covers whatever Worker's Compensation denies. **Please note: Any insurance coverage must be paid for by the CERT program's local sponsoring organization. And there is no implied endorsement of any commercial services or products in this CERT Resource Guide.**

According to VFIS, they insure over 60% of all Emergency Services in TN. Their main groups are Fire Departments, Rescue Squads, EMS, EMAs, and 911s. VFIS says they could provide insurance coverage to County EMA offices and all their volunteer programs, including CERT programs. VFIS provides insurance for liability, property, portable equipment, crime (bonds), auto, accident & sickness, and/or Workers Compensation. They indicated there may be multiple ways of classifying CERT volunteers for Worker's Compensation. But typically, VFIS uses either volunteer firefighter or clerical classifications. VFIS has two offices in Tennessee. VFIS/The Steve Frost Agency, covers Middle and West TN and is in Hendersonville, TN. The other office, VFIS/J. Mark Bowery Insurance, is in Kingsport, TN and they also cover East TN and southern Virginia. They can email you detailed brochures about what they offer, and their website is VFIS.com. Below is their contact information. Volunteer Tennessee is a State Agency and is not endorsing any specific insurance carrier. If you have any questions, please contact the insurance providers directly.

**VFIS/The Steve Frost Agency**  
**Main Contact: Brian Frost**  
**PO Box 2499**  
**Hendersonville, TN 37077**  
**615-824-6541**

**VFIS/J. Mark Bowery Insurance**  
**Main Contact: Mark Bowery**  
**1225 N. Eastman Rd. Suite 120**  
**Kingsport, TN 37664**  
**423-288-8347**

## ❖ Developing Trainers Who Can Teach CERT Courses

[F2023-24 FEMA Virtual K0428 - CERT \(T-T-T\) Train-the-Trainer Course and Schedule](#). This course is for those individuals who will serve as a **CERT Basic Training Instructor** or as a new **CERT Program Manager**. Though, individuals who conduct only one or two units of the CERT Basic course may do so without taking the CERT T-T-T course. However, the CERT T-T-T course would give them a necessary review of the CERT Basic Training course as well as improve their instructional skills. And the local CERT course manager has the authority to designate instructors they want to teach selected units of CERT Basic training.

[K0428 CERT Train-the Trainer flyer](#) - Virtual delivery course dates:

- October 17, 18, 19, 24, 25, 26, 2023 (1–5 p.m. ET)
- December 5, 6, 7, 12, 13, 14, 2023 (1–5 p.m. ET)
- February 6, 7, 8, 13, 14, 15, 2024 (1–5 p.m. ET)
- March 12, 13, 14, 19, 20, 21, 2024 (1–5 p.m. ET)
- April 16, 17, 18, 23, 24, 25, 2024 (1–5 p.m. ET)
- July 16, 17, 18, 23, 24, 25, 2024 (1–5 p.m. ET)
- Sept 10, 11, 12, 17, 18, 19, 2024 (1–5 p.m. ET)

Each CERT T-T-T course offering meets 3 days per week for 4 hours each day for 2 consecutive weeks. Students must attend all sessions of their delivery. All class times are Eastern Time (ET). Class size is limited to 20 students. Prospective students should apply at the Emergency Management Institute's [DHS-FEMA General Admissions Application](#) Before submitting a FEMA-



EMI CERT training course application for a virtual or in-person class, please contact [don.sowers@tn.gov](mailto:don.sowers@tn.gov) for assistance prior to completing your training application and to facilitate the necessary approvals.

For more information see: [CERT Train-the-Trainer Course - PowerPoint slide deck](#), [National CERT Association – NCA CERT Train-the-Trainer - Supplemental Training Webinars](#). The FEMA classes fill up quickly. But FEMA offers them several times per year. Those who teach only one or two of the units of the CERT Basic Training Course may do so without taking the CERT T-T-T course. However, the CERT T-T-T course would give them a needed overview as well as improve their teaching skills.

**Also, First Responder Instructors (e.g., fire, police, EMS, etc.)** do not have to take the full CERT Basic training civilian course to become CERT instructors. Instead, a first responder can simply take the [IS-317 FEMA / EMI Independent Study introductory course about CERT and general disaster preparedness](#) as well as the [Train-The-Trainer course](#) to be full CERT instructors and teach all units in the CERT course for civilians. **However, CERT programs may use any first responders, or other subject matter experts, to help teach a portion of individual units in the CERT basic training course without them needing to need to take IS-317.** But IS-317 is strongly recommended for all first-responder CERT instructors in Tennessee. If you do not have a copy of your IS-317 completion certificate, FEMA offers an [EMI Self-service portal](#) to download or print a copy of EMI certificates or transcripts.

**Civilian CERT Instructors** – CERT programs are responsible for ensuring that all instructors are adequately trained and have appropriate experience to deliver CERT training. Qualified trainers may come from many possible backgrounds and have different relevant skillsets. Civilians who are subject matter experts may help teach any of the individual units in the CERT Basic course without taking the CERT Train-the-Trainer course if they are paired with a qualified T-T-T trained instructor. And if they take the [CERT Basic Training course](#) and the [Train-the-Trainer course](#), then they may teach the full CERT course or manage the presentation of an in-person CERT course. **But please note**, the IS-317 course mentioned previously is only an overview of CERT training activities for first responders. It does not take the place of the CERT Basic course training required for civilians to be full course CERT instructors. [Sample CERT Basic Training Instructor Expectations and Responsibilities](#). **Also, local jurisdictions, schools, and faith-based organizations may wish to subcontract with a Tennessee based 501(c)3 CERT program such as [2Serve](#) to perform CERT training for them.**

## ❖ FEMA - EMI Training Applications

**Please note:** To sign-up for FEMA’s CERT Program Manager or Train-the-Trainer courses, you will first need to obtain a FEMA Independent Study Student Identification Number (SID). And you should first be part of or forming a recognized CERT program in Tennessee. You must be pre-approved to attend by your local sponsoring organization. The Tennessee Emergency Management Agency (TEMA) must also process your training application. **However, TEMA's approval of the application is only to enable the application to be processed by FEMA. It does not constitute approval of any costs or reimbursements that may be associated with the training.**

The [FEMA - EMI Application](#) online form will ask you for your “Head of Organization.” However, the answer is NOT your local EMA director or organization head. Instead, it is your **State’s Training Officer who should be listed as your “Head of Organization.”** You will see within the language on

the [Application Instructions Page](#) it states: ...applicants for the above EMI courses must use the appropriate State Training Officer (STO) as “Head of Organization.” When you apply, after completing the “Student Acknowledgement Statement” section on your [Online EMI Admissions Application](#) press "Continue." Then complete the pop-up window asking for the "Head of Organization Information" information as follows:

* Head of Organization Name:
* Head of Organization Title: <b>Insert Your State Training Officer’s Title</b>
* Head of Organization Email:
* Confirm Head of Organization Email:

After completing your application, FEMA then forwards it to your State Training Officer for approval. Then EMI will contact you.

## ❖ Teaching CERT Basic Courses

Before a CERT Basic course begins, students should be sent the most recent [CERT Basic Training Participant \(Student\) Manual \(available in multiple languages\)](#) and the optional [CERT Hazard Annexes Participant \(Student\) Manual](#). You may also want to share this [About CERT](#) page. CERT Basic, Campus CERT, and Teen CERT all use the CERT Basic Manuals and PowerPoints. The CERT Basic Training Course requires a Minimum of 18 hours of training, including 12-hours of classroom education (or the Hybrid CERT course) and a 6-hour in-person Skills Session.

### ➤ CERT Basic Course - Materials

- [FEMA - CERT Basic Training - Instructor Guide](#)
- [CERT Basic - PowerPoint Slides English | Spanish](#) You may want to customize the CERT PPT slides by adding your organization’s logo, relevant local information, and photos.
- [LAFD - CERT Manuals and Training Materials](#)
- [Lamorinda, CA - Sample CERT Basic Training PPTs and Training Materials](#)
- [FEMA - Additional CERT Resources - Links to CERT Guides, Manuals, and PowerPoints](#)
- [FEMA - CERT Basic Training Overview & Materials \(In multiple languages\)](#)
- [FEMA - Videos about the CERT Basic 9 core basic training units.](#)

### ➤ CERT Basic Course – Optional Instruction - Hazard Annexes

- [FEMA - CERT Hazard Annexes - Instructor Guide](#) The annexes are optional for CERT Basic.
- [FEMA - CERT Hazard Annexes - PowerPoint Slides English | Spanish](#)

### ➤ Campus CERT Course Info (Higher Ed. Institutions)

- [FEMA - Community Emergency Response Teams \(CERTs\) on Campus](#)
- [FEMA - CERT Train-The-Trainer Annex for Campus CERT Instructor Guide pdf](#)
- [Campus CERT Starter Guide](#) Campus CERT programs are for college or university campuses.
- [NCA - CERT T-T-T Campus and Workplace Programs webinar](#)
- [University of California San Francisco Emergency Response Mgmt. Plan Annex CERT](#)

## ➤ Teen CERT Course Info (High Schools, Civil Air Patrols, Scouts, Young Marines, etc.)

- [CERT Train-The-Trainer Annex for Teen CERT - Instructor Guide](#) Teenagers (13-17 yrs./old).
- [Teen CERT Resources](#) *Campus and Teen CERT also use the CERT Basic Manuals and PowerPoints.*
- [FEMA Article - Partnership with Scouts Promotes Preparedness - April 4, 2023](#) This Scout Council is also using FEMA's [Student Tools for Emergency Planning \(STEP\)](#) curriculum and Teen CERT to teach preparedness to younger Scouts and to students in schools.
- [NCA - CERT TTT - Bringing Teen CERT to Your Community - Webinar](#) (01:28:22)
- [New Jersey - Teen CERT - Frequently Asked Questions](#)
- [New Jersey - Sample Teen CERT Brochure pdf](#)
- [New Jersey - Sample Teen CERT Poster pdf](#)
- [Ready.Gov – Teen CERT](#)
- [Scout Preparedness Program Using Teen CERT](#)
- [Teen CERT- Pasadena, TX \(3:40 min.\)](#)
- [Teen CERT Sandy City Hall - 2013 \(11:15 min.\)](#)
- [U.S. Dept. of Education - Readiness and Emer. Mgmt. for Schools - Teen & Campus CERT](#)
- [REMS - Teen CERT: Enhancing School Emergency Management - Webinar](#) (1 hour)

## ❖ CERT Basic Course Modules - Overview

The Community Emergency Response Team training helps people to be better prepared to respond to emergency situations in their homes, workplaces, and communities. The **in-person CERT course** is usually delivered locally with a 20-hour curriculum, with 12-14 hours in class and 6-8 hours of in-person drills and exercise. It was developed by the Los Angeles Fire Department, FEMA, and DHS and is designed to provide individuals with basic emergency response skills, particularly those that would be of value in the initial hours, or days, after a disaster when first responder resources may be overwhelmed and unavailable. CERT Basic Course Modules are typically taught in the following order, though you may vary the schedule.

- **Disaster Preparedness:** This module describes the types of hazards most likely to affect our community and region, introduces the functions of CERT, defines CERT roles in immediate disaster response, and encourages steps to prepare for disasters. Topics include Community Preparedness - Roles and Responsibilities - Hazards and their Potential Impact - Home and Workplace Preparedness - Reducing the Impact of Hazards through Mitigation.
- **CERT Team Organization:** Learn ways to protect rescuers; and to create and execute a safe and effective response plan. Topics include CERT Organization - CERT Mobilization – Documentation.
- **Disaster Medical Operations I -Treatment:** Participants learn how to select and set up a victim treatment area; apply techniques for opening airways, controlling bleeding, and treating for shock. Topics include Treating Life-Threatening Conditions - Basic First Aid Care.
- **Disaster Medical Operations II - Triage:** Conduct rapid triage under simulated conditions. Topics include Mass Casualty Incidents - Functions of Disaster Medical Operations - Establishing Medical Treatment Areas - Head-to-Toe Assessments - Public Health Considerations.
- **Disaster Psychology:** We learn to recognize and prepare for the psychological effects of trauma in an emergency. Topics include Disaster Reactions - Self-Care - Team Well-Being - Working with Survivors' Emotional Responses.

- **Fire Safety and Small Fire Suppression:** This module outlines how to identify and reduce potential fire hazards in homes and workplaces; work as a two-person team to apply basic fire suppression strategies and use an extinguisher on a small fire. Topics include Fire Size-up Considerations - Firefighting Resources - Fire Suppression Safety - Fire and Utility Hazards - Hazardous Materials.
- **Light Search and Rescue:** Students identify planning and size-up requirements for potential search and rescue situations; learn when it is safe to enter a structure, describe the most common techniques for searching a structure; use safe techniques for debris removal and victim extrication. Topics include Safety During Search and Rescue Operations - Conducting Interior and Exterior Search Operations - Conducting Rescue Operations.
- **Terrorism:** Teaches awareness of potential dangers and describes the types of terrorist groups and threats we face.
- **Optional Hazard Annexes:** The following are optional topics for the CERT Basic Course or later training sessions: Avalanches, Earthquakes, Extreme Heat, Hurricanes, Fires, Floods, Nuclear Emergencies, Thunderstorms, Tornados, Volcanos, and Winter Storms.
- **Course Review and Skills Session:** At the end of the course, conduct comprehensive drills or a simulated disaster exercise that ties together all CERT training modules with a practical application. Emphasize effective response, team organization, and the Incident Command System (ICS). Students will find instructions for the disaster simulation in the CERT Basic Course Participant Manual. Segments include Course Review - Final Exam - Disaster Simulation Exercise - Critique and Summary - Graduation and presentation of CERT Basic Course certificates. The disaster exercise skills include Scene Size-Up, Extinguishing Fires, Treating Survivors, and Leveraging & Cribbing, etc.

## ❖ Optional Hybrid Virtual CERT Basic Training & In-Person Skills Sessions



### [Hybrid CERT Basic - Courtesy University of Utah - School of Medicine](#)

This online CERT Basic course educates our neighbors about disaster preparedness and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations. Questions? [OnlineCERT@utah.edu](mailto:OnlineCERT@utah.edu). For more info please see: [www.OnlineCERT.org](http://www.OnlineCERT.org)

There is now an alternative to the traditional in-person CERT Basic training classes available to Tennessee CERT programs. Tennessee is on the list of [Hybrid CERT Approved States](#). This new hybrid CERT course makes the usual 12-hour classroom portion of the CERT course available as an alternate online course delivery method so community members can complete the classroom portion online at their own pace. **And it is suggested you give participants a date certain to have the modules completed and sent to you prior to the Skills Session.** For more info please see the following links to [Hybrid CERT Training Webinar - How to implement the Hybrid CERT Training and General Overview](#), [Program Manager Sign-up Instructions and Samples pdf](#), and the [CERT Program Manager and Instructor Toolkit](#) which tracks student progress and forwards course invites within the Hybrid CERT learning management system, and a [Hybrid CERT Task book Checklist](#).

**The new online hybrid CERT course should be a tremendous cost and time saver for CERT programs.** To sign up for Hybrid CERT access make sure you have first added your approved CERT program to the [FEMA CERT Registry](#). Then go to [New Organization Request to Become a Hybrid CERT Provider](#). After being approved, here is [login](#) information. Then after students complete the



online portion of the course, the CERT program must also hold an in-person [CERT Skills Sessions](#) for students to graduate and receive a completion certificate from your program. (**Note: Volunteer Tennessee has a sample CERT course graduation certificate available for local CERT programs**).

Here are a [Checklist for the Practical Skills Portion](#), [CERT Hands on/skills demo video \(1:44\)](#), [Hybrid CERT Basic - Skills Training session videos](#), and a [Hybrid CERT Management Page](#) which tracks student progress, forwards course invites within the Hybrid CERT learning management system, with the [Hybrid CERT Toolkit](#). [Instructor Guidance - CERT Skills Checklist](#)  
[Participant CERT Skills Checklist](#)

**During CERT courses, always conduct the Skills Sessions in safe setting. Have sufficient safety officers present. Verify all students wear their protective equipment and PPE as required by the skill. And use the buddy system as appropriate. Make accommodations only if the activity can still be done safely.**

Sometimes, there will be CERT students who wish to take in-person CERT training from another agency or organization. This usually happens when a student may have missed a particular CERT course module, or the CERT Basic course is not currently offered where they live, or work and they wish to train at another location. It also occurs when another CERT program is offering a training topic or exercise not offered at their home CERT program location. **Upon approval of both CERT program managers, CERT programs may allow participants from other programs to participate in these activities. Also, we encourage all EMAs, CERT programs, ARES, VOADS, and others who may work together in a future disaster to regularly train and exercise together.**

### ❖ Hybrid CERT Basic Training - Sample Skills Sessions Videos

*Below are several links to videos that demonstrate suggested activities for conducting the in-person Skills training and a list of several CERT Skills Session YouTube Videos*

- [Sample Agenda for Practical Skills Portion of a CERT Course – Google docx](#)
- [Hybrid CERT Training Webinar 1 - Implementing Hybrid CERT Training Overview \(1:57:23\)](#)
- [How to Approach a patient \(2:31\)](#)
- [Evaluate Circulation \(3:24\)](#)
- [Maintain an Airway \(3:21\)](#)
- [Open an Airway Jaw Thrust \(5:06\)](#)
- [Apply direct pressure to control excessive bleeding \(4:31\)](#)
- [Apply a tourniquet to control excessive bleeding \(5:47\)](#)
- [Perform a mental status evaluation \(2:19\)](#)
- [Apply a sling and swath for the arm \(3:30\)](#)
- [Perform splinting \(12:47\)](#)
- [Dress and Bandage a Wound \(10:28\)](#)
- [How to Assist When Administering an Epi Pen \(0:56\)](#)
- [Evaluate breathing \(2:05\)](#)
- [Head-to-toe assessment \(6:55\)](#)
- [Inline stabilization demonstration \(4:37\)](#)
- [Proper body position for lifting and the one-person arm carry \(1:37\)](#)
- [Pack strap carry \(2:45\)](#)
- [Two-person carry \(3:13\)](#)

- [Chair carry \(2:44\)](#)
- [Log roll and blanket carry and blanket drag \(6:07\)](#)
- [ABCD quadrant method \(5:07\)](#)
- [Debris removal \(2:47\)](#)

## ❖ **Additional CERT Training Videos and Webinars**

After your program is up and running, consider holding additional training sessions for your CERT volunteers. CERTs can also be trained on disaster mitigation, response, and recovery techniques.

- [FEMA - Additional CERT Resources - Links to CERT Guides, Manuals, and PowerPoints](#)
- [YouTube – List of 107 CERT Related Videos](#)
- [LAFD - CERT-LA - List of Training Videos](#)
- [LAFD - CERT Continuing Education - More YouTube CERT Training Videos](#)
  - [Organizing Your Neighborhood and Advanced Personal Preparedness](#)
  - [Neighborhood Resilience and Security AFTER the Disaster](#)
  - [Neighborhood Team Program - Los Angeles](#)
  - [CERT Forms and the Role of the Scribe](#)
  - [Leading Medical Response Teams](#)
  - [Disaster Medical Triage](#)
  - [CERT Staging Areas and Initial Response to a Disaster](#)
- [Organizing and Leading Successful Teams](#)
- [LAFD - CERT Bandaging and Splinting \(6:31\)](#)
- [CERT Hands-on Search and Rescue - Part 1 \(9:06\)](#)
- [CERT Hands-on Search and Rescue - Part 2 \(5:44\)](#)
- [CERT Tools for Leadership Success pdf](#)
- [CERT Tools for Leadership Success - Martinez CERT PPTX slides](#)
- [Cribbing Rescue Training for CERT/Search & Rescue Team \(5:58\)](#)
- [Demonstration of CERT T-T-T Cribbing Training \(4:27\)](#)
- [Fire Drill - The Office TV Show - Comedy \(4:56\)](#)
- [Fire Extinguisher Training Video - SCCFD \(2:48\)](#)
- [Fire Safety: The CERT Team Member's Role - Alameda CERT \(18:25\)](#)
- [Glove Removal & Disposal \(0:41\)](#)
- [Hazmat Training Courses – Free Online TRANSCAER training](#)
- [Head-to-toe Assessments CERT T-T-T Course \(5:45\)](#)
- [Head-to-toe Assessments LAFD - CERT \(14:26\)](#)
- [Head-to-toe Assessments Montana HOSA - CERT \(7:44\)](#)
- [How To Turn Off Electricity at the Circuit Box \(0:48\)](#)
- [Map Your Neighborhood: The Plan in Action \(10:24\)](#)
- [Previous FEMA Webinars](#)
- [Psychological First Aid \(11:07\)](#)
- [Red Cross – First Aid, CPR, and AED Training](#)
- [San Diego Co. CA - OES First Responder Access & Functional Needs Training Videos](#)
  - [Alzheimer's Disease & Memory Loss](#)
  - [Autism](#)
  - [Blind & Low Vision](#)

- [Chronic Illness](#)
- [Cognitive Disabilities](#)
- [Deaf & Hard of Hearing](#)
- [Mental Illness](#)
- [Physical Disabilities](#)
- [Safe and Ready - CERT Refresher Training - 7 videos](#)
- [Safety in the After Disaster Environment](#) (31:47)
- [Search and Damage Assessment Training](#) (52:29)
- [Search & Rescue Training CERT Mutual Aid - City of Irving, TX - CERT](#) (4:28)
- [Tennessee Emergency Management Plan \(TEMP\) - 2018](#)
- [TDOT Launches Yellow DOT Program](#) (2:06)
- [Traffic Control - Anaheim, CA CERT](#) (8:27)
- [Triage - Handling Mass Casualty Situations](#) (22:22)
- [Triage - CERT Triage & Mass Casualty Incidents pdf](#)
- [Triage - START - RPM - Part 1](#) (6:30)
- [Triage - START - RPM - Part 2](#) (9:26)
- [Vimeo - Several Online CERT Training Videos](#)
- [Ways to Stay Calm in an Emergency](#) (6:26)

## ❖ CERT Exercises

Reminder, CERT programs must hold an exercise at least once a year for retained volunteers. CERT Annual Exercises are the best way to prepare CERT teams to respond effectively to an emergency. Exercises and drills should be designed to engage team members and have them work together in response to a hypothetical incident. [Exercises](#) enhance knowledge of plans, assess skills, allow CERTs to improve their own performance, and address local training priorities. The list below has examples of what other CERT programs are doing to keep [CERT Volunteers Engaged](#):

- [CERT Tabletop Exercise - Earthquake - pdf](#)
- [CERT Jeopardy Game](#)
- [Dallas CERT Training Drill \(6:18\)](#)
- [Disasterville for CERT](#)
- [Disasterville PowerPoint Slides](#) [Disasterville Toolkit](#)
- [Developing and Facilitating CERT Tabletop Exercises](#)
- [East Lake, FL - CERT - Lost child exercise \(9:58\)](#)
- [FEMA-EMI IS-120.C: An Introduction to Exercises](#)
- [FEMA - Exercise Best Practice Guides](#)
- [FEMA - Tabletop Exercise Design and Design and Delivery](#)
- [How Do You Keep CERT Volunteers Engaged?](#)
- [HRCC - Thoughts on the CERT Training](#)
- [Kansas City, MO - CERT Rodeo - How to do MOULAGE](#)
- [Long Beach, CA - CERT Drill video \(8:39\)](#)
- [Moulage - Several photos of Volunteer "Survivors" in make-up](#)
- [REMS - Triage Tabletop Activity \(Word doc\)](#)
- [San Bernardino Co. CA Fire OES - Exercise Overview \(2:50\)](#)
- [Training and Exercise Development - pdf](#)

## ❖ CERT - Sample SOGs, SOPs, MOUs, and Bylaws

- [CERT Program Manager Course UNIT 8: POLICIES AND PROCEDURES](#)
- [FEMA – Disaster Specific Memorandum of Understanding Guidelines](#)
- [Lebanon - Wilson County, TN – Sample CERT Application](#)
- [Massachusetts EMA - Best Practices Guide - City of Gloucester Sample CERT SOGs](#)
- [NCA - CERT PDR Program Manager Series: Policies and Procedures \(1:07:44\)](#)
- [Millersville.edu - CERT Policies & Procedures](#)
- [City of Novi, MI - CERT Standard Operating Guidelines - pdf](#)
- [City of Novi, MI - CERT Guidebook and Policies - pdf](#)
- [Sample - Memorandum of Understanding \(MOU\) between Volunteer West Virginia \(state service commission\) and local CERT programs](#)
- [Sample MOU between Volunteer Florida and Florida CERT Association](#)
- [Sample MOU for Volunteer Participation in James Co. Virginia CERT program](#)
- [San Diego Fire & Rescue - CERT Procedures and Resources](#)
- [Santa Cruz Co., CA - Sample CERT Activation SOPs](#)
- [Sevier County, TN cert operating guidelines sogqs.pdf](#)
- [Sevier County, TN cert application sevier county 2 .docx](#)
- [Union City, CA CERT - Sample Bylaws](#)
- [Yamhill County, OR - Policies & Procedures Manual pdf](#)

## ❖ Sample ICS Forms and CERT Position Checklists ([From Olathe, KS - CERT Program](#))

- [Assignment Status](#)
- [Communications Checklist](#)
- [Damage Assessment Survey](#)
- [FEMA-EMI ICS Forms](#)
- [Fire Group Leader Checklist](#)
- [Incident Commander Checklist](#)
- [Logistics Section Chief Checklist](#)
- [Logistics Supplies and Equipment](#)
- [Medical Area Treatment List](#)
- [Medical Director Checklist](#)
- [Medical Treatment Form](#)
- [Medical Triage Form](#)
- [Message Form](#)
- [Operations Section Chief Checklist](#)
- [Organizational Chart](#)
- [Safety Officer Checklist](#)
- [Search and Rescue Director Checklist](#)
- [Search and Rescue Map Grid](#)
- [Staging Manager Checklist](#)
- [Staging Volunteer Information Sign-In Sheet](#)
- [Supply Manager Checklist](#)
- [Trailer Packet Content List](#)



## ❖ CERT Equipment, and Supplies \*

\* No endorsement should be implied for any commercial products or services in this CERT Resource Guide.

Consider taking pictures and marking all equipment before CERT activations. Remember, personal safety is paramount. Always conduct a Size-up before any action. CERTs should never attempt any actions unless they were previously trained to perform those activities or if it puts them at risk. At a minimum, CERTs should always work with a buddy and wear the necessary equipment and PPE (e.g., N-95 mask, leather work gloves or medical gloves, protective eyewear, hard hat, long pants, long-sleeved shirt, sturdy shoes/boots, CERT reflective vest, bag or backpack, tools, forms, first aid supplies, and water/snacks) [CDC - Sequence for Putting on Personal Protective Equipment \(PPE\)](#).

- [Community Disaster Preparedness Foundation Radio Recommendations \(2022\) Includes Equipment Lists, Communications Plans, FRS/GMRS/HAM Radio, and Zello Information](#)
- [Combat Swag – Custom CERT Patches](#)
- [EmergencyKits.com – CERT Equipment & Supplies](#)
- [FEMA’s Free CERT Printed Materials Online Ordering Tool](#)
- [First Class Responder - CERT Logo Shirts and Decals](#)
- [Earthquake Management Products – CERT Equipment](#)
- [EmergencyKits.com - CERT Supplies](#)
- [Fire Supply Depot - CERT Supplies](#)
- [First Class Responder - CERT Equipment & Supplies](#)
- [Google search – Samples of Several Customized CERT Logos](#) Organizations can add a CERT program sponsor’s name or local landmarks in the skyline to the official FEMA CERT logo for stationary, a patch, etc.
- [LAFD - CERT Sample Forms and the Role of the Scribe - Video \(45:40\)](#)
- [LAFD - What Should Be in Your Emergency "Go Bag"](#)
- [Merit - Issues National CERT Association Digital Credentials](#)
- [Prepare Smart](#)
- [ProPac - CERT and MRC Supplies](#)
- [QUICK SERIES - New CERT Companion Guide for Advanced Operations](#) \* This durable laminated spiral pocket guide provides a general overview of disaster response, including what happens behind the scenes, what CERT volunteers should expect, and how to have a successful disaster deployment. [For ordering info contact Quick Series Publishing](#).
- [QUICK SERIES - CERT Field Operations Guide](#) This 3 in. x 5 in. pocket guide provides CERT members with easy-to-follow and accessible instructions to help local disaster recovery efforts (Color coded tabs, Durable, and Weatherproof).
- [Rite in the Rain - CERT Field Operating Guide \(FOG\)](#) This All-Weather CERT Guide is a comprehensive companion filled with practical reference material to help refresh core skills
- [Santa Cruz Co, CERT - Backpack Checklist \(pdf\)](#)
- [Santa Cruz Co, CERT - Car Emergency Checklist \(pdf\)](#)
- [Santa Cruz Co, CERT - Household-Neighborhood Emergency Checklist \(pdf\)](#)
- [Santa Cruz Co, CERT - Winter Preparedness Checklist \(pdf\)](#)
- [SOS Survival Products – CERT Equipment and Supplies](#)
- [Sunset Survival & First Aid - CERT Team Gear](#)
- [TEMA - Emergency Kit Recommendations](#)
- [The Vest Guy - CERT GEAR](#)

## ❖ CERT Resource Typing

Resource typing enables communities to plan for, request, and have confidence that the resources they receive have requested capabilities. Currently, Tennessee does NOT have mutual aid agreements for CERT volunteers and Resource Typing is optional for local CERT programs. However, the [National Qualification System \(NQS\) Job Titles/Position Qualifications](#) and [Position Task Books \(PTBs\)](#) have position descriptions which may be useful for volunteers who help with local CERT program management, administrative tasks, deployment, and training. Resource typing can guide EMAs when staffing unfilled volunteer positions in a disaster response or recovery, or as a benchmark for volunteers wishing to pursue advanced CERT training. [Click here to download the Job Titles and Position Qualifications](#) (type CERT in the search box). [FEMA Resource Typing for CERT Overview and Q&A Part 1 - Part 2](#)

- [CERT “Volunteer” Resource Typing Definition - Draft Volunteer PTB](#) Qualifications for CERT Volunteers: Trained in CERT Basic in disaster response fire safety, light search & rescue, team organization, disaster medical operations. Type 2: 18-hour CERT Basic and IS-100, IS-200, IS-700, IS-800. Type 1: **Plus** IS-288 and IS-505 and completion of the NQS Position Task Book for the NIMS Type 1 CERT Volunteer.
- [CERT “Team Leader” Resource Typing Definition - Draft CERT Team Leader PTB](#) - A CERT Volunteer who directs CERT team activities. Qualifications: Same as “CERT Type 1 Volunteer” **Plus** - Type 2: IS-244, IS-317, IS-703. Type 1: **Plus** G427: CERT Program Manager course.
- [CERT “Section Chief” Resource Typing Definition - Draft of CERT Section Chief PTB](#) – An experienced CERT Volunteer Team Leader who is responsible for a specific functional area within the local CERT program. Qualifications: Same as “CERT Type 1 Team Leader” **Plus** the Knowledge, Skills, and Abilities: 1. Understanding of the functions of a Section Chief. 2. Understanding of the functions of the assigned functional area. Experience: Successful completion of the NQS Position Task Book (PTB) for the National Incident Management System (NIMS) CERT Section Chief.

## ❖ Promoting and Recruiting for your CERT Program

As we teach our neighbors about preparedness, CERT programs will also need the support of the key stakeholders in the community. Get your message out! Have a CERT booth at a Preparedness Fair. This is a fabulous video of a CERT information booth: [Paso Robles, CA Preparedness Fest - Facebook post](#). And your CERT program partners could include local administrators, elected officials, first responders, community groups, faith-based organizations, schools, HOAs, businesses, and all members of the community. Suggestions for organizing and promoting your CERT program are presented in the [CERT Program Manager course](#). And see the links below.

- [CalOES - CERT Program Promo - 2014 \(9:00 min.\)](#)
- [CERT Discussion Board \(Public Facebook Group\)](#) A great discussion thread about setting up a CERT information booth at public events, flyers to hand out, table displays, etc.
- [CERT Logo Usage Guidelines](#) Registered CERT Programs do not need to request permission under the Department of Homeland Security Trademark Use Agreement for CERT Marks. However, businesses who wish to use the CERT logo should review the following <https://www.ready.gov/faq/cert-logo>. The CERT logo is not to be used in any way or manner that implies the endorsement of any person, product, program, service, or on any commercial products.

- [\*\*Community Emergency Response Teams in Action \(6:27\)\*\*](#)  
A good video to educate people about Community Emergency Response Teams. CERT members from California, Florida, and Texas explain how they come together to prepare their communities and assist their neighbors during emergencies.
- [\*\*“CNN” - Humorous disaster preparedness campaign – YouTube \(2:40\)\*\*](#)
- [\*\*Download the LAFD CERT Flyer - English\*\*](#) [\*\*Download the LAFD CERT Flyer - Spanish\*\*](#)
- [\*\*Find a CERT website\*\*](#) allows the public to search for a nearby CERT program by Zip code.
- [\*\*Get Involved: Join CERT Today\*\*](#)
- [\*\*Univ. of Utah - School of Medicine - Sample Hybrid CERT flyer\*\*](#) [\*\*Sample CERT Flyer\*\*](#)
- [\*\*FEMA - Outreach Initiatives and Training Activities for CERT pdf\*\*](#)
- [\*\*FEMA Podcast Episode 12: CERT \(CERT\) Jul 22, 2020 Download Audio\*\*](#) [\*\*Download Transcript\*\*](#)
- [\*\*FEMA-ICPD – Preparedness Community\*\*](#)
- [\*\*Community Emergency Response Team \(CERT\) Training “How it all began.” \(7:56\)\*\*](#)
- [\*\*Alameda CERT In Action 2012 - Responding to a Windstorm \(19:13\)\*\*](#)
- [\*\*Campbell - CERT Basic practical training sessions \(2:24\)\*\*](#)
- [\*\*Campbell - CERT Training Disaster Simulation Exercise \(3:54\)\*\*](#)
- [\*\*Campus CERT - Pulaski College, IL \(3:03 min.\)\*\*](#)
- [\*\*CERT Pandemic Roles \(4:56\)\*\*](#)
- [\*\*CERTs Help with Vaccination Rollout - 2021 FEMA Article\*\*](#)
- [\*\*CERT in Action” 2013 version \(19:14 min.\)\*\*](#)
- [\*\*CERTs Take Action: Financial Readiness - FEMA Article\*\*](#)
- [\*\*CERT Teams in Action - 30 second promo video clip\*\*](#) A good clip for showing to people at a Preparedness Fairs, Information Booths, etc.
- [\*\*City of Cape Girardeau, MO - CERT Cartoon \(1:10\)\*\*](#)
- [\*\*Citizen’s Corps. - CERT Recruitment video \(4:59\)\*\*](#)
- [\*\*Community Emergency Response Teams in Action 2018 \(6:28 min.\)\*\*](#)
- [\*\*Douglas County, KS - CERT webpage\*\*](#)
- [\*\*FEMA - CERT Fact Sheet useful for informing others about CERT\*\*](#)
- [\*\*FEMA - Preparedness Community Newsletters with Articles about CERT\*\*](#)
- [\*\*“The Office” Fire Drill - YouTube \(4:57\)\*\*](#)
- [\*\*Greenville Co., SC - CERT Training Course | What to Expect \(2:20\)\*\*](#)
- [\*\*History of the CERT Teams 2020 \(7:56 min.\)\*\*](#)
- [\*\*Lake Forest, CA - CERT Training Announcement Video \(2:16\)\*\*](#)
- [\*\*Nashua, NH CERT Program Manager Discusses a CERT Final Exercise \(2:49\)\*\*](#)
- [\*\*New York City EM Prep Talk - Podcast Episode 19: 15 Years of CERT \(27:06\)\*\*](#)
- [\*\*Santa Barbara CERT Program Overview and Recruiting Video \(6:06\)\*\*](#)
- [\*\*Spanish Speaking CERT Teams - en Español \(10:53\)\*\*](#)
- [\*\*“The Big Bang Theory” - Emergency Preparedness Drill -YouTube \(1:52\)\*\*](#)
- [\*\*“The Simpsons” Safety Drill – YouTube \(2:10\)\*\*](#)
- [\*\*Ventura Co. CERT - “People like You” video \(3:02\)\*\*](#)
- [\*\*Williamson County, TN EMA Director Todd Horton “What is Emergency Management?” and the Potential Benefits of a CERT Team - YouTube Video \(42:02\)\*\*](#)
- [\*\*What is CERT? \(10:14\)\*\*](#)
- [\*\*When Disaster Strikes - Intro to the CERT Program \(3:59\)\*\*](#)

## ❖ CERT Webpages

Please let us know if we omitted a link to your CERT website or social-media page.

- [2Serve](#) This Tennessee based 501c3 provides CERT training for academy and college age young people throughout the southeast by involving them in the mission of the Seventh-day Adventist Church. **2Serve may also be available to teach older adults CERT for other non-affiliated organizations and schools.** This is done without proselytizing. They charge on a per-person basis to recover CERT course costs.
- [Carter County, TN EMA - CERT](#)
- [City of Bartlett, TN Emergency Preparedness - Official Website](#)
- [City of Germantown, TN CERT Training](#)
- [Fayette County, TN - CERT](#)
- [Kentucky-Tennessee Conference of SDA CERT Training Article](#)
- [Knoxville-Knox Co. Emergency Management Agency](#)
- [Lebanon, TN - CERT](#)
- [Montgomery County, TN - CERT](#)
- [Munford, TN - Community Emergency Response Team \(CERT\)](#)
- [Nashville - Davidson Co., TN OEM – CERT](#)
- [Sevier County, TN - CERT](#)
- [Stay Safe Shelby - Shelby County, TN - Office of Preparedness - CERT](#)
- [Tennessee State University – Campus Emergency Response Team](#)
- [Town of Oakland – Fayette County, TN EMA - CERT](#)
- [Washington County - Johnson City, TN EMA - CERT](#)
- [Williamson County, TN Office of Public Safety - CERT](#)
- [BeReady - Utah - CERT](#)
- [Douglas County, Kansas - CERT](#)
- [Irvine, CA - CERT](#)
- [LAFD, CA - CERT](#)
- [Nashua, NH - CERT](#)
- [Olathe, KS - Fire Department - CERT](#)
- [Ready Long Beach, CA](#)
- [Sacramento, CA - CERT](#) An excellent CERT website!
- [Santa Clara County, CA - Teen CERT](#)

## ❖ CERT News - Social Media Sites, Groups, Articles, and Posts

Facebook “Private Groups” require you request to be a member before you can view their posts.

[CERT \(Community Emergency Response Team\) - Facebook Private Group](#)

[CERT Community Emergency Response Team of Knoxville – Facebook Private Group](#)

[CERT Discussion Board - Facebook Private Group](#)

[CERT Instructors \(Facebook\)](#)

[CERT Radio Operators \(Facebook\)](#)

[East Tennessee CERT – Facebook Page](#)

[LAFD CERT Central Bureau \(Facebook\)](#)

[Mid America- Official TEEN CERT](#)

[Nashville Office of Emergency Management - CERT - Facebook page](#)

[National CERT Council - Facebook Group](#)



[National CERT Program Management - Facebook Group \(Sample CERT Posts and Flyers\)](#)  
[National Community Emergency Response Team Organizations – Facebook Private Group](#)  
[News Channel 3 - Memphis, TN News – Germantown, TN CERT Training Article](#)  
[Oakland, TN – CERT - Facebook page](#)  
[Official TEEN CERT \(Facebook\)](#)  
[Paso Robles, CA Preparedness Fest - Facebook post \(Fabulous video of a CERT booth\)](#)  
[Sevier County Emergency Management Agency's Facebook Post - "We Want You"](#)  
[Tennessee Disaster Response Team | Monterey TN](#)  
[WBBJ – 7 – Eyewitness News - Jackson-Madison Co. EM?A "Drill for Union Univ. nursing students](#)  
[White County TN C.E.R.T. \(Community Emergency Response Team\)](#)

## ❖ FEMA Preparedness and CERT Related Webinar Recordings

FEMA hosts many excellent preparedness and CERT webinars throughout the year. Please consider sharing some of these links with members of your CERT programs. You could also show one of these webinars or videos at a regular training meeting for your CERT members. And see **FEMA Region 2 Preparedness, Resilience, and CERT Webinars** for [2020](#), [2021](#), and [2022](#), or the links below for some of their previous webinar recordings.

- [10 Ready-Made Tips You Can Use to Prepare for Disasters](#)
- [Amateur "HAM" Radio for Emergency Managers](#)
- [American Sign Language 101 for CERT](#)
- [CERT Disaster Response Best Practices](#)
- [CERT Virtual Disaster Workshop 1](#)
- [CERT Virtual Disaster Workshop 2](#)
- [CERT Virtual Disaster Workshop 3](#)
- [CERT Virtual Disaster Workshop 4](#)
- [Community Asset Mapping: Who Are the People in Your Neighborhood?](#)
- [Developing and Organizing your CERT Team to the Max - 2021 NCA CERT Conference](#)
- [Disaster Response and Disability - Approaches for Emergency Managers & CERT programs](#)
- [DHS - Active Shooter Preparedness Webinar](#)
- [Disasterville - 2021 NCA CERT Conference](#)
- [Effective Interpersonal Communications for CERT](#)
- [Effective Use of Amateur Radio Volunteers in County Emergency Operations](#)
- [Emergency Financial First Aid Kit](#)
- [Exploring - Qualified Sign Language Interpreters in Emergency Management](#)
- [FEMA Nebraska Flooding - Drones as a Tool for Damage Assessment & Flood Mitigation](#)
- [FEMA and the National CERT Association: Search and Rescue, Lost Person Behavior](#)
- [FEMA Resource Typing for CERT Overview and Q&A Part 1](#)
- [FEMA Resource Typing for CERT Overview and Q&A Part 1](#)
- [FEMA's Role in Response](#)
- [First Responder Access and Functional Needs Training Series](#)
- [Guides for Alerts and Warnings Webinar](#)
- [Helping Helpers – How to Support First Responders](#)
- [How to Avoid Disaster Fraud After an Emergency](#)
- [Human Trafficking: Recognize, Report, Respond pt1](#)

- [Human Trafficking: Recognize, Report, Respond pt2](#)
- [Lifelines to Communities: Food Distribution Best Practices](#)
- [Maintaining and Revitalizing your CERT Program](#)
- [Organizations Preparing for Emergency Needs \(OPEN\) part one](#)
- [Organizations Preparing for Emergency Needs \(OPEN\) part two](#)
- [Psychological First Aid for Children](#)
- [Psychological First Aid](#)
- [Psychological Resilience](#)
- [Ready Youth Toolkit in a Box](#)
- [Residential Fire Life Saving Strategies](#)
- [Resilience in Philadelphia: A Case Study](#)
- [Restart and Rejuvenate your CERT Program After COVID-19](#)
- [Selfcare for Disaster Responders and Healthcare Workers](#)
- [Team Building for CERTs](#)
- [The Past, Present and Future of CERT](#)
- [Trauma Informed Care](#)
- [Trauma-Informed Management of People in Crisis for CERT Teams](#)
- [You are the Help, Until Help Arrives](#)

## ❖ FEMA-EMI - Additional Online Independent Study Training Opportunities

Looking for more CERT related training opportunities? CERT Instructors and CERT Volunteers can take free FEMA-EMI [Independent Study Courses](#) (IS) and they may apply to take an in-person EMI course through FEMA. The [FEMA Emergency Management Institute \(EMI\)](#) offers many online and in-person training courses. **But before submitting a training course application for a FEMA Instructor led class (e.g., K-0427 or K-0428), please contact [don.sowers@tn.gov](mailto:don.sowers@tn.gov) to learn about the necessary approvals.** However, these approvals are not required for simply taking the FEMA-EMI [Independent Study](#) (IS) online courses below. ***Though not currently required in Tennessee, you may wish to recommend to your CERT volunteers the following free EMI online courses. Those highlighted in Red are part of the recent optional FEMA CERT Resource Typing requirements:***

- [IS-10.A: Animals in Disasters: Awareness and Preparedness](#) this course describes how typical hazards affect animals. It increases awareness and preparedness for animal owners, care providers, and responders.
- **[FEMA-EMI IS-100.C: Introduction to the Incident Command System, ICS 100](#)** introduces the Incident Command System (ICS) and provides the foundation for higher level ICS training. This course describes the history, features and principles, and organizational structure of the Incident Command System.
- [IS-120.C: An Introduction to Exercises](#) This course introduces the basics of emergency management exercises.
- **[FEMA-EMI IS-200.C: Basic Incident Command System for Initial Response](#)** reviews the Incident Command System (ICS) and provides the context for ICS within initial response and supports higher level ICS training. This course provides training and resources for CERT personnel who may assume a supervisory position within ICS.

- **[FEMA-EMI IS-700.B: An Introduction to the National Incident Management System](#)** course provides an overview of the National Incident Management System (NIMS) which defines the comprehensive approach guiding the whole community - all levels of government, nongovernmental organizations (NGO), and the private sector - to work together seamlessly to prevent, protect against, mitigate, respond to, and recover from the effects of incidents.
- **[IS-240.C: Leadership and Influence](#)** The goal of this course is to improve your leadership and influence skills. It addresses: Leadership from within, How to facilitate change, How to build and rebuild trust, Using personal influence and political savvy, and Fostering an environment for leadership development.
- **[IS-241.C: Decision Making and Problem Solving](#)** The goal of this course is to enable participants to improve their decision-making skills.
- **[IS-242.C: Effective Communication](#)** This course is designed to improve your communication skills. It addresses: Basic communication skills; How to communicate in an emergency: How to identify community-specific communication issues, Using technology as a communication tool, Effective oral communication, and How to prepare an oral presentation.
- **[FEMA-EMI IS-244.B: Developing and Managing Volunteers](#)** The goal of this course is to strengthen abilities to prepare for and manage volunteers before, during, and after a severe emergency or major disaster. To provide strategies for identifying, recruiting, assigning, training, supervising, and motivating volunteers. Include discussion of spontaneous volunteers, community based, faith-based, and non-governmental organizations (NGOs).
- **[FEMA-EMI IS-288.A: The Role of Voluntary Organizations in Emergency Management](#)** This independent study course provides a basic understanding of the history, roles, and services of disaster relief voluntary agencies in providing disaster assistance. It is appropriate for both the public and those involved in emergency management operations.
- **[FEMA-EMI IS-315.A: CERT and the Incident Command System \(ICS\) course](#)** educates CERT program managers, trainers, emergency responders, and CERT volunteers about CERT's relationship to ICS and potential roles CERTs play while assisting agencies in a disaster or emergency situations.
- **[FEMA-IS-317.A: Introduction to Community Emergency Response Teams \(CERT\)](#)** This Independent Study (IS) course is an introduction to the Community Emergency Response Team (CERT) program for those interested in learning about the CERT program for their own knowledge or as a pre-requisite for first responders to later teach the CERT Basic classroom training that may be available in your community.
- **[IS-368: Including People with Disabilities & Others with Access & Functional Needs in Disaster Operations](#)** This course provides an overview of disabilities and access and functional needs and explains how disaster staff can apply inclusive practices in their disaster assignments.
- **[IS-405: Overview of Mass Care/Emergency Assistance](#)** This course introduces Mass Care and Emergency Assistance support, focusing on Whole Community, by outlining the importance of collaboration and coordination between government, non-profit, public, and private sectors.
- **[FEMA-EMI IS-505: Concepts of Religious Literacy for Emergency Management](#)** Religious and cultural communities are key partners in building a culture of preparedness. Faith-based and community organizations also offer a wide variety of human and material

resources that can prove invaluable during and after an incident. Collaborating with these vital community members will allow emergency managers to access a multitude of local resources and ensure members of the whole community can contribute to disaster resilience efforts.

- **[IS-632.A: Introduction to Debris Operations](#)** The goal for this course is to familiarize the student with general debris removal operations and identify critical debris operations issues.
- **[IS-660: Introduction to Public-Private Partnerships](#)** The goal of this training is to establish a common vocabulary for public sector agencies and private sector organizations to improve response, recovery, and resilience.
- **[IS-700.b An Introduction to the National Incident Management System](#)** This course provides an overview of the National Incident Management System (NIMS) which defines the comprehensive approach guiding the whole community - all levels of government, nongovernmental organizations (NGO), and the private sector - to work together seamlessly to prevent, protect against, mitigate, respond to, and recover from the effects of incidents. The course provides learners with a basic understanding of NIMS concepts, principles, and components.
- **[IS-703.B: National Incident Management System Resource Management](#)** The is to introduce NIMS Resource Management. This includes private industry and volunteer agency personnel responsible for coordination activities during a disaster.
- **[IS-800.D: National Response Framework, An Introduction](#)** The goal of this course is to provide guidance for the whole community and focuses especially on those who are involved in delivering and applying the response core capabilities.
- **[IS-909: Community Preparedness-Implementing Simple Activities for Everyone](#)** The purpose of this course is to present a model program for community preparedness with resource materials to help organizations conduct simple preparedness activities.
- **[IS-1151: Blue Campaign Disaster Responder Training](#)** In this 6-minute video for disaster response personnel, we will learn how to recognize, and report suspected human trafficking. As someone trained in disaster response, we are in a unique position to spot potential instances of human trafficking. Human traffickers have their guard down during these times and suspicious activity may become more apparent.
- **[IS-1152: Blue Campaign First Responder Training](#)** This one-hour course will help you understand human trafficking, who can become a victim, and how you can play a role in identifying suspected victims. As a first responder, you are often first on the scene in an emergency. This gives you the unique opportunity to notice signs of human trafficking.
- **[IS-1300: Introduction to Continuity of Operations](#)** This course is intended to lay the foundation of knowledge for students who wish to increase their understanding of continuity and building a comprehensive continuity program in their organization or jurisdiction.
- **[IS-2200: Basic Emergency Operations Center Functions](#)** The Basic Emergency Operations Center Functions course is designed to introduce the role, design, and function of the Emergency Operations Center (EOC) and the supportive relationship as a NIMS Command and Coordination component of the Multiagency Coordination System.

## ❖ Updates to this CERT Resource Guide - We would like to hear from you

Please share our Tennessee CERT Resource Guide widely with your CERT Program Managers, Instructors, Volunteers, and other organizations. Encourage your CERT volunteers to click on the links in this regularly updated CERT guide to take advantage of additional training opportunities.

And we would appreciate your feedback. Please let us know if you have any suggestions, find any 404-broken links, or identify some additional websites through Google, YouTube, etc. for us to include in our next revision to this CERT Guide.

Finally, if you are considering a local CERT program for your community, workplace, or organization and would like additional information about CERT emergency preparedness training, please contact [don.sowers@tn.gov](mailto:don.sowers@tn.gov) at Volunteer Tennessee so we can offer our assistance. Thanks.

*\* **Disclaimer:** Volunteer Tennessee is providing this information on various CERT and disaster related preparedness resources, links, and events but does not endorse any non-governmental events, entities, organizations, services, or products.*