

Volunteer Tennessee
Executive Committee Meeting Minutes
Microsoft Teams
Friday, March 21, 2025

Members in Attendance: Chairing: Terry Silver*, Nathan Farnor*, Greg Lyles*, Betty White*, Eileen Wollam*, Evon Wood*

Members not in Attendance: Destiny Brown*, Jessica Youngblom (TDMHSAS)

Staff: Jim Snell

Terry Silver called the meeting to order at 8:31 a.m. CDT. Terry shared the Volunteer TN Executive Committee agenda for the day: Approve previous Executive Committee Minutes, review and approve Commission Support Grant and Commission Investment Fund budgets, review and approve Volunteer Center/Youth Civic Engagement grant funding, and with a time for public comment at the end.

Terry called for quorum count. Jim called role: Quorum Count of 5 of 7 (* indicates voting member). Nathan Farnor joined the call at 8:34 a.m., increasing the quorum to 6 of 7.

Terry read the Statement of Necessity. Due to scheduling conflicts, less than a quorum of Volunteer Tennessee Executive Committee members were present in person for the meeting, so under Tennessee Code Annotated section 844-108, the Volunteer Tennessee Commission is allowed to rely on the participation of members by electronic or other means to constitute a quorum, only upon determination by the Commission that a necessity exists. The Executive Committee meeting was scheduled to consider time-sensitive agenda items: 2025-26 Commission Support Grant and Commission Investment Fund budgets and the 2025-26 Volunteer Center and Youth Civic Engagement grant funding. Terry called for a motion to approve the determination of necessity to proceed with the meeting with a quorum to include electronic and phone participants based on the time sensitivity of the matter on the agenda. Eileen Wollam made a motion, and Betty White made the second. Terry asked Jim to do a roll call vote. Jim called the roll, and the motion passed unanimously.

Terry asked the participants to review the minutes and note and any additions or revisions of the March 21, 2024 Executive Committee minutes. Greg made a motion to approve as presented, Nathan seconded. Terry asked Jim to do roll call vote. Jim called the roll, and the motion passed unanimously.

Terry asked to begin the discussion on the 2025-26 Commission Support Grant budget. Jim noted that staff had received the actual federal allocation for the budget just the day before and that it was about \$2,500 more than anticipated in the proposed budget. The version presented to the full Commission will include the additional funds. Jim explained that this grant will now be on a July to June timeframe instead of a calendar year. Jim briefly explained the federal and match sources of funding and then went through each section of the budget. Nathan made a

motion to approve as presented, Eileen seconded. Terry asked Jim to do roll call vote. Jim called the roll, and the motion passed unanimously.

Terry asked to begin the discussion on the 2025-26 Commission Investment Fund budget. Jim noted that this budget is primarily for training and technical assistance for the Commission and programs. The actual federal allocation for the budget was about \$1,500 more than anticipated in the proposed budget. Jim gave an overview of each section of the budget. Evon made a motion to approve as presented, and Betty seconded. Terry asked Jim to do roll call vote. Jim called the roll, and the motion passed unanimously.

Terry asked for confirmation on Conflict of Interest Forms for the 2025-26 Volunteer Center/Youth Civic Engagement grants. Jim had confirmations from everyone except Nathan Farnor. Nathan confirmed verbally that he did have a conflict. Jim reviewed the applicants. Nathan muted himself during the discussion and vote.

Terry asked Jim to discuss the 2025-26 Volunteer Center/Youth Civic Engagement grants. Jim reviewed the three funding options: fully fund highest-scoring applicant in each category and then splitting remaining funds evenly to remaining applicants with an average score above 80%; fund each applicant with an average score above 80% based on a percentage of their score; and fully fund highest-scoring applicant in each category and then splitting remaining funds to remaining applicants with an average score above 80% based on a percentage of their score. Jim then reviewed outcomes and outputs for agencies that had previously received funding and the risk assessment for each applicant. Eileen noted that she preferred the third funding option. Eileen also asked about possible planning grants, and Jim explained that the Commission had not done planning grants in the past for these types of grants. After additional discussion, the committee came to consensus to fully fund the highest-scoring applicant in each category (East TN State University and Oasis Center); fund the next two highest-scoring Volunteer Center applicants (United Way of Middle TN and United Way of Greater Chattanooga) at 80% of their request; fund the third highest-scoring Volunteer Center applicant (United Way of West TN) at 71% of its request; and fund the next two highest-scoring Youth Civic Engagement applicants (United Way of Middle TN and United Way of Greater Chattanooga) based on a percentage of their score (93% and 86% respectively). Greg made a motion to approve the developed funding allocation, and Eileen seconded. Terry asked Jim to do roll call vote. Jim called the roll, and the motion passed unanimously.

Terry called for Public Comment. Jim indicated that no requests were submitted to him two days prior to the meeting, and there were no guests on the call.

Terry then called for a motion to adjourn the meeting. Betty motioned, and Eileen seconded. Terry adjourned the meeting at 9:35 a.m. CDT.

Approved: JS Date: 05/20/25

Meeting minutes prepared by Jim Snell.

Volunteer TN Executive Committee Roll Call and Votes - March 21, 2025

First Name	Last Name	Class/ Represents	Counts for Quorum	Counts for Quorum in person	Quorum Check	Statement of Necessity	Approve 10-18-24 Minutes	Approve CSG	Approve CIF	2025-26 VC/YCE
Destiny	Brown	2023	1	0	0					
Nathan	Farnor	2024	1	0	1	1	1	1	1	not present - conflict
Greg	Lyles	2024	1	0	1	1	1	1	1	1
Terry	Silver	2023	1	0	1	1	1	1	1	1
Betty	White	2024	1	0	1	1	1	1	1	1
Eileen	Wollam	2023	1	0	1	1	1	1	1	1
Evon	Wood	2024	1	0	1	1	1	1	1	1
Jessica	Youngblom	Mental Health & Substance Abuse Services	0	0	0					

All members	7	0	6	6	6	6	6	5
Voting members	7	0	6	6	6	6	6	5

Yellow indicates not attending or no RSVP

Blue indicates online participation