

Commissioners

Successful Site Visits Tips



1

Work with your designated program representative to schedule your site visit by **June 24** & determine if in-person or virtual will be most effective.

2

Research the program before the visit and be prepared to ask probing questions. The program has been asked to send documents to help you understand its goals and objectives. Plus, you can dig deeper on their website and social media sites.

3

Be engaged during the visit. Ask questions to understand the program's goals and accomplishments and express an interest in their impact. Offer encouragement and be gracious. Remember to take pictures!

4

Complete the visit survey and include pictures, so we can celebrate the visit.

5

After the visit, send a thank you note and consider maintaining contact with the program. If you noticed a need during the visit that you could help address, offer.



AmeriCorps
Tennessee