

Room Check-in and Check-out

- Check-in time is 4:00 PM and Checkout time is 11:00 AM.
- If you need to store your luggage or bags until you can check in or out, kindly notify the hotel's front desk that you are attending the TDVS Annual Training Conference. They will guide you to a designated area where you can securely store your belongings until your check-in is available.

Additional Check-in Information

- When checking in, you will be required to present a credit card for incidentals, such as charging meals to your room, renting movies etc. If you do not charge anything to your room, they will not charge your credit card anything at check-out, unless that is your mode of payment for your room.
- Remember to submit your tax-exempt form at check in, even if you submitted it with your reservation.
- The invoice for your room *will include* tax at check-in, **BUT** it will be taken off when you check out, **IF** you have submitted your tax-exempt form.