



STATE OF TENNESSEE

TRICOR

6185 Cockrill Bend Circle
Nashville, TN 37209
Ph: 615-741-5705

REQUEST FOR INFORMATION FOR GRAIN STORAGE SYSTEM FOR WTSP FARM

RFI # 8001045

Deadline: October 23, 2023; 10:00 A.M. CST

1. STATEMENT OF PURPOSE:

TRICOR issues this Request for Information ("RFI") for the purpose of establishing a solution for a turnkey 45,000 – 55,000 bushel grain storage system for TRICOR Farm located at WTSP. We appreciate your input and participation in this process.

2. BACKGROUND:

TRICOR is requesting a solution for a turnkey installation of a 45,000-55,000 bushel grain storage system with an electrically powered auger system and external stairway TRICOR's West Tennessee farm facility in Henning, TN. The proposed solution is to include site preparation upgraded electrical service, and construction/installation of the silo. All permits, inspections, site plans, and drawings are to be included in this project and become the property of TRICOR without copyright restrictions upon completion and turnover of silo to TRICOR.

3. COMMUNICATIONS:

- 3.1. Please submit your response to this RFI via email to: Lori.Brewington@tn.gov

Lori Brewington – Buyer/Planner
TRICOR – State of Tennessee
6185 Cockrill Bend Circle; Nashville, TN 37209
Ph: 615-253-4931

- 3.2. Please contact TRICOR with any questions regarding this RFI. All questions must be submitted in writing to:

Lori Brewington – Buyer/Planner
TRICOR Purchasing Department
Email: Lori.Brewington@tn.gov

Ph: 615-253-4931

- 3.3. Please reference RFI # 8001045 with all communications to this RFI.
- 3.4. A Mandatory Pre-Response On-Site Meeting will be held at the time and date detailed in the RFI § 5, Schedule of Events. Please email Lori.Brewington@tn.gov, to RSVP for the Pre-Response Meeting. Your response is necessary to confirm your attendance and participation in the RFI. The meeting will begin promptly at 10:00 CST at the following location:

**TRICOR Farm at WTSP
480 Green Chapel Road
Henning, TN 38041-1150**

During this meeting, vendors can expect to:

- Tour the actual site where the grain Storage System will be located on the farm.
- Receive a brief overview of project expectations outlined in this RFI.
- Be able to participate in group discussions to include questions and answers pertaining to the project information.

Please note: Verbal questions and answers during the Pre-Response meeting are not binding. All vendor questions and/or comments must be submitted in writing prior to the question deadline provided in the schedule of events (below). Answers to all questions submitted will be distributed to all vendors as information to the official record of this RFI.

4. SPECIFICATIONS:

- 45,000 – 55,000 bushel capacity grain bin
- Site preparation to ensure proper leveling to support bin structure and all concrete pads.
- Concrete pad to support bin structure, transformer, and electrical panels.
- Metal bin and installation.
- Grain divider and installation.
- Metal floor that allows air circulation and installation.
- Bin unloading system with outside stub auger to allow the use of a conventional unloading auger with installation.
- Sweep Auger that aids in emptying the bin with installation.
- Fans, motors, ductwork, roof vents, and control systems that provide adequate air circulation for bin contents with installation.
- Electrically powered loading auger long enough to allow filling of the grain bin from a standard hopper bottom grain trailer.
- Stairs to allow access to the top of the grain bin with installation.
- All electrical wiring from the transformer to the electrical panels and to the bin electrical operation systems.
- Bin structure and electrical wiring must be inspected and approved prior to the final payment of the project.

5. RFI SCHEDULE OF EVENTS:

EVENT		TIME (Central Time Zone)	DATE (All dates are State business days)
1.	RFI Issued	8:00 A.M.	Tuesday 10/3/2023
2.	Email Confirmation of Attendance to the Mandatory Pre-Response On-Site Meeting	3:00 P.M.	Friday 10/6/2023
3.	Mandatory RFI Pre-Response On-Site Meeting at WTSP Farm	10:00 A.M.	Thursday 10/12/2023
4.	Deadline to submit written questions via email to Lori.Brewington@tn.gov	10:00 A.M.	Monday 10/16/2023
5.	TRICOR email response to written questions	3:00 P.M.	Tuesday 10/17/2023
6.	RFI Response Deadline	10:00 A.M.	Monday 10/23/2023

6. GENERAL INFORMATION:

- 6.1. Attendance of the RFI on-site pre-response meeting is a prerequisite for participation in the RFI and subsequently, the solicitation for the purchase of the Grain Storage System at WTSP Farm.
- 6.2. Please note that responding to this RFI is a prerequisite for responding to any future solicitations related to this project and a response to this RFI will not create any contract rights. Responses to this RFI will become property of the State.
- 6.3. The information gathered during this RFI is part of an ongoing procurement. In order to prevent an unfair advantage among potential respondents, the RFI responses will not be available until after the completion of the evaluation of any responses, proposals, or bids resulting from a Request for Qualifications, Request for Proposals, Invitation to Bid, or other procurement method. In the event that the state chooses not to go further in the procurement process and responses are never evaluated, the responses to the procurement including the responses to the RFI, will be considered confidential by the State.
- 6.4. The State will not pay for any costs associated with responding to this RFI.

6.5. DEFINITIONS

1. Turnkey: Upon completion of the project, TRICOR to take ownership of fully functional bin/silo.
2. PII: Personally Identifiable Information, name, address, driver's license and last four digits of SSN.
3. Tobacco substitutes: e-cigs, vapes.
4. WTSP: West Tennessee State Penitentiary.
5. TDOC: Tennessee Department of Correction.

6.6 CONTRACTOR SHALL:

1. Provide a list of personnel including any subcontractor, with PII for background checks and access permission from TDOC within 5 days of the solicitation Intent to Award.
2. Provide all necessary manpower, equipment, and materials for the complete project.
3. Perform all work during regular business hours - no overtime, holiday, or off-shift work to be performed.
4. Maintain a clean work zone for the duration of the project. Clean the site daily and remove and dispose of all debris from the property.
5. Perform all work to TOSHA safety standards.
6. Provide TRICOR with test data for the strength of concrete, electrical inspection certification, warranty.

6.7 TRICOR SHALL:

1. Obtain access permission for contractor personnel tools, equipment, and vehicles required for the project
2. Provide contractor access to the site for the duration of the project
3. Act as liaison between contractor and TDOC staff
4. Process invoicing for payment 30 days after acceptance of invoice for detail.

6.8 Pre-Bid and Solicitation Security Considerations:

The site is located on the grounds of a Tennessee Prison. While it is not behind the secure perimeter fence, all security protocols from TDOC are to be always followed! No weapons, drugs, cell phones, tobacco products, or substitutes. Cell phones and tobacco products or substitutes cannot be used while on state property, these can be kept in your locked vehicle while onsite. Tools are to be always secured and accounted for.

7. INFORMATIONAL FORMS:

TRICOR is requesting the following information from all interested parties. Please fill out the following forms:

<p style="text-align: center;">RFI #8001045</p> <p style="text-align: center;">TECHNICAL INFORMATIONAL FORM</p>

1. RESPONDENT LEGAL ENTITY NAME: _____

2. RESPONDENT CONTACT PERSON:

Name, Title: _____

Address: _____

Phone Number: _____

Email: _____

3. Provide a brief description of your experience providing a similar scope of services/products.

4. Provide a brief, descriptive statement detailing evidence of the Respondent's ability to deliver the goods or services sought under this RFI (e.g., prior experience, training, certifications, resources, program and quality management systems, etc.).

5. Provide a written narrative description of the proposed solution to implement a Grain Storage System.

6. TRICOR is requiring the awarded vendor to provide a Turn-Key Grain Storage System to include site preparation, concrete pad, electrical panels, electric wiring, and all components and construction of the structure as listed. Subcontracting for electrical and concrete will be permitted with TRICOR's pre-approval. Please list any portion of this project that will be subcontracted by your company below:

7. Please provide power requirements for the proposed Grain Storage System:

8. Provide the order of the phases of the project and the approximate timeline of each:

(Example: 1. Site Preparation – 2 days)

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

COST INFORMATIONAL FORM

1. Describe what pricing units you typically utilize for similar services or goods (e.g., per hour, each, etc.): _____
2. Describe the typical price range for similar services or goods: \$_____ - \$_____.
3. TRICOR requests Net 30 terms of payment. Please advise of vendor required terms of payment: _____.
4. Please provide the length/term of Standard Warranty: _____
5. Please provide the length/term of any Extended Warranty: _____

ADDITIONAL CONSIDERATIONS

1. Please provide any input on alternative approaches or additional things to consider that might benefit the State:

2. Please provide any potential problems or risks that you may have identified: _____
