



**TENNESSEE BUREAU OF ETHICS AND CAMPAIGN FINANCE
REGISTRY OF ELECTION FINANCE**

**Campaign Finance Audit of
Kevin A West
Election Year 2022**



Auditors:

Jay Moeck, CPA, CFE
Director of Audit

STATE OF TENNESSEE



BUREAU OF ETHICS AND CAMPAIGN FINANCE REGISTRY OF ELECTION FINANCE

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August 17, 2023

Members of the Registry of Election Finance
WRS Tennessee Tower, 26th Floor
312 Rosa L. Parks Avenue
Nashville, TN 37243

Registry Members,

Transmitted herewith are the agreed upon procedures for the campaign finance audit of Kevin A West's 2022 election campaign for House of Representatives, District 76. This audit was conducted pursuant to the requirements of T.C.A. §2-10-212.

The audit procedures developed are to aid the Registry of Election Finance in its responsibilities to monitor and enforce Tennessee's Campaign Financial Disclosure Law and Campaign Contribution Limit Laws. The candidate is responsible for complying with campaign finance laws and the accuracy of campaign financial disclosures. The sufficiency of these procedures is solely the responsibility of the Bureau of Ethics and Campaign Finance's audit group. Consequently, we make no representation regarding the sufficiency of the agreed upon procedures described in the report for any other purpose than aiding the Registry.

This report is intended for the information and use of the Members of the Tennessee Registry of Election Finance as outlined; and is not intended to be and should not be used by anyone other than the Registry without understanding the objectives, purposes, and underlying assumptions. This report, however, is a matter of public record.

Sincerely,

Jay Moeck, CPA, CFE
Director of Audit

STATE OF TENNESSEE
BUREAU OF ETHICS AND CAMPAIGN FINANCE
REGISTRY OF ELECTION FINANCE

Audit Highlights
Kevin A. West
2022 Campaign Finance Audit

AUDIT OBJECTIVES

The objectives of the audit were to determine Kevin A. West's compliance with certain provisions of campaign finance disclosure laws and regulations; compliance with certain provisions of campaign contribution limit laws and regulations; accuracy and completeness of the disclosures on the 2022 Second Quarter, 2022 Pre-Primary, 2022 Third Quarter, 2022 Pre-General, and 2022 Fourth Quarter Campaign Financial Disclosure Statements; and to recommend appropriate actions to correct any deficiencies.

FINDING(S)

The audit report contains no findings.

TABLE OF CONTENTS

INTRODUCTION	<u>PAGE</u>
Audit Authority	1
Audit Purpose	1
Audit Scope	1
CAMPAIGN OVERVIEW	
Campaign Organization	2
Overview of Financial Activities	2
OBJECTIVES, METHODOLOGIES, CONCLUSIONS	
Contributions and Receipts	3
Disbursements and Obligations	3
RESOLUTIONS	
Registry of Election Finance Actions	5

INTRODUCTION

AUDIT AUTHORITY

Tennessee Code Annotated (T.C.A.) §§ 2-10-206, 2-10-212 authorize the Registry of Election Finance (the “Registry”) to conduct audits of campaign financial disclosure statements filed with the Registry. The audit was initiated based on T.C.A. § 2-10-212(2), which requires the Registry to audit approximately four percent of all candidates for the general assembly.

AUDIT PURPOSE

The Registry’s campaign finance audits were developed to assist and encourage candidate compliance with campaign disclosure laws. The audit process assists the Registry in providing timely and accurate campaign information to government officials and the general public. The Registry’s audits provide a tool to the Registry to evaluate the effectiveness of the campaign financial disclosure process. In addition, the audits assist the Registry with the enforcement of campaign finance limit laws and campaign finance disclosure laws. Finally, the audit reports are intended to assist the candidate and the State of Tennessee with promoting governmental accountability and integrity.

AUDIT SCOPE

During non-election years, Tennessee’s campaign financial disclosure law requires candidates to make biannual financial disclosures as of the date of the first contribution or first expenditure, whichever occurs earlier. The biannual reporting periods are from January 16 to June 30 and July 1 to January 15 of each year. During election years, the disclosures expand to quarterly, pre-primary, and pre-general reports. Therefore, the audit reviewed Kevin A. West’s disclosures on the 2022 Second Quarter, 2022 Pre-Primary, 2022 Third Quarter, 2022 Pre-General, and 2022 Fourth Quarter Campaign Financial Disclosure Statements.

CAMPAIGN OVERVIEW

CAMPAIGN ORGANIZATION

Kevin A. West was a candidate in the November 8, 2022 general election for House of Representatives District 76. Kevin A. West filed an Appointment of Political Treasurer Statement with the Registry on April 26, 2022 appointing Shawn Sparks as political treasurer.

The candidate's first financial disclosure for the 2022 campaign was the 2022 Second Quarter statement filed on July 10, 2022. As of May 16, 2023, the candidate's most recent financial disclosure was the 2022 Fourth Quarter statement, filed on January 24, 2023. The Fourth Quarter disclosed no cash on hand, no outstanding obligations, and no outstanding loans. The candidate has completed his filing requirement for the 2022 election.

OVERVIEW OF FINANCIAL ACTIVITIES

The following financial amounts are a summary of the financial disclosures made by the candidate. The summarized amounts are from the following disclosure reports: 2022 Second Quarter, 2022 Pre-Primary, 2022 Third Quarter, 2022 Pre-General, and 2022 Fourth Quarter Campaign Finance Disclosure Statements. The amounts displayed are for informational purposes only.

Summary of Financial Activity (Un-audited Amounts)

Cash on hand at 4/1/2022	\$0.00
Total receipts	\$0.00
Total disbursements	\$0.00
Cash on hand at 1/15/2023	<u>\$0.00</u>
Loans outstanding at 1/15/2023	\$0.00
Obligations at 1/15/2023	\$0.00

OBJECTIVES, METHODOLOGIES, CONCLUSIONS

CONTRIBUTIONS AND RECEIPTS

Audit Objectives:

The objectives of our audit of contributions and loans were to determine whether:

- all campaign contributions from individuals and Political Action Committees (PACs) were within campaign limits;
- all contributions were from non-prohibited sources;
- all contributions received were reported, reported in the proper period, reported in compliance with T.C.A. §§2-10-105 and 2-10-107;
- all monetary contributions were supported by bank statements and deposit slips;
- all in-kind contributions were supported by donation letter or other appropriate supporting documentation;
- all interest and other investment earnings received were reported, reported in the proper period, and supported by bank or investment statements;
- all loans received were reported to the Registry, reported in the proper period, report in compliance with T.C.A. §§2-10-105 and 2-10-107; and
- all loans received from lending institutions were supported by loan agreements.

DISBURSEMENTS AND OBLIGATIONS

Audit Objectives:

The objectives of our audit of disbursements and obligations were to determine whether:

- all disbursements and obligations were supported by vendor receipts, canceled checks, and bank statements;
- all disbursements and obligations were made for non-prohibited activities; and
- all disbursements and obligations were reported, reported in the proper period, reported in compliance with T.C.A. §§2-10-107 and 2-10-114.

Audit Methodology:

The Registry obtained Kevin A. West's 2022 Campaign Financial Disclosure Statements from April 1, 2022 to January 15, 2023. The campaign finance statements indicated the candidate had no campaign finance activities for the 2022 election (No contributions were received, nor disbursements made.) We requested Kevin A. West provide a written statement that his campaign had no finance activity for his 2022 election campaign which was submitted on April 24, 2023.

Audit Conclusion:

Based on the review of the candidate's campaign financial disclosure reports and the candidate's written statement, Kevin A. West appears to have properly reported the campaign activities of the 2022 election campaign.

RESOLUTIONS

REGISTRY OF ELECTION FINANCE ACTIONS

The Members of the Registry of Election Finance reviewed the 2022 campaign finance audit of Kevin A. West during their regular bi-monthly meeting in August 2023. The report indicated the candidate had no activity and the report contained no findings for corrective actions. Approval and any subsequent actions taken by the board will be documented in the board minutes.