



**MINUTES**

Commission Meeting

July 28, 2023

The University of Memphis (The FedEx Institute)

*(Minutes subject to Commission approval at the October 6, 2023 quarterly meeting.)*

**NOTE:** Due to a technical error by Webex, the video recording of the Commission meeting from July 28, 2023 is not available.

**Welcome and Call-to-Order**

Tom Griscom, Commission Chairman, called the meeting to order.

**Roll Call**

Action of the Commission

<b>Roll Call/Quorum</b>	
Michael Carter	Present
Alan Levine	Present
Terence Patterson	Present
Chris Richards	Present
Eddie Smith	Present
Lauren Smith	Absent
Chris Tutor	Present
Jamie Woodson	Absent
Tom Griscom	Present
<b>Outcome:</b> 7 of 9 present; quorum established	

**Approval of Agenda**

Action of the Commission

<b>Approval of Meeting Agenda</b>	
<b>Motion made by: Chris Richards   Seconded by: Terence Patterson</b>	
Michael Carter	Yes
Alan Levine	Yes
Terence Patterson	Yes
Chris Richards	Yes
Eddie Smith	Yes
Lauren Smith	Absent
Chris Tutor	Yes
Jamie Woodson	Absent
Tom Griscom	Yes
<b>Outcome:</b> 7 of 9 voting; agenda approved	

**Approval of Prior Minutes**

Action of the Commission

<b>Approval of Prior Minutes from Minutes for March 23, 2023</b>	
<b>Motion made by: Alan Levin   Seconded by: Eddie Smith</b>	
Michael Carter	Yes
Alan Levine	Yes
Terence Patterson	Yes
Chris Richards	Yes
Eddie Smith	Yes
Lauren Smith	Absent
Chris Tutor	Yes
Jamie Woodson	Yes
Tom Griscom	Yes
<b>Outcome:</b> 8 of 9 voting; minutes approved	

**Welcome from the University of Memphis**

Dr. Sally G. Parish, Associate President for Educational Initiative at the University of Memphis, provided a welcome for the meeting.

**Public Comment**

There was one public comment. The following individual provided public comment:

- Bob Nardo, Libertas School of Memphis

**School Performance and Accountability Committee Report**

Chris Richards, Committee Chairman, recognized Beth Figueroa who presented the Renewal Process, 2022-23 School Year Wrap Up, and the 2023-24 School Year Preview to the Commission.

**Business Operations Committee Report**

Michael Carter, Committee Chairman, recognized Melanie Harrell who presented the Tennessee Language Center Interagency Agreement, 2024 Commission Meeting Dates, FY23 Budget to Actuals Update, FY24 Budget Update, and the FY25 Projected Budget to the Commission.

Action of the Commission:

<b>Approval of the Tennessee Language Center Inter-Agency Agreement</b>	
<b>Motion made by: Michael Carter   Seconded by: Eddie Smith</b>	
Michael Carter	Yes
Alan Levine	Yes
Terence Patterson	Yes

Chris Richards	Yes
Eddie Smith	Yes
Lauren Smith	Absent
Chris Tutor	Yes
Jamie Woodson	Yes
Tom Griscom	Yes
<b>Outcome:</b> 8 of 9 voting; motion is approved	

Action of the Commission:

<b>Approval of the 2024 Commission Meeting Dates</b>	
<b>Motion made by: Michael Carter   Seconded by: Eddie Smith</b>	
Michael Carter	Yes
Alan Levine	Yes
Terence Patterson	Yes
Chris Richards	Yes
Eddie Smith	Yes
Lauren Smith	Absent
Chris Tutor	Yes
Jamie Woodson	Yes
Tom Griscom	Yes
<b>Outcome:</b> 8 of 9 voting; motion is approved	

Action of the Commission:

<b>Approval of the FY24 budget and the proposed FY25 budget</b>	
<b>Motion made by: Michael Carter   Seconded by: Eddie Smith</b>	
Michael Carter	Yes
Alan Levine	Yes
Terence Patterson	Yes
Chris Richards	Yes
Eddie Smith	Yes
Lauren Smith	Absent
Chris Tutor	Yes
Jamie Woodson	Yes
Tom Griscom	Yes
<b>Outcome:</b> 8 of 9 voting; motion is approved	

**Rules, Policy, and Governance Report**

Terence Patterson, Committee Chairman, recognized Ashley Thomas to present Commission Policy 1.100, and the LEA Consent Agenda to the Commission.



Action of the Commission:

<b>Approval of Commission Policy 1.100 on First Reading</b>	
<b>Motion made by: Alan Levine   Seconded by: Terence Patterson</b>	
Michael Carter	Yes
Alan Levine	Yes
Terence Patterson	Yes
Chris Richards	Yes
Eddie Smith	Yes
Lauren Smith	Absent
Chris Tutor	Yes
Jamie Woodson	Yes
Tom Griscom	Yes
<b>Outcome:</b> 8 of 9 voting; motion is approved	

Action of the Commission:

<b>Approval of proposed changes to the LEA policies on the Consent Agenda on First &amp; Final Reading</b>	
<b>Motion made by: Terence Patterson   Seconded by: Alan Levine</b>	
Michael Carter	Yes
Alan Levine	Yes
Terence Patterson	Yes
Chris Richards	Yes
Eddie Smith	Yes
Lauren Smith	Absent
Chris Tutor	Yes
Jamie Woodson	Yes
Tom Griscom	Yes
<b>Outcome:</b> 8 of 9 voting; motion is approved	

Action of the Commission:

<b>Approval of proposed changes to the LEA Policy 6400 on First &amp; Final Reading</b>	
<b>Motion made by: Terence Patterson   Seconded by: Chris Tutor</b>	
Michael Carter	Yes
Alan Levine	Yes
Terence Patterson	Yes
Chris Richards	Yes
Eddie Smith	Yes
Lauren Smith	Absent
Chris Tutor	Yes
Jamie Woodson	Yes
Tom Griscom	Yes
<b>Outcome:</b> 8 of 9 voting; motion is approved	

**New Start Appeals Refresher**

Tom Griscom, Commission Chairman, recognized Beth Figueroa to provide the New Start Appeals Refresher to the Commission.

**Strategic Plan Update**

Tom Griscom, Commission Chairman, recognized Drejean Cummings to the Strategic Plan update to the Commission.

Action of the Commission:

<b>Approval of Updates to the Strategic Plan</b>	
<b>Motion made by: Chris Richards   Seconded by: Tom Griscom</b>	
Michael Carter	Yes
Alan Levine	Yes
Terence Patterson	Yes
Chris Richards	Yes
Eddie Smith	Yes
Lauren Smith	Absent
Chris Tutor	Yes
Jamie Woodson	Yes
Tom Griscom	Yes
<b>Outcome:</b> 8 of 9 voting; motion is approved	

**Executive Director's Update**

Tom Griscom, Commission Chairman, recognized Tess Stovall to provide the Executive Director's Update to the Commission.

**Commission Election of Officers**

Tom Griscom, Commission Chairman, recognized Terence Patterson, Rules Policy and Governance Chairman to run the Commission Officer Election.

Action of the Commission:

<b>Approval of Chris Richards to serve as Chairman of the Commission</b>	
<b>Motion made by: Alan Levine   Seconded by: Eddie Smith</b>	
Michael Carter	Yes
Alan Levine	Yes
Terence Patterson	Yes
Chris Richards	Yes
Eddie Smith	Yes
Lauren Smith	Absent



Chris Tutor	Yes
Jamie Woodson	Yes
Tom Griscom	Yes
<b>Outcome:</b> 8 of 9 voting; motion is approved	

Action of the Commission:

<b>Approval of Chris Tutor to serve as Vice-Chairman of the Commission</b>	
<b>Motion made by: Alan Levine   Seconded by: Michael Carter</b>	
Michael Carter	Yes
Alan Levine	Yes
Terence Patterson	Yes
Chris Richards	Yes
Eddie Smith	Yes
Lauren Smith	Absent
Chris Tutor	Yes
Jamie Woodson	Yes
Tom Griscom	Yes
<b>Outcome:</b> 8 of 9 voting; motion is approved	

**Adjournment**

Action of the Commission

<b>Motion to adjourn meeting</b>	
<b>Motion made by: Eddie Smith   Seconded by: Alan Levine</b>	
Michael Carter	Yes
Alan Levine	Yes
Terence Patterson	Yes
Chris Richards	Yes
Eddie Smith	Yes
Lauren Smith	Absent
Chris Tutor	Yes
Jamie Woodson	Yes
Tom Griscom	Yes
<b>Outcome:</b> 8 of 9 voting; motion approved	

Chairman Tom Griscom adjourned the meeting.