



# BEST FOR ALL

We will set all students on a path to success.

Drew Harpool and Rick Zadd

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# BEST FOR ALL

We will set all students on a path to success.

## ACADEMICS

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ALL TENNESSEE STUDENTS WILL  
HAVE ACCESS TO A HIGH-QUALITY  
EDUCATION, NO MATTER WHERE  
THEY LIVE

## WHOLE CHILD

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TENNESSEE PUBLIC SCHOOLS WILL  
BE EQUIPPED TO SERVE THE  
ACADEMIC AND NON-ACADEMIC  
NEEDS OF ALL STUDENTS

## EDUCATORS

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TENNESSEE WILL SET A NEW PATH  
FOR THE EDUCATION PROFESSION  
AND BE THE TOP STATE TO BECOME  
AND REMAIN A TEACHER AND  
LEADER

# Objectives

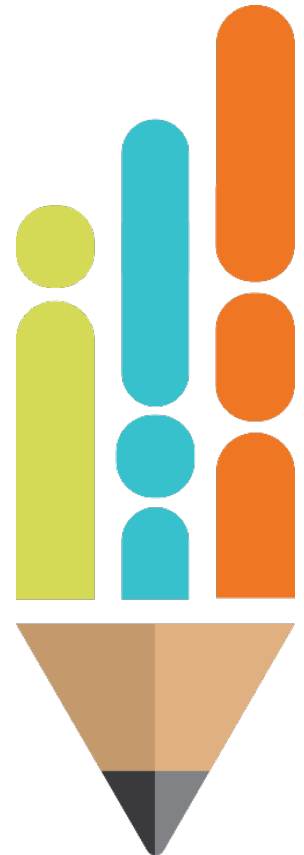
1. Define common terms
2. Review the budget
3. Review the fiscal note

# Common Budget Terms



# Common Terms

- Above the Line – all personnel expenses
- Equity – the budgeted amounts for salary specifically
- Below the Line – operational (non-personnel)
- Work program – the official major category level budget maintained by the Department of Finance and Administration by allotment code
- Allotment Code – 5 digit number representing a division's place in the budget.
  - Charter School Commission is 331.56



# Budget



# Budget



- 10 positions
- Equity budget of \$664,300
- Total personnel budget of \$840,200
- Total operational budget of \$111,400

# Procurement



## Securing Office Space

- Goes through State of Tennessee Real Estate Asset Management (STREAM), a division of DGS
- Starts with a Space Action Request (SAR) form to determine square footage needs
- Assume \$18/sq ft. which covers rent, maintenance, utilities, move cost, lease management, and furniture
- A representative will work with you to show you available properties



# Procurement

## Copiers

- Complete a request [here](#) and the TDOE Procurement Team will order for you.
- ~\$30-\$70/month rental fee for a b&w or color printer/scanner copier depending on configuration + \$.0026-\$.0055 for B&W pages and \$.0370 for color pages
- Procurement can send more details to help you decide
- Assume about 1 month for delivery



# Procurement



## Supplies

- Complete a request [here](#) and the TDOE Procurement Team will order for you.
- You can pick out exactly what you want at Staples.com and include links or just send general categories like “pens” and we’ll order what is on contract
- Can use the link at anytime. Delivery usually in 2-5 days depending on the product

# Procurement



## Technology

- Complete a request [here](#) and the TDOE Procurement Team will order through ServiceNow for you.
- Use for phones, laptops, and accessories
- Will pick from a small amount of pre-approved items
- Procurement will present you with options to pick from.
- Delivery in 1-2 weeks typically

# Procurement



## Web Services

- Complete a request [here](#) and the TDOE Procurement Team will order through ServiceNow for you.
- Use for WebEx accounts, Formstack accounts, etc.
- Accounts are usually active in 1-2 days

# Fiscal Note Assumptions



# Fiscal Note Position Assumptions



<u>Position</u>	<u>Count</u>	<u>Salary</u>	<u>Benefits</u>	<u>Per Person</u>	<u>Total</u>
Director of Schools	1	\$ 100,500.00	\$ 23,249.00	\$ 123,749.00	\$ 123,749.00
Attorney 3	1	76,308.00	19,233.00	95,541.00	95,541.00
Education Consultant 4	1	80,124.00	19,867.00	99,991.00	99,991.00
Education Consultant 3	3	73,872.00	18,829.00	92,701.00	278,103.00
Education Consultant 2	1	67,005.00	17,689.00	84,694.00	84,694.00
Accountant 2	1	47,616.00	14,470.00	62,086.00	62,086.00
Administrative Services Assistant 1	2	35,544.00	12,466.00	48,010.00	96,020.00
	10.00	480,969.00	125,803.00	606,772.00	840,184.00

# Fiscal Note Position Assumptions (Equity)



<u>Position</u>	<u>Count</u>	<u>Equity Total</u>
Director of Schools	1	\$ 100,500.00
Attorney 3	1	76,308.00
Education Consultant 4	1	80,124.00
Education Consultant 3	3	221,616.00
Education Consultant 2	1	67,005.00
Accountant 2	1	47,616.00
Administrative Services Assistant 1	2	71,088.00
	10.00	664,257.00

# Additional Fiscal Note Assumptions



- Charter School Commission would contract with TDOE for HR, IT, financial, and other support services.
  - If the Commission did not, some of the positions allocated would need to be converted to perform these functions.
- Estimated rent, facilities, contracted services, notice publications, and other overhead would be \$100,000 annually.
- Commission would meet quarterly, and associated travel costs would be \$11,443.