

**MINUTES**

**Tennessee Public Charter Schools Commission  
Business Operations Committee Meeting**

Tuesday, April 7, 2020  
2:00 p.m. – 4:00 p.m.

**Call-in Number: 425-436-6339  
Access Code: 111885  
Video Conference Meeting**

*All times listed are in Central Standard Time*

**Tuesday, April 7**

**Welcome and review of agenda**

**0:00:00-0:04:11**

Tom Griscom, Commission and Committee Chair

**Roll Call – Commissioners**

Derwin Sisnett	Present
Eddie Smith	Present
Tom Griscom	Present
Terence Patterson	Present
Chris Richards	Present

- Others present by video conferencing or by phone:
  - Amity Schuyler, Deputy Commissioner, Tennessee Department of Education
  - Drew Pearson, Finance Director, Tennessee Department of Education
  - Rick Zadd, Procurement Director, Tennessee Department of Education
  - Tess Stovall, Director of Charter Schools, Tennessee State School Board
  - Dr. Eve Carney, Chief of Districts and Schools, Tennessee Department of Education
  - Shanell Tyler, Office of Attorney General, Tennessee Department of Education
  - Education
  - Chris Reynolds, Contractor for the Tennessee Charter Schools Commission

**Overview of Commission operating budget and staff allocations and role of DOE** 0:04:11-0:09:16

Drew Harpool, Chief Financial Officer, Tennessee Department of Education

**State purchasing and procurement**

**0:09:16-0:20:21**

Rick Zadd, Senior Director of Procurement, DOE

**(Continuation) of Commission operating budget and staff allocations and role of Tennessee Department of Education**

**0:20:21-0:28:51**

Drew Harpool, Chief Financial Officer, Tennessee Department of Education

Tess Stovall, Director of Charter Schools, Tennessee State School Board  
contributed

**0:28:51-0:31:57**

**Review of search firm timeline and contracted staff RFA**

**0:31:57-0:39:48**

Amity Schuyler, DOE

**Operational functions prior to Executive Director hire**

**0:39:48-0:45:37**

Amity Schuyler, DOE  
Tom Griscom, Commission and Committee Chairman

**Adjourn**

**0:45:40**