

TENNESSEE PUBLIC CHARTER SCHOOL COMMISSION		
CREDIT RECOVERY		4210
ADOPTED:	REVISED:	MONITORING: Review: Annually

Generally. Each authorized charter school shall adopt procedures for credit recovery and ensure that all credit recovery teachers comply with State Board certification requirements.

Admission and Removal.¹ The school’s procedures shall ensure that students shall be admitted to or otherwise enrolled in credit recovery courses in accordance with State Board Policy 2.103.

No school shall admit or otherwise enroll students in credit recovery courses unless all of the following are true:

- (1) The student’s parent or legal guardian gives written consent for the student to enroll in the proposed credit recovery course. Parents/guardians should be informed that not all postsecondary institutions will accept credit recovery courses for credit and that the NCAA Clearinghouse will not accept credit recovery courses for credit;
- (2) The student has previously taken an initial, non-credit recovery section of the proposed course. Credit recovery is designed to be a remediation option for students. A credit recovery course shall not be the first time a student is exposed to course content; and
- (3) The student mastered at least fifty percent (50%) of the course standards as evidenced by the course grade in a non-credit recovery section of the course or a diagnostic assessment. Students who mastered below fifty percent (50%) of the course standards as evidenced by the course grade in a non-credit recovery section of the course or diagnostic assessment must re-take the course.

If a student is seeking to recover credit for the first semester of a two-semester course, the student may not receive the full credit for the course until he/she has enrolled in and passed the second semester of the course and taken any applicable End of Course examinations.

The school shall track students enrolled in credit recovery courses as directed by the Department of Education.

Instruction and Content. The school leader shall ensure that all credit recovery courses align with Tennessee’s current academic standards for the relevant course content areas, as approved by the State Board.

Students in credit recovery programs shall:

- (1) Complete a course standard-specific diagnostic assessment to determine standard-specific goals;

- (2) Meet individual standard-specific goals in a flexible time frame as established by identified student need;
- (3) May be required to complete additional assignments as directed by the credit recovery teacher of record; and
- (4) Master all individualized standard-specific goals and assignments as established by diagnostic process and the credit recovery teacher of record, in order to earn credit.

Grades. The school leader shall establish a grading formula for credit recovery courses in compliance with State Board Policy 2.103.

Grades awarded in credit recovery courses shall adhere to the State Board’s Uniform Grading Policy.²

Legal References:

¹ State Board Policy 2.103

² State Board Policy 3.301