

TENNESSEE PUBLIC CHARTER SCHOOL COMMISSION		
ADOPTION OF POLICIES		1100
ADOPTED:	REVISED:	MONITORING: Review: Annually

Each authorized charter school shall adopt policies and procedures in compliance with district, state, and federal law, rule, policy, and regulation. Annually, authorized charter schools shall create a student handbook of all applicable student policies and distribute it to students and families. Student handbooks shall include minimum requirements as set forth by Tennessee Public Charter Commission (“Commission”) staff and the Commission student handbook addendum. Student handbooks shall be translated into a language that parents and students can understand and shall be posted on each charter school’s website.

Annually, each authorized charter school shall notify parents, students, and employees of the school’s policies and procedures. Each authorized charter school shall submit an assurance that all parents, students, and employees have been notified of the school’s policies and procedures. Additionally, when requested, each authorized charter school shall submit all required policies and procedures to the State Board as part of a policy compliance review.

The Executive Director of the Commission will act as the Director of Schools. Any mention of “Director of Schools” in any policy or procedure is in reference to the Executive Director of the Commission.

Annually, the Director of Schools shall review and approve district operating procedures no later than July 1st. Approved operating procedures shall be posted on the Commission website.

Legal references and cross references within policies are abbreviated as follows:

- (1) T.C.A.: Tennessee Code Annotated;
- (2) TRR/MS: Tennessee Rules, Regulations, and Minimum Standards;
- (3) U.S.C.: United States Code;
- (4) C.F.R.: Code of Federal Regulations; and
- (5) EDGAR: Education Department General Administrative Regulations.