

MINUTES

**Tennessee Public Charter School Commission
Business Operations Committee Meeting
Tuesday, August 18, 2020 | 9:00 AM CT**

Electronic Meeting

Video Recording: <https://youtu.be/9NiknH3QU8Y>

Note: These minutes correspond to the video recording. Each item has a minute counter assigned to the subject location in the audio file.

9:02-9:08 a.m.

00:00:00-00:06:10

Welcome and Call-to-Order

Tom Griscom, Business Operations Committee Chairman, called the meeting to order.

Roll Call:

Action of the Committee

| Roll Call/Quorum | |
|---|---------|
| Derwin Sisnett | Present |
| Eddie Smith | Present |
| Tom Griscom | Present |
| Outcome: 3 of 3 present; quorum established. | |

Welcome to Tess Stovall:

The Committee welcomed Tess Stovall, the newly appointed Executive Director of the Tennessee Public Charter School Commission. Tess made some brief introductory remarks.

Review of Agenda:

Action of the Committee

| Agenda Approval | |
|--|-----|
| Motion made by: Derwin Sisnett Seconded by: Eddie Smith | |
| Derwin Sisnett | Yes |
| Eddie Smith | Yes |
| Tom Griscom | Yes |
| Outcome: 3 of 3 voting yes; Agenda approved. | |

Approval of Prior Minutes:

Action of the Committee

| | |
|--|-----|
| Prior Minutes for July 8, 2020, Approval | |
| Motion made by: Derwin Sisnett Seconded by: Eddie Smith | |
| Derwin Sisnett | Yes |
| Eddie Smith | Yes |
| Tom Griscom | Yes |
| Outcome: 3 of 3 voting yes; minutes approved. | |

9:08-9:28 a.m.

00:06:10-00:25:40

Office Space Update

Judy Spencer, Director of Charter Schools for the Tennessee Department of Education, gave a presentation on office space located on the fifth floor of the Davy Crockett Building that has been identified for the Commission's use. A discussion ensued by the Committee members on the amount of square footage needed currently and in the future, and associated rental costs.

9:28-9:54 a.m.

00:25:40-00:51:45

FY21 Budget Discussion

Chris Reynolds gave a presentation on the Commission's budget for FY21, reflecting the 12% reduction as directed by Governor Bill Lee and the state legislature.

Action of the Committee

| | |
|---|-----|
| Motion to move FY21 budget to the full Commission with minor changes recommended by Tess Stovall | |
| Motion made by: Eddie Smith Seconded by: Derwin Sisnett | |
| Derwin Sisnett | Yes |
| Eddie Smith | Yes |
| Tom Griscom | Yes |
| Outcome: 3 of 3 voting yes; motion approved. | |

9:54-10:22 a.m.

00:51:45-01:12:00

Meeting Calendar Discussion

Chris Reynolds presented future meeting dates. The Committee members discussed whether meetings should be scheduled by fiscal year or calendar year. Tess Stovall recommended meetings be scheduled by calendar year.

Action of the Committee

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|---|--|
| Motion to set the first three meetings and recommend them to the full Commission | |
| Motion made by: Eddie Smith Seconded by: Derwin Sisnett | |

| | |
|---|-----|
| Derwin Sisnett | Yes |
| Eddie Smith | Yes |
| Tom Griscom | Yes |
| Outcome: 3 of 3 voting yes; motion approved. | |

Action of the Committee

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| Motion for Rules and Policy Committee to consider a policy to set meetings by calendar year | |
| Motion made by: Derwin Sisnett Seconded by: Eddie Smith | |
| Derwin Sisnett | Yes |
| Eddie Smith | Yes |
| Tom Griscom | Yes |
| Outcome: 3 of 3 voting yes; motion approved. | |

Action of the Committee

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|--|-----|
| Motion to suspend the rules regarding timeline for setting meetings | |
| Motion made by: Eddie Smith Seconded by: Derwin Sisnett | |
| Derwin Sisnett | Yes |
| Eddie Smith | Yes |
| Tom Griscom | Yes |
| Outcome: 3 of 3 voting yes; motion approved. | |

10:22 – 10:24 a.m.

1:12:00-1:13:56

There was no further discussion.

Closing Discussion and Adjournment

| | |
|--|-----|
| Motion to adjourn the meeting | |
| Motion made by: Eddie Smith Seconded by: Derwin Sisnett | |
| Derwin Sisnett | Yes |
| Eddie Smith | Yes |
| Tom Griscom | Yes |
| Outcome: 3 of 3 voting yes; motion approved. | |

Chairman Tom Griscom adjourned the meeting.