



TENNESSEE

PUBLIC CHARTER SCHOOL COMMISSION

MINUTES

Business Operations Committee Meeting
 Wednesday, October 14, 2020 | 1:00 PM CT

Electronic Meeting

Video Recording: https://youtu.be/V_PnxMHOaFQ

Note: *These minutes correspond to the video recording. Each item has a minute counter assigned to the subject in the audio file.*

1:02-1:06 p.m.

00:00:00-00:04:07

Welcome and Call to Order:

Tom Griscom, Committee Chair, called the meeting to order.

Roll Call:

Action of the Committee

Roll Call/Quorum	
Derwin Sisnett, Committee Member	Present
Eddie Smith, Committee Member	Present
Tom Griscom, Committee Chair	Present
3 of 3 Committee Members in Attendance	
Outcome: 3 of 3 present; quorum established	

Approval of Agenda:

Action of the Committee

Agenda Approval	
Motion made by: Derwin Sisnett Seconded by: Eddie Smith	
Derwin Sisnett	Yes
Eddie Smith	Yes
Tom Griscom	Yes
Outcome: 3 of 3 voting yes; agenda approved.	

Approval of Minutes:

Action of the Committee

Prior Minutes for August 18, 2020, Approval	
Motion made by: Eddie Smith Seconded by: Derwin Sisnett	
Derwin Sisnett	Yes
Eddie Smith	Yes

Tom Griscom	Yes
Outcome: 3 of 3 voting yes; minutes approved.	

1:06 – 1:12 p.m.

00:04:07-00:10:03

Meeting Dates for 2021 Calendar Year:

Tess Stovall presented the 2021 regular meeting dates, and the plan to move to a two-day meeting schedule in 2021. The first day of the meetings will be for committee meetings, and the second day of the meetings will be for the business meeting.

Action of the Committee

Approval of Meeting Dates for 2021 Calendar Year	
Motion made by: Derwin Sisnett Seconded by: Eddie Smith	
Derwin Sisnett	Yes
Eddie Smith	Yes
Tom Griscom	Yes
Outcome: 3 of 3 voting yes; approved	

1:12 – 1:22 p.m.

00:10:03-00:20:04

Office Space Discussion:

Tess Stovall presented the office space recommendation for the Charter Commission in the Davy Crockett Tower.

Action of the Committee

Approval of Office Space Recommendation	
Motion made by: Eddie Smith Seconded by: Derwin Sisnett	
Derwin Sisnett	Yes
Eddie Smith	Yes
Tom Griscom	Yes
Outcome: 3 of 3 voting yes; approved	

1:22 – 1:38 p.m.

00:20:04-00:36:03

FY22 Budget Discussion:

Tess Stovall presented the FY22 Budget for the Charter Commission.

Action of the Committee

Approval of FY22 Budget (See Note 1)	
Motion made by: Derwin Sisnett Seconded by: Eddie Smith	
Derwin Sisnett	Yes
Eddie Smith	Yes
Tom Griscom	Yes

Outcome: 3 of 3 voting yes; approved	
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Note 1: Approval included a shift of the Unclassified and Other Amounts above the line to salaries and benefits.

1:38 – 1:54 p.m.

00:36:03-00:52:32

Executive Director Update:

Tess Stovall reviewed the Executive Director update included in the packet of meeting materials.

1:54 – 1:55 p.m.

00:52:32-00:53:32

Closing Discussion and Adjournment:

Action of the Committee

Motion to adjourn the meeting	
Motion made by: Eddie Smith Seconded by: Derwin Sisnett	
Derwin Sisnett	Yes
Eddie Smith	Yes
Tom Griscom	Yes
Outcome: 3 of 3 voting yes; approved.	

Chairman Tom Griscom adjourned the meeting.