



MINUTES

Business Operations Committee Meeting

March 27, 2025

Davy Crockett Tower, Hearing Room 1A, Nashville, TN 37243

Video Recording: [Mediasite - Mediasite Channel](#)

Note: These minutes correspond to the video recording. Each item has a minute counter assigned to the subject location in the audio file.

Welcome and Call-to-Order

00:00:00-00:04:15

Tom Griscom, Acting Committee Chairman, called the meeting to order.

Roll Call

Action of the Commission

Roll Call/Quorum

Committee Member Name	Attendance
Eddie Smith	Absent
Michael Carter	Absent
Thomas Lehrman	Present
Tom Griscom	Present

Outcome: 2 of 4 present, quorum established

Approval of Agenda

Action of the Commission

Approval of Meeting Agenda

Motion made by: Tom Griscom | Seconded by: Thomas Lehrman

Committee Member Name	Vote
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Eddie Smith	Absent
Michael Carter	Absent
Thomas Lehrman	Yes
Tom Griscom	Yes

Outcome: 2 ayes, 0 noes; agenda approved

Approval of Prior Minutes

Action of the Commission

Approval of Prior Minutes from January 23, 2025

Motion made by: Tom Griscom | Seconded by: Thomas Lehrman

Committee Member Name	Vote
Eddie Smith	Absent
Michael Carter	Absent
Thomas Lehrman	Yes
Tom Griscom	Yes

Outcome: 2 ayes, 0 noes; minutes approved

Executive Director Operational Update

00:14:15-00:10:38

Tom Griscom, Acting Committee Chairman, recognized Tess Stovall to present operational updates.

Action of the Commission:

Approval of the Interagency Agreement with the Tennessee Language Center

Motion made by: Tom Griscom | Seconded by: Thomas Lehrman

Committee Member Name	Vote
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Eddie Smith	Absent
Michael Carter	Absent
Thomas Lehrman	Yes
Tom Griscom	Yes

Outcome: 2 ayes, 0 noes; motion is approved

Budget Updates

00:10:38-00:14:38

Tom Griscom, Acting Committee Chairman, recognized Melanie Harrell to present the budget updates to the committee.

Adjournment

00:14:38-00:14:57

Action of the Commission

Motion to adjourn meeting

Motion made by: Tom Griscom | Seconded by: Thomas Lehrman

Committee Member Name	Vote
Eddie Smith	Absent
Michael Carter	Absent
Thomas Lehrman	Yes
Tom Griscom	Yes

Outcome: 2 ayes, 0 noes; motion is approved

Acting Committee Chairman Tom Griscom adjourned the meeting.