



MINUTES

Business Operations Committee Meeting
January 23, 2025
The University of Memphis
The University Center, UC Theatre

Video Recording: <https://www.youtube.com/watch?v=tNjyouRHv-w>

Note: These minutes correspond to the video recording. Each item has a minute counter assigned to the subject location in the audio file.

Welcome and Call-to-Order

02:06:19-02:08:25

Michael Carter, Committee Chairman, called the meeting to order.

Roll Call

Action of the Commission

Roll Call/Quorum	
Eddie Smith	Present
Michael Carter	Present
Outcome: 2 of 2 present; quorum established	

Approval of Agenda

Action of the Commission

Approval of Meeting Agenda	
Motion made by: Eddie Smith Seconded by: Michael Carter	
Eddie Smith	Yes
Michael Carter	Yes
Outcome: 2 of 2 voting; agenda approved	

Approval of Prior Minutes

Action of the Commission

Approval of Prior Minutes from September 30, 2024	
Motion made by: Eddie Smith Seconded by: Michael Carter	
Eddie Smith	Yes
Michael Carter	Yes
Outcome: 2 of 2 voting; minutes approved	



Executive Director Operational Updates

02:08:25-02:14:12

Michael Carter, Committee Chairman, recognized Tess Stovall to present operational updates.

Budget Updates

02:14:12-02:24:30

Michael Carter, Committee Chairman, recognized Melanie Harrell to present the budget updates to the committee.

Closing Discussion and Adjournment

02:24:30-02:24:56

Action of the Committee

Motion to adjourn meeting	
Motion made by: Eddie Smith Seconded by: Michael Carter	
Eddie Smith	Yes
Michael Carter	Yes
Outcome: 2 of 2 voting; motion approved	

Michael Carter, Committee Chairman, adjourned the meeting.