



TO: Business Operations Committee, Tennessee Public Charter School Commission

FROM: Tess Stovall, Executive Director, Tennessee Public Charter School Commission

DATE: October 7, 2025

SUBJECT: Charter Commission Operational Updates

Staffing

- Since July 2025, we have the following staffing updates:
 - Data and Operations Manager – N. Teal started on July 28.
 - Authorizing Projector Coordinator – A. Moneda started on September 8.
- An updated Commission staff [org chart](#) is available on the website.
- There are three additional positions granted by the General Assembly in FY26 to support the Commission's work. One position will focus on overall grant management, and one position will focus on special populations support. Once we are through the beginning of the year with schools, we will shift to recruiting and hiring for those roles.

Office Space

- The Department of General Services has allocated office space on the 8th Floor of the Davy Crockett Tower for the Charter Commission. No further space is available on the 8th floor or within the building.
- The Commission's space has been fully built to include 28 seating areas for staff expansion.

FY27 Budget Process

- The Commission has started the FY27 budget process by submission of the agency's budget request to Finance and Administration.
- An initial budget meeting with Finance and Administration staff occurred in late September, and we will continue to update the Committee as we move forward.

2025 Meeting Dates

- We have the following 2025 meeting dates remaining:
 - October 16-17 (Nashville)
 - New Start Appeals

2026 Meeting Dates

- We will meet during the following 2026 dates:
 - Quarter 1: January 22 & January 23
 - Quarter 2: April 16 & April 17
 - Quarter 3: July 23 & July 24
 - Quarter 4: October 8 & October 9