



**MINUTES**

Business Operations Committee  
March 21, 2024  
Tennessee Tower

Video Recording: [https://www.youtube.com/watch?v=pByB4X-r\\_Mo](https://www.youtube.com/watch?v=pByB4X-r_Mo)

**Note:** These minutes correspond to the video recording. Each item has a minute counter assigned to the subject location in the audio file.

**Welcome and Call-to-Order**

**00:00:00-00:02:05**

Michael Carter, Committee Chairman, called the meeting to order.

**Roll Call**

Action of the Commission:

<b>Roll Call/Quorum</b>	
Eddie Smith	Present
Jamie Woodson	Present
Michael Carter	Present
<b>Outcome:</b> 3 of 3 present; quorum established	

**Approval of Agenda**

Action of the Commission:

<b>Approval of Meeting Agenda</b>	
<b>Motion made by: Eddie Smith   Seconded by: Jamie Woodson</b>	
Eddie Smith	Yes
Jamie Woodson	Yes
Michael Carter	Yes
<b>Outcome:</b> 3 of 3 voting; agenda approved	

**Approval of Prior Minutes**

Action of the Commission:

<b>Approval of Minutes from January 25, 2024</b>	
<b>Motion made by: Eddie Smith   Seconded by: Jamie Woodson</b>	
Eddie Smith	Yes
Jamie Woodson	Yes
Michael Carter	Yes
<b>Outcome:</b> 3 of 3 voting; minutes approved	

**Executive Director Operational Updates**

**00:02:05-00:06:09**

Michael Carter, Committee Chairman, recognized Tess Stovall to present the operational updates and contracts for the Tennessee Language Center, PowerSchool, and Kelly Kroneman to the committee.

Action of the Commission:

<b>Approval to recommend the contracts for the Tennessee Language Center, PowerSchool, and Kelly Kroneman to the full Commission</b>	
<b>Motion made by: Eddie Smith   Seconded by: Jamie Woodson</b>	
Eddie Smith	Yes
Jamie Woodson	Yes
Michael Carter	Yes
<b>Outcome:</b> 3 of 3 voting; motion is approved	

**Budget Updates**

**00:06:09-00:24:39**

Michael Carter, Committee Chairman, recognized Melanie Harrell to present FY24 budget updates to actuals, the FY25 budget updates, and grant updates to the committee.

**Closing Discussion and Adjournment**

**00:24:39-00:24:53**

Action of the Commission:

<b>Motion to adjourn meeting</b>	
<b>Motion made by: Jamie Woodson   Seconded by: Eddie Smith</b>	
Eddie Smith	Yes
Jamie Woodson	Yes
Michael Carter	Yes
<b>Outcome:</b> 3 of 3 voting; motion approved	

Chairman Michael Carter adjourned the meeting.