



TO: Business Operations Committee, Tennessee Public Charter School Commission

FROM: Tess Stovall, Executive Director, Tennessee Public Charter School Commission

DATE: July 27, 2023

SUBJECT: Proposed 2024 Commission Meeting Dates

Overview of Proposed Dates

- In accordance with Commission Policy 1.200 Commission Meetings, regular meeting dates must be set by the Commission by October 15th of the preceding calendar year.
- Commission staff conducted a poll to provide the best possible dates for the 2024 Commission quarterly meetings. Below are the proposed dates where there is sufficient Commissioner attendance to exceed quorum.
 - Quarter 1: January 25-26, 2024 (in-person) (Nashville)
 - Quarter 2: March 21-22, 2024 (in-person) (Nashville)
 - Quarter 3: July 25-26, 2024 (in-person) (Out of Nashville)
 - Quarter 4: October 17-18, 2024 (in-person) (Nashville)
- In addition, staff has also proposed two virtual-special called meetings to address any business that requires a decision prior to the regularly scheduled quarterly meetings. Topics that may need to be handled at these meetings include issues that require Commission action within a certain timeline. Below are the proposed dates where there is sufficient Commissioner attendance to exceed quorum:
 - Special Called Meeting: June 10, 2024 (virtual via WebEx)
 - Special Called Meeting: December 2, 2024 (virtual via WebEx)