



AGENDA
TENNESSEE HIGHER EDUCATION COMMISSION
Special Called Virtual Meeting
October 3, 2023, 11 a.m. CDT

Call to Order

Roll Call

Statement of Necessity

Adoption of Agenda

Public Comment

Regular Calendar

- I. Presentation from AGB Search (*Action Item*)
- II. Advisory Committees (*Action Item*)
- III. Other Business



TENNESSEE HIGHER EDUCATION COMMISSION

REGULAR CALENDAR ITEM: I.

MEETING DATE: October 3, 2023
SUBJECT: Presentation from AGB Search
ITEM TYPE: Action

BACKGROUND

On August 8th, 2023, the Tennessee Higher Education Commission (THEC) contracted with AGB Search to conduct the formal search for an Executive Director for THEC and the Tennessee Student Assistance Corporation (TSAC). After preliminary conversations with staff and Commission members on the development of the appropriate leadership profile documents and website, the search launched on August 31st. Presenting today to the Commission will be Janice Fitzgerald and James McCormick, Senior Executive Search Consultants for AGB Search. This discussion will center around the timeline for the duration of the search as of today, October 3rd, through the intended selection date of November 16th at the next scheduled quarterly meeting of the Commission.

SEARCH TIMELINE AND ACTION ITEMS

This item, for consideration by the Commission, involves the adoption of the search timeline, expected deliverable components at key dates, and the proposed final date for selection of an Executive Director.

Timeline Overview:

- October 6, 2023: Application deadline for candidates.
- October 10, 2023: Search Committee provided access to applicant materials.
- October 19, 2023: Search Committee submits, individually, top applicants for consideration as semi-finalists.
- October 20, 2023: AGB compiles the list of the top applicants for consideration from the submitted recommendations of the search committee.
- November 3, 2023: Executive Director Search Committee interviews semi-finalists and identifies a pool of finalist candidates for consideration by the full Commission.
- November 16, 2023: THEC Quarterly Meeting – Commission interviews finalist candidates and selects an Executive Director.



TENNESSEE HIGHER EDUCATION COMMISSION

REGULAR CALENDAR ITEM: II.

MEETING DATE: October 3, 2023
SUBJECT: Advisory Committees
ITEM TYPE: Action

BACKGROUND

The Tennessee Higher Education Commission Rules of Procedure, Section XI, provide a mechanism for members to serve on advisory committees that conduct in-depth review and develop recommendations for the full Commission's consideration. The Chair of the Commission may appoint the committees with the concurrence of the other Commission Members.

COMMITTEES

This item, for consideration by the Commission, involves the formation of two committees for a twelve-month duration. These committees will be the Access, Academics, and Student Success Committee and Finance and Operations Committee.

The Access, Academics, and Student Success Committee would be an advisory committee which may review and provide feedback for work related to the student experience and institutional effectiveness, including the following:

- (1) student access and affordability;
- (2) student retention, completion, and success;
- (3) review of the outcomes-based funding formula for institutional effectiveness;
- (4) academic programming;
- (5) workforce development; and,
- (6) research on academic and student needs in the field of higher education.

The Finance and Operations Committee would be an advisory committee which may review and provide feedback for work related to funding and budgets, including the following:

- (1) internal agency budget requests;
- (2) system and institution budget requests;
- (3) capital outlay and maintenance budget requests; and,
- (4) binding tuition and fees ranges.