

DATE: January 31, 2020

SUBJECT: Institutional Reauthorization

ACTION RECOMMENDED: Approval

BACKGROUND INFORMATION: The Commission, under the Tennessee Higher Education Authorization Act of 2016, has the “power and duty” to act upon applications for authorization to operate an educational institution in the state. For the institutions listed below, applications have been reviewed to determine whether all documentation was submitted in accordance with the Act and postsecondary rules. The Committee on Postsecondary Educational Institutions met on January 9, 2020 and endorsed staff recommendations for reauthorization as described below.

**Authorized Locations With Regular Authorization
(March 1, 2020 - February 28, 2021) (43)**

1. Academy of Allied Health Careers (Chattanooga, TN - Code: 1206)
2. Age of Montessori (Bozeman, MT - Code: 1900)
3. Age of Montessori (Nashville, TN - Code: 1879)
4. Apprentice Academy (Franklin, TN - Code: 1932)
5. Arbor College - School of Massage (Knoxville, TN - Code: 1223)
6. Bethlehem College and Seminary (Memphis, TN - Code: 1931)
7. Brewing and Distilling Center, Inc. (Knoxville, TN - Code: 1876)
8. Church of God School of Ministry (Cleveland, TN - Code: 1249)
9. Commercial Driver Institute, Inc. (CDI) (Christiana, TN - Code: 1252)
10. Covenant Theological Seminary (Nashville, TN - Code: 1901)
11. Crown School of Trades and Technology (Powell, TN - Code: 1720)
12. Dark Horse Institute (Franklin, TN - Code: 1721)
13. EduMed Partners, LLC (Goodlettsville, TN - Code: 1648)
14. Emmanuel Bible College (Nashville, TN - Code: 1273)
15. Georgia Career Institute (Murfreesboro, TN - Code: 1281)
16. Goodwill Industries of Middle Tennessee (Nashville, TN - Code: 1282)
17. Interfaith Education Center for Community Dental Care (Murfreesboro, TN - Code: 1750)
18. Jenny Lea Academy of Cosmetology (Johnson City, TN - Code: 1878)
19. Knoxville Area Urban League (Knoxville, TN - Code: 1402)
20. Lab Four Professional Development Center (Nashville, TN - Code: 1556)

21. Lindsey Wilson College (Gallatin, TN - Code: 1407)
22. Medical Response Institute (Winchester, TN - Code: 1733)
23. Memphis Academy of National Nursing Assistants (Memphis, TN - Code: 1415)
24. Memphis Urban League (Memphis, TN - Code: 1417)
25. Mid-South Christian College (Memphis, TN - Code: 1419)
26. Nashville Film Institute (Nashville, TN - Code: 1430)
27. New Horizons Computer Learning Center (Knoxville, TN - Code: 1441)
28. Oak Ridge Regional Training Corporation (Oak Ridge, TN - Code: 1449)
29. Omega Graduate School (Dayton, TN - Code: 1452)
30. Professional Bartending School (Nashville, TN - Code: 1460)
31. Professional Bartending School of Knoxville (Knoxville, TN - Code: 1461)
32. Rivercity Technology (Memphis, TN - Code: 1728)
33. Roadmaster Drivers School (Millington, TN - Code: 1470)
34. Roadrunner Driving School LLC (Sharon, TN - Code: 1923)
35. Ross Medical Education Center (Knoxville, TN - Code: 1744)
36. Southeast Lineman Training Center (Trenton, GA - Code: 1480)
37. Southern Illinois University (Millington, TN - Code: 1486)
38. Tennessee Bible College, Inc. (Cookeville, TN - Code: 1497)
39. Tennessee Truck Driving School (Louisville, TN - Code: 1502)
40. The Institute for Global Outreach Developments International (Old Hickory, TN - Code: 1504)
41. The Salon Professional Academy (Nashville, TN - Code: 1880)
42. Universal Technical Institute of Texas, Inc. (Houston, TX - Code: 1519)
43. University of Arkansas (Millington, TN - Code: 1520)

**Authorized Locations With Temporary Authorization
(March 1, 2020 - February 28, 2021) (4)**

1. Catholic Charities of Tennessee, Inc. (Nashville, TN - Code: 1948)
2. Complete Dental Care Educational Center PLLC (Jackson, TN - Code: 1952)
3. Complete Dental Care Educational Center PLLC (Parsons, TN - Code: 1951)
4. Superior Drivers Institute, LLC (Columbia, TN - Code: 1945)

**Authorized Locations With Conditional Authorization
(March 1, 2020 - February 28, 2021) (6)**

1. All Star Training Academy, LLC (Memphis, TN - Code: 1898)
 The institution submitted a timely reauthorization application; however, it was incomplete. DPSA requested corrections and the missing fee. The institution provided some corrections but did not pay the missing fee or submit financial statements using an appropriate preparer. In this case, the financial statements submitted were not prepared by either an independent certified public accountant or a bookkeeper certified by the National Association of

Certified Public Bookkeepers as is required by Rule 1540-01-02-.14 even though the institution had acknowledged this requirement on April 10, 2019. The institution is currently on conditional status as a result of previously filing a late reauthorization application. On December 23, 2019, DPSA notified the institution of its intention to recommend conditional authorization for the 2020/2021 authorization period. The institution acknowledged by telephone receipt of the notification. As a result of the foregoing, the Committee on Postsecondary Educational Institutions (CPEI) recommends that the Commission:

1. Continue the institution's authorization status as conditional for the 2020/2021 authorization period and
2. Warn the institution that failure to complete the application and pay the missing fee by Friday, February 7, 2020, absent a DPSA granted extension, may result in further adverse action by the Executive Director, including the assessment of fines, imposition of additional conditions, or revocation of authorization.

2. Center Centre (Chattanooga, TN - Code: 1705)

The institution failed to meet the required 1:1 financial ratios for total revenues to total expenditures and current assets to current liabilities. On December 6, 2019, DPSA notified the institution of its intention to recommend conditional authorization and the requirement of quarterly financial filings. The institution did not provide substantial reasons as to why DPSA should not proceed as planned. The institution is currently on conditional status as a result of failing to meet the required financial ratios. As a result of the foregoing, CPEI recommends that the Commission:

1. Continue the institution's authorization status as conditional for the 2020/2021 authorization period,
2. Require the institution to provide quarterly financial statements until its next reauthorization application is considered, and
3. Warn the institution that failure to submit the necessary financial statements by the established deadlines, absent a DPSA granted extension, may result in further adverse action by the Executive Director, including the assessment of fines, imposition of additional conditions, or revocation of authorization.

3. Compassionate Care Technical Center, Inc. (Knoxville, TN - Code: 1677)

The institution failed to meet the required 1:1 financial ratios for total revenues to total expenditures and current assets to current liabilities. On December 23, 2019, DPSA notified the institution of its intention to recommend conditional authorization and the requirement of quarterly financial filings. The institution did not provide substantial reasons as to why DPSA should not proceed as planned. The institution is currently on regular authorization status. As a result of the foregoing, CPEI recommends that the Commission:

1. Change the authorization status of the institution to conditional effective January 31, 2020 through the 2020/2021 authorization period,
 2. Require the institution to provide quarterly financial statements until its next reauthorization application is considered, and
 3. Warn the institution that failure to submit the necessary financial statements by the established deadlines, absent a DPSA granted extension, may result in further adverse action by the Executive Director, including the assessment of fines, imposition of additional conditions, or revocation of authorization.
4. Heart to Heart (Memphis, TN - Code: 1928)
- The institution submitted a timely reauthorization application; however, it was incomplete. DPSA provided notice of the need to make corrections or provide additional information. The institution did not provide the necessary materials. During this time, DPSA received notice from the Nurse Aide Programs of the Tennessee Department of Health that the institution's CNA Training Program was placed on inactive status. On December 20, 2019, DPSA notified the institution of its intention to recommend conditional authorization. The institution did not provide substantial reasons as to why DPSA should not proceed as planned. The institution is currently on temporary authorization status. As a result of the foregoing, CPEI recommends that the Commission:
1. Change the authorization status of the institution to conditional effective January 31, 2020 through the 2020/2021 authorization period,
 2. Warn the institution that failure to complete the application by Friday, February 7, 2020, absent a DPSA granted extension, may result in further adverse action by the Executive Director, including the assessment of fines, imposition of additional conditions, or revocation of authorization, and
 3. Prohibit the institution from operating the CNA Training Program and require the institution to post on its website that it is not enrolling or recruiting new students into the CNA Training program at this time.
5. Life Academy Bible College (Nashville, TN - Code: 1729)
- The institution submitted a timely reauthorization application; however, it was incomplete. DPSA provided notice of the need to make corrections or provide additional information. The institution did not provide all necessary materials. On December 20, 2019, DPSA notified the institution of its intention to recommend conditional authorization. The institution did not provide substantial reasons as to why DPSA should not proceed as planned. The institution is currently on regular authorization status. As a result of the foregoing, CPEI recommends that the Commission:
1. Change the authorization status of the institution to conditional effective January 31, 2020 through the 2020/2021 authorization period and
 2. Warn the institution that failure to complete the application by Friday, February 7, 2020, absent a DPSA granted extension, may result in further

adverse action by the Executive Director, including the assessment of fines, imposition of additional conditions, or revocation of authorization.

6. Tennessee School of Religion (Memphis, TN - Code: 1500)

The institution submitted a timely reauthorization application; however, it was incomplete. DPSA provided notice of the need to make corrections or provide additional information. The institution did not provide the necessary materials. On December 20, 2019, DPSA notified the institution of its intention to recommend conditional authorization. The institution did not provide substantial reasons as to why DPSA should not proceed as planned. The institution is currently on conditional authorization status as a result of filing an incomplete application last year. As a result of the foregoing, CPEI recommends that the Commission:

1. Continue the institution's authorization status as conditional for the 2020/2021 authorization period and
2. Warn the institution that failure to complete the application by Friday, February 7, 2020, absent a DPSA granted extension, may result in further adverse action by the Executive Director, including the assessment of fines, imposition of additional conditions, or revocation of authorization.

DATE: January 31, 2020

SUBJECT: Temporary Authorization of New Institutions

ACTION RECOMMENDED: Temporary Authorization

BACKGROUND INFORMATION: The Commission, under the Tennessee Higher Education Authorization Act of 2016, has the “power and duty” to act upon applications for authorization to operate an educational institution in the state. For the institutions listed below, applications have been reviewed, site visits have been performed, and staff has determined that all necessary documentation and bonds have been secured. The Committee on Postsecondary Educational Institutions met on January 9, 2020 and endorsed staff recommendations for Temporary Authorization of these institutions.

No New Institutions

DATE: January 31, 2020

SUBJECT: New Programs

ACTION RECOMMENDED: Approval

BACKGROUND INFORMATION: The Commission, under the Tennessee Higher Education Authorization Act of 2016, has the “power and duty” to act upon applications for authorization of educational programs in the state. Applications have been reviewed and staff has determined that all necessary documentation for new program applications is in accordance with the Act and postsecondary rules. The Committee on Postsecondary Educational Institutions met on January 9, 2020 and endorsed staff recommendations for approval.

A. All Star Training Academy, LLC **Memphis, TN**
3041 New Getwell Rd., Memphis, Tennessee 38118

Corporate Structure: Limited Liability Company (LLC)
Authorization Date: January 26, 2017
Accreditation: None
Title IV Funding: No
Highest Credential Offered: Certificate

All Star Training Academy, LLC is seeking approval for one new program. The program will be offered in a residential format. Instruction will be provided by the faculty from their authorized location in Memphis, Tennessee.

- 1. Program:** **CDL Training**
- Credential Awarded:** **Certificate of Completion**
- Length of Program:** **160 Contact Hours**
1 Month

License/Certification Required for Employment: CDL-A
Licensing Board/Agency: Tennessee Department of Safety and Homeland Security

B. Lab Four Professional Development Center **Nashville, TN**
44 Vantage Way, Suite 503, Nashville, Tennessee 37228

Corporate Structure: Not-for-Profit Corporation
Authorization Date: January 26, 2012
Accreditation: Accrediting Council for Continuing Education and Training (ACCET)
Title IV Funding: No
Highest Credential Offered: Certificate

Lab Four Professional Development Center is seeking approval for one new program. The program will be offered in a residential format. Instruction will be provided by the faculty from their authorized location in Nashville, Tennessee.

- 1. Program:** **Cybersecurity Certified Professional**
Credential Awarded: **Certificate of Completion**
Length of Program: **720 Contact Hours**
7.5 Months

C. New Horizons Computer Learning Center **Knoxville, TN**
408 North Cedar Bluff Road, Suite 555, Knoxville, Tennessee 37923

Corporate Structure: S-Corporation
Authorization Date: January 28, 1999
Accreditation: None
Title IV Funding: No
Highest Credential Offered: Certificate

New Horizons Computer Learning Center is seeking approval for three new programs. The programs will be offered in a blended format. Instruction will be provided by the faculty from their authorized location in Knoxville, Tennessee, as well as on-line.

- 1. Program:** **IT Infrastructure**
Credential Awarded: **Certificate**
Length of Program: **290 Contact Hours**
4 Months
- 2. Program:** **IT Security**
Credential Awarded: **Certificate**
Length of Program: **290 Contact Hours**
4 Months

3. Program: Medical Office Administration
Credential Awarded: Certificate
Length of Program: 328 Contact Hours
3 Months

DATE: January 31, 2020

SUBJECT: Optional Expedited Authorization

ACTION RECOMMENDED: Approval

BACKGROUND INFORMATION: The Commission, under the Tennessee Higher Education Authorization Act of 2016, has the “power and duty” to act upon applications for authorization to operate an educational institution in the state. For the institutions listed below, applications have been reviewed and staff has determined that all necessary documentation has been submitted. The Committee on Postsecondary Educational Institutions met on January 9, 2020 and endorsed staff recommendations for Optional Expedited Authorization of these institutions.

Optional Expedited Authorized Locations (7)

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|--------------------------------|-----------------|
| 1. Capella University - Online | Minneapolis, MN |
| 2. Capella University - Shelby | Memphis, TN |
| 3. Harding University | Memphis, TN |
| 4. Park University | Millington, TN |
| 5. Remington College | Knoxville, TN |
| 6. Remington College | Memphis, TN |
| 7. Remington College | Nashville, TN |