

**DATE:** January 25, 2019

**SUBJECT:** Institutional Reauthorization

**ACTION RECOMMENDED:** Approval

**BACKGROUND INFORMATION:** The Commission, under the Tennessee Higher Education Authorization Act of 2016, has the “power and duty” to act upon applications for authorization to operate an educational institution in the state. For the institutions listed below, applications have been reviewed to determine whether all documentation was submitted in accordance with the Act and postsecondary rules. The Committee on Postsecondary Educational Institutions met on January 17, 2019 and endorsed staff recommendations for reauthorization as described below.

**Authorized Locations With Regular Authorization  
(March 1, 2019 - February 29, 2020) (44)**

1. Academy of Allied Health Careers (Chattanooga, TN - Code: 1206)
2. Age of Montessori (Bozeman, MT - Code: 1900)
3. Age of Montessori (Nashville, TN - Code: 1879)
4. Arbor College - School of Massage (Knoxville, TN - Code: 1223)
5. Church of God School of Ministry (Cleveland, TN - Code: 1249)
6. Commercial Driver Institute, Inc. (CDI) (Christiana, TN - Code: 1252)
7. Compassionate Care Technical Center, Inc. (Knoxville, TN - Code: 1677)
8. Covenant Theological Seminary (Nashville, TN - Code: 1901)
9. Crown School of Trades and Technology (Powell, TN - Code: 1720)
10. Dark Horse Institute (Franklin, TN - Code: 1721)
11. EduMed Partners, LLC (Goodlettsville, TN - Code: 1648)
12. Emmanuel Bible College (Nashville, TN - Code: 1273)
13. Georgia Career Institute (Murfreesboro, TN - Code: 1281)
14. Goodwill Industries of Middle Tennessee (Nashville, TN - Code: 1282)
15. Interfaith Education Center for Community Dental Care (Murfreesboro, TN - Code: 1750)
16. Jenny Lea Academy of Cosmetology (Johnson City, TN - Code: 1878)
17. Knoxville Area Urban League (Knoxville, TN - Code: 1402)
18. Lab Four Professional Development Center (Nashville, TN - Code: 1556)
19. Life Academy Bible College (Nashville, TN - Code: 1729)
20. Lindsey Wilson College (Gallatin, TN - Code: 1407)
21. Medical Response Institute (Winchester, TN - Code: 1733)

22. Memphis Academy of National Nursing Assistants (Memphis, TN - Code: 1415)
23. Memphis Urban League (Memphis, TN - Code: 1417)
24. Mid-South Christian College (Memphis, TN - Code: 1419)
25. Nashville College of Medical Careers (Madison, TN - Code: 1429)
26. Nashville Film Institute (Nashville, TN - Code: 1430)
27. New Horizons Computer Learning Center (Knoxville, TN - Code: 1441)
28. Oak Ridge Regional Training Corporation (Oak Ridge, TN - Code: 1449)
29. Omega Graduate School (Dayton, TN - Code: 1452)
30. Professional Bartending School (Nashville, TN - Code: 1460)
31. Professional Bartending School of Knoxville (Knoxville, TN - Code: 1461)
32. Reflections of Health School of Massage (Johnson City, TN - Code: 1463)
33. Reformed Theological Seminary (Memphis, TN - Code: 1464)
34. Roadmaster Drivers School (Millington, TN - Code: 1470)
35. Ross Medical Education Center (Knoxville, TN - Code: 1744)
36. Southeast Lineman Training Center (Trenton, GA - Code: 1480)
37. Southern Illinois University (Millington, TN - Code: 1486)
38. Tennessee Bible College, Inc. (Cookeville, TN - Code: 1497)
39. Tennessee Truck Driving School (Louisville, TN - Code: 1502)
40. The Institute for Global Outreach Developments International (Old Hickory, TN - Code: 1504)
41. The Salon Professional Academy (Nashville, TN - Code: 1880)
42. Universal Technical Institute of Texas, Inc. (Houston, TX - Code: 1519)
43. University of Arkansas (Millington, TN - Code: 1520)
44. West Tennessee Business College (Jackson, TN - Code: 1543)

**Authorized Locations With Temporary Authorization  
(March 1, 2019 - February 29, 2020) (7)**

1. Apprentice Academy (Franklin, TN - Code: 1932)
2. Bethlehem College and Seminary (Memphis, TN - Code: 1931)
3. Brewing and Distilling Center, Inc. (Knoxville, TN - Code: 1876)
4. Heart to Heart (Memphis, TN - Code: 1928)
5. Memphis Center of Urban Theological Studies (Memphis, TN - Code: 1926)
6. Racso Radiant Academy of Cosmetology (Covington, TN - Code: 1924)
7. Roadrunner Driving School LLC (Sharon, TN - Code: 1923)

**Authorized Locations With Conditional Authorization  
(March 1, 2019 - February 29, 2020) (2)**

1. Center Centre (Chattanooga, TN - Code: 1705)  
The institution failed to meet the required 1:1 financial ratios for total revenues to total expenditures and current assets to current liabilities and submitted compiled statements rather than reviewed statements. DPSA notified the institution of its

intended recommendation and the institution responded that it agreed with DPSA's assessment and is taking actions to achieve compliance. Therefore, DPSA recommends:

1. The institution's authorization be made conditional for the authorization period.
2. The institution be required to provide quarterly financial statements until its next reauthorization application is considered.
3. The institution be required to file an explanation of how the institution intends to meet one of the two ratios by June 30, 2019. The explanation will be due the same date as the first quarterly financial statements.
4. Failure to submit the necessary financial statements and explanation by the established deadlines may result in further adverse action by the Executive Director, including the assessment of fines, imposition of additional conditions, or revocation of authorization.

2. Tennessee School of Religion (Memphis, TN - Code: 1500)

The institution submitted a timely reauthorization application; however, it was incomplete. Follow-up information was requested on November 19, 2018 but was not provided by the listed deadline. DPSA notified the institution of its intended recommendation via email and Certified Return Receipt. The institution did not respond. Therefore, DPSA recommends:

1. The institution's authorization will remain conditional throughout the authorization period.
2. The institution be directed to submit all missing items by January 31, 2019.
3. DPSA staff be directed to determine whether to recommend that the Executive Director take further adverse action if the institution fails to meet the January 31st due date or other date set by DPSA. Adverse action may include the assessment of fines, imposition of additional conditions, or revocation of authorization.

**BACKGROUND INFORMATION:** The Commission, under the Tennessee Higher Education Authorization Act of 2016, has the “power and duty” to act upon applications for authorization to operate an educational institution in the state. For the institutions listed below, applications have been reviewed, site visits have been performed, and staff has determined that all necessary documentation and bonds have been secured. The Committee on Postsecondary Educational Institutions met on January 17, 2019 and endorsed staff recommendations for Temporary Authorization of these institutions.

**A. Catholic Charities of Tennessee, Inc. Nashville, TN**  
2806 McGavock Pike, Nashville, Tennessee 37214

**Corporate Structure:** Not-for-Profit Corporation  
**Accreditation:** None  
**Title IV Funding:** No

Catholic Charities of Tennessee, Inc. is seeking approval for one new program. The program will be offered in a residential format. Instruction will be provided by the faculty from their authorized location in Nashville, Tennessee.

**1. Program: Culinary Training Academy**  
**Credential Awarded: Certificate of Training**  
**Length of Program: 192 Contact Hours**  
**2 Months**

**B. Complete Dental Care Educational Center PLLC Jackson, TN**  
2064 S Highland Ave, Jackson, Tennessee 38301

**Corporate Structure:** Professional Limited Liability Company (PLLC)  
**Accreditation:** None  
**Title IV Funding:** No

Complete Dental Care Educational Center PLLC is seeking approval for three new programs. The programs will be offered in a residential format. Instruction will be provided by the faculty from their authorized location in Jackson, Tennessee.

**1. Program: Coronal Polishing Certification Course**  
**Credential Awarded: Certificate of Completion**  
**Length of Program: 14 Contact Hours**  
**2 Days**

**License/Certification Required for Employment: Coronal Polishing Qualification**  
**Licensing Board/Agency: Tennessee Board of Dentistry**

2. **Program:** Registered Dental Assistant  
**Credential Awarded:** Certificate of Completion  
**Length of Program:** 160 Contact Hours  
1 Month

**License/Certification Required for Employment:** Registered Dental Assistant  
**Licensing Board/Agency:** Tennessee Board of Dentistry

3. **Program:** Sealant Certification Course  
**Credential Awarded:** Certificate of Completion  
**Length of Program:** 10 Contact Hours  
2 Days

**License/Certification Required for Employment:** Sealant Application Qualification  
**Licensing Board/Agency:** Tennessee Board of Dentistry

- C. **Complete Dental Care Educational Center PLLC** Parsons, TN  
382 Tennessee Avenue North, Parsons, Tennessee 38363

**Corporate Structure:** Professional Limited Liability Company (PLLC)  
**Accreditation:** None  
**Title IV Funding:** No

Complete Dental Care Educational Center PLLC is seeking approval for one new program. The program will be offered in a residential format. Instruction will be provided by the faculty from their authorized location in Parsons, Tennessee.

1. **Program:** Registered Dental Assistant  
**Credential Awarded:** Certificate of Completion  
**Length of Program:** 160 Contact Hours  
1 Month

**License/Certification Required for Employment:** Registered Dental Assistant  
**Licensing Board/Agency:** Tennessee Board of Dentistry

- D. **Institute for Functional Health Coaching** Clarksville, TN  
433 Stone Meadow Road, Clarksville, Tennessee 37043

**Corporate Structure:** Limited Liability Company (LLC)  
**Accreditation:** None  
**Title IV Funding:** No

Institute for Functional Health Coaching is seeking approval for one new program. The program will be offered in a distance learning format. All instruction is provided on-line.

- 1. Program: IFHC Functional Health Coaching**  
**Credential Awarded: Certificate of Completion**  
**Length of Program: 90 Contact Hours**  
**4.5 Months**

- E. Massage Institute of Cleveland** **Cleveland, TN**  
201 Keith Street SW, Suite 56, Cleveland, Tennessee 37311

**Corporate Structure:** Sole Proprietorship  
**Accreditation:** None  
**Title IV Funding:** No

**Change of Ownership:**

Massage Institute of Cleveland was purchased by Lela Maddux on December 31, 2018. The institution is a Sole Proprietorship and has been authorized by THEC since January 29, 1997.

Massage Institute of Cleveland is seeking approval for one new program. The program will be offered in a residential format. Instruction will be provided by the faculty from their authorized location in Cleveland, Tennessee.

- 1. Program: Massage Therapy (Revised)**  
**Credential Awarded: Certificate of Completion**  
**Length of Program: 530 Contact Hours**  
**6.5 Months**

**License/Certification Required for Employment: Licensed Massage Therapist**  
**Licensing Board/Agency: Tennessee Board of Massage Licensure**

- F. Superior Drivers Institute, LLC** **Columbia, TN**  
302 Rutherford LN, Columbia, Tennessee 38401

**Corporate Structure:** Limited Liability Company (LLC)  
**Accreditation:** None  
**Title IV Funding:** No

Superior Drivers Institute, LLC is seeking approval for one new program. The program will be offered in a residential format. Instruction will be provided by the faculty from their authorized location in Columbia, Tennessee.

- |                            |  |
|----------------------------|--|
| <b>Program:</b>            | <b>Class A Commercial Drivers License Training</b> |
| <b>Credential Awarded:</b> | <b>Certificate of Completion</b>                   |
| <b>Length of Program:</b>  | <b>160 Contact Hours</b>                           |
|                            | <b>3.8 Weeks</b>                                   |

**License/Certification Required for Employment: CDL-A**

**Licensing Board/Agency: Tennessee Department of Safety and Homeland Security**

**BACKGROUND INFORMATION:** The Commission, under the Tennessee Higher Education Authorization Act of 2016, has the “power and duty” to act upon applications for authorization of educational programs in the state. Applications have been reviewed and staff has determined that all necessary documentation for new program applications is in accordance with the Act and postsecondary rules. The Committee on Postsecondary Educational Institutions met on January 17, 2019 and endorsed staff recommendations for approval.

**A. Crown School of Trades and Technology** **Powell, TN**  
2307 West Beaver Creek Drive, Powell, Tennessee 37849

**Corporate Structure:** Not-for-Profit Corporation  
**Authorization Date:** January 29, 2015  
**Accreditation:** None  
**Title IV Funding:** No  
**Highest Credential Offered:** Associate Degree

Crown School of Trades and Technology is seeking approval for four new programs. The programs will be offered in a residential format. Instruction will be provided by the faculty from their authorized location in Powell, Tennessee.

- 1. Program:** **Building Construction Technology**  
**Credential Awarded:** **Associate of Applied Science**  
**Length of Program:** **76 Semester Credit Hours**  
**16 Months Full-Time**  
**32 Months Part-Time**
  
- 2. Program:** **HVAC Technology**  
**Credential Awarded:** **Associate of Applied Science**  
**Length of Program:** **76 Semester Credit Hours**  
**16 Months Full-Time**  
**32 Months Part-Time**
  
- 3. Program:** **Building Construction Technology**  
**Credential Awarded:** **Certificate**  
**Length of Program:** **17 Semester Credit Hours**  
**4 Months Full-Time**  
**8 Months Part-Time**
  
- 4. Program:** **Cosmetology Instructor**  
**Credential Awarded:** **Certificate**  
**Length of Program:** **19 Semester Credit Hours**  
**4 Months Full-Time**  
**8 Months Part-Time**

**License/Certification Required for Employment:** Instructor License  
**Licensing Board/Agency:** Board of Cosmetology and Barber Examiners



**B. Fortis Institute**  
1025 Highway 111, Cookeville, Tennessee 38501

**Cookeville, TN**

**Corporate Structure:** C-Corporation  
**Authorization Date:** January 1, 1980  
**Accreditation:** Accrediting Commission of Career Schools and Colleges (ACCSC)  
**Title IV Funding:** Yes  
**Highest Credential Offered:** Associate Degree

Fortis Institute is seeking approval for one (1) new program. The program will be offered in a blended format. Instruction will be provided by the faculty from their authorized location in Cookeville, Tennessee, as well as on-line.

**1. Program:** Nursing  
**Credential Awarded:** Associate of Applied Science  
**Length of Program:** 106 Quarter Credit Hours  
24 Months

**License/Certification Required for Employment:** Registered Nurse  
**Licensing Board/Agency:** Tennessee Board of Nursing

**C. Nashville Software School, Inc.**  
500 Interstate Blvd S Ste 300, Nashville, Tennessee 37210

**Nashville, TN**

**Corporate Structure:** Not-for-Profit Corporation  
**Authorization Date:** November 19, 2015  
**Accreditation:** None  
**Title IV Funding:** No  
**Highest Credential Offered:** Certificate

Nashville Software School, Inc. is seeking approval for two new programs. The programs will be offered in a residential format. Instruction will be provided by the faculty from their authorized location in Nashville, Tennessee.

**1. Program:** Data Analytics Foundations  
**Credential Awarded:** Certificate  
**Length of Program:** 372 Contact Hours  
3 Months

**2. Program:** Data Analytics Foundations  
**Credential Awarded:** Data Analyst Certificate  
**Length of Program:** 288 Contact Hours  
6 Months

**D. Richmond Graduate University** **Chattanooga, TN**  
1815 McCallie Avenue, Chattanooga, Tennessee 37404

**Corporate Structure:** Not-for-Profit Corporation  
**Authorization Date:** July 31, 1998  
**Accreditation:** Southern Association of Colleges and Schools, Commission on Colleges (SACSCOC)  
**Title IV Funding:** Yes  
**Highest Credential Offered:** Master Degree

Richmont Graduate University is seeking approval for three new programs. The programs will be offered in a blended format. Instruction will be provided by the faculty from their authorized location in Chattanooga, Tennessee, as well as on-line.

- 1. Program:** Pastoral Care and Integration  
**Credential Awarded:** Master of Science  
**Length of Program:** 32 Semester Credit Hours  
36 Months Full-Time  
48 Months Part-Time
- 2. Program:** Integration  
**Credential Awarded:** Graduate Certificate  
**Length of Program:** 15 Semester Credit Hours  
12 Months
- 3. Program:** Pastoral Care  
**Credential Awarded:** Graduate Certificate  
**Length of Program:** 17 Semester Credit Hours  
18 Months

**E. St. Jude Children's Research Hospital Graduate School of Biomedical Sciences, LLC** **Memphis, TN**  
262 Danny Thomas Place, MS 1500, Memphis, Tennessee 38105

**Corporate Structure:** Limited Liability Company (LLC)  
**Authorization Date:** November 19, 2015  
**Accreditation:** None  
**Title IV Funding:** No  
**Highest Credential Offered:** Doctorate Degree

St. Jude Children's Research Hospital Graduate School of Biomedical Sciences, LLC is seeking approval for one new program. The program will be offered in a blended format. Instruction will be provided by the faculty from their authorized location in Memphis, Tennessee, as well as on-line.

**1. Program: Global Child Health**  
**Credential Awarded: Master of Science**  
**Length of Program: 30 Semester Credit Hours**  
**24 Months**

**F. Swift Driving Academy** **Memphis, TN**  
1940 East Brooks Road, Memphis, Tennessee 38116

**Corporate Structure:** S-Corporation  
**Authorization Date:** August 18, 1995  
**Accreditation:** None  
**Title IV Funding:** No  
**Highest Credential Offered:** Certificate

Swift Driving Academy is seeking approval to revise one program. The program will be offered in a residential format. Instruction will be provided by the faculty from their authorized location in Memphis, Tennessee.

**1. Program: Truck Driving (Revised)**  
**Credential Awarded: Certificate**  
**Length of Program: 150 Contact Hours**  
**3 Weeks**

**License/Certification Required for Employment: CDL-A**  
**Licensing Board/Agency: Tennessee Department of Safety and Homeland Security**

**BACKGROUND INFORMATION:** The Commission, under the Tennessee Higher Education Authorization Act of 2016, has the “power and duty” to act upon applications for authorization to operate an educational institution in the state. For the institutions listed below, applications have been reviewed and staff has determined that all necessary documentation has been submitted. The Committee on Postsecondary Educational Institutions met on January 17, 2019 and endorsed staff recommendations for Optional Expedited Authorization of these institutions.

- |                       |                |
|-----------------------|----------------|
| 1. Harding University | Memphis, TN    |
| 2. Park University    | Millington, TN |
| 3. Remington College  | Knoxville, TN  |
| 4. Remington College  | Memphis, TN    |
| 5. Remington College  | Nashville, TN  |