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**DATE:** November 15, 2017

**SUBJECT:** Off-Campus Instruction and Clarification of Off-Campus Centers

**ACTION RECOMMENDED:** Approval

**BACKGROUND INFORMATION**

Pursuant to Tenn. Code Ann. § 49-7-202(q)(3) the Tennessee Higher Education Commission is to review and approve or disapprove all proposals for off-campus locations at public institutions. In July 2017, the Commission approved two new Off-Campus Instructional policies for Community Colleges and Universities and Tennessee Colleges of Applied Technology.

Per the THEC Policy A1.4A *Off-Campus Instruction for Community Colleges and Universities*, off-campus centers are defined as locations that are: geographically apart from the main campus, offer complete academic programs, and have an administrative presence.

**PROPOSED UPDATES**

In reviewing existing off-campus locations, it was determined that some off-campus sites may be operating as off-campus centers. During the fall 2017 semester, THEC staff worked with institutions to clarify the types of existing off-campus locations across Tennessee and ensure that we have accurately identified these locations. THEC, in close collaboration with institutions and systems, has since finalized an off-campus inventory that is reflective of existing policy and can ensure appropriate data tracking for off-campus locations. This action item seeks to correct the misidentification of existing off-campus locations.

**Off-Campus Sites Requiring Upgrade to Off-Campus Centers**

Below is a listing of 41 off-campus sites (and zip codes) that are recommended for upgrading to off-campus centers. These locations offer complete academic programs and have an administrative presence.

***Community Colleges***

**Chattanooga State Community College/TCAT Chattanooga**

- Volkswagen Academy, 47065

**Cleveland State Community College**

- Cleveland State Community College – Athens Center, 37303
- Cleveland State Community College – Monroe County Center, 37885

**Columbia State Community College**

- Lewisburg Center, 37091
- Northfield, 37174

### **Motlow State Community College**

- Bridgestone, 37086
- Cannon County High School, 37190
- Coffee County Central High School, 37355
- De Kalb County High School, 37166
- Franklin County High School, 37398
- LaVergne High School, 37086
- Lincoln High School, 37334
- Middle Tennessee Higher Education Center, 37160
- Oakland High School, 37130
- Siegel High School, 37129
- Smyrna High School, 37167
- Tullahoma High School, 37388
- Warren County High School, 37110
- White County High School, 38583

### **Nashville State Community College**

- Renaissance Center, 37055

### **Northeast State Community College**

- Northeast State at Bristol, 37620
- Northeast State at Elizabethton, 37643
- Northeast State at Gray, 37615
- Northeast State at Johnson City, 37604
- Northeast State at Kingsport, 37660

### **Pellissippi State Community College**

- Pellissippi State Community College – Blount County Campus, 37737
- Pellissippi State Community College – Magnolia Avenue Campus, 37917
- Pellissippi State Community College – Strawberry Plains Campus, 37914

### **Roane State Community College**

- Clinton Higher Education and Workforce Training Facility, 37716
- Fentress County Center, 38556
- Knox County Center, 37922
- Loudon County Center, 37771

### **Southwest Tennessee Community College**

- Gill Center, 38127
- Millington Center, 38053
- Whitehaven Center, 38116

### ***Locally Governed Institutions***

#### **East Tennessee State University**

- ETSU at Sevier County, 37876

#### **University of Memphis**

- Collierville Center, 38017
- Lambuth Campus, 38301
- Millington Center, 38053

### ***University of Tennessee System***

#### **University of Tennessee, Martin**

- Somerville Center, 38068

#### **University of Tennessee, Health Science Center**

- University of Tennessee at Knoxville, 37996

### **RECOMMENDATION**

Moving forward, all off-campus requests will follow the procedures outlined in policy. Proposed changes will provide needed clarity on off-campus locations and will improve data collection on off-campus offerings.

Proposed updates have been reviewed by the academic affairs staff and applicable stakeholders, including institutions and governing boards. The off-campus location upgrades are recommended for approval and adoption.