

**DATE:** January 24, 2008

**SUBJECT:** Temporary Authorization of New Institutions under the  
Postsecondary Authorization Act

**ACTION RECOMMENDED:** Temporary Authorization

**BACKGROUND INFORMATION:** The Commission, under the Postsecondary Authorization Act, has the “power and duty” to act upon applications for authorization to operate an educational institution in the state. For the institutions listed below, applications have been reviewed, site visits have been performed, and staff has determined that all necessary documentation and bonds have been secured. The Committee on Postsecondary Educational Institutions met on January 10, 2008 and endorsed staff recommendations for Temporary Authorization of the following institutions.

**A. Academy of Allied Health Chattanooga, TN**

Change of Ownership:

Academy of Allied Health Careers, LLC is located at 117 Nowlin Lane, Suite 500, in Chattanooga, Tennessee. The institution is a Limited Liability Corporation and has been authorized by THEC since 1997.

The institution was sold to Dianne Haire and Heather Wilga on July 9, 2007.

The institution will offer four programs that are already approved by THEC:

- |                            |  |
|----------------------------|--|
| <b>Program:</b>            | <b>Cardiac Monitoring Technician</b>                 |
| <b>Credential Awarded:</b> | <b>Certificate of Completion</b>                     |
| <b>Length of Program:</b>  | <b>60 contact hours (6 weeks)</b>                    |
| <br>                       |  |
| <b>Program:</b>            | <b>Clinical Medical Assistant (Day, Full time)</b>   |
| <b>Credential Awarded:</b> | <b>Certificate of Completion</b>                     |
| <b>Length of Program:</b>  | <b>440 contact hours (16 weeks)</b>                  |
| <br>                       |  |
| <b>Program:</b>            | <b>Clinical Medical Assistant (Night, Part time)</b> |
| <b>Credential Awarded:</b> | <b>Certificate of Completion</b>                     |
| <b>Length of Program:</b>  | <b>440 contact hours (24 weeks)</b>                  |
| <br>                       |  |
| <b>Program:</b>            | <b>Phlebotomy</b>                                    |
| <b>Credential Awarded:</b> | <b>Certificate of Completion</b>                     |
| <b>Length of Program:</b>  | <b>160 contact hours (9 weeks)</b>                   |

The institution does not participate in Title IV funding.

**B. Alpha Institute for CNA Training Program**

**Memphis, TN**

Alpha Institute for CNA Training is located at 3035 Directors Row, Suite 1210 in Memphis, Tennessee. The institution is a sole proprietorship.

The institution will offer one program.

- 1. The Certificate of Completion in Nursing Assistant Training Program** is designed to provide instruction, skills, and techniques that are necessary to become qualified to work in a long term nursing facility. Topics covered are: communication and interpersonal skills, taking and recording vital signs; personal care skills, such as assisting patients with bathing; toileting, eating and hydration, skin care, positioning, and turning. Upon completion, the student will be eligible to take the State of Tennessee's Competency Evaluation for Certified Nurse Aides.

**Program:** Nursing Assistant Training Program  
**Credential Awarded:** Certificate of Completion  
**Length of Program:** 100 contact hours (2 months)

The institution does not participate in Title IV funding.

**C. Ambassador College for Leadership and Biblical Studies Maryville, TN**

Ambassador College for Leadership and Biblical Studies is located at 2505 Old Niles Ferry in Maryville, Tennessee. The institution is a not-for-profit corporation.

The institution will offer one program:

- 1. The Leadership and Biblical Studies Associate Degree Program** will train students in the area of ministry. Students will be taught the principles of faith and leadership techniques in a church. The program will help students understand their calling to the ministry and how to exercise their functions in ministry. Students will be taught biblical content, ministry apprenticeship, foundations for church government, prayer and intercession, and discovering their purpose in God's plan. The focus of this program is to build a firm foundation in biblical principles for the development of one's leadership in the church.

**Program:** Leadership and Biblical Studies  
**Credential Awarded:** Associate Degree  
**Length of Program:** 280 contact hours (21 months)

The institution does not participate in Title IV funding.

**D. Southeast Culinary and Hospitality College @ Knoxville Knoxville, TN**

Southeast Culinary & Hospitality College at Knoxville is located at 7048 Maynardville Hwy in Knoxville, Tennessee. The institution is a limited liability corporation that is accredited by the Council on Occupation Education (COE).

The institution will offer two programs:

- 1. The Culinary Arts Associate of Occupational Science Degree Program** is designed to provide students with a strong understanding of basic culinary skills and techniques for jobs in hospitality. Students will be taught international cuisine purchasing and cost control, kitchen management, dining room procedures, baking and pastries as well as nutrition and healthy cooking. The curriculum includes general educational courses, international cooking, sanitation and safety, and culinary arts I & II.

**Program:** Culinary Arts  
**Credential Awarded:** Associate of Occupational Science  
**Length of Program:** 64 credit hours (24 months)

- 2. The Culinary Arts Certificate of Completion Program** is designed to provide students with basic culinary skills such as: knife skills, basic cooking methods, and preparation of stocks, soups, and major and minor sauces. The curriculum includes sanitation and safety, catering, nutrition and healthy cooking, and culinary arts I & II.

**Program:** Culinary Arts  
**Credential Awarded:** Certificate of Completion  
**Length of Program:** 29 credit hours (12 months)

The institution participates in Title IV funding.