

DATE: July 27, 2006

SUBJECT: Northeast Technical Community College, Associate of Applied Science in Public Safety and Justice Administration

ACTION RECOMMENDED: Approval

BACKGROUND INFORMATION: The proposed program will provide training and educational opportunities to individuals who desire to enter or further advance their career in the field of public safety and criminal justice. The proposed program is designed to produce trained law enforcement professionals to meet workforce needs, incorporating interdisciplinary studies from other fields such as computer science, computer forensics, chemistry, and geographic technology

PROPOSED START-UP DATE: Fall 2006

Commission staff has reviewed program proposals according to the academic standards adopted by the Commission on November 14, 2002. Each standard is referenced below.

1.1.20A MISSION: The proposed program is consistent with and adheres to the role and scope of the mission of Northeast State Technical Community College to “continually seek out the educational and training needs of the diverse populations of the region and develop quality programs to meet these needs.”

1.1.20B CURRICULUM: The proposed curriculum requires completion of 60 semester hours. The concentrations present a common core of fundamental background in criminal justice with unique training within the specific fields. The three associated concentrations include:

<u>Curriculum Components</u>	<u>Credit Hours</u>
• Crime Mapping and Analysis	
General Education	25
Major Field Core	12
Concentration	21
Electives	<u>2</u>
TOTAL:	60

- **Forensic Science**

General Education	25
Major Field Core	12
Concentration	18
Electives	<u>5</u>
TOTAL:	60

- **Public Security and Police Science**

General Education	25
Major Field Core	12
Concentration	18
Electives	<u>5</u>
TOTAL:	60

1.1.20C ACADEMIC STANDARDS: Admission, retention, and graduation requirements will be the same as standard institutional requirements of other associate of applied degree programs offered at NSTCC and are published in the institution's *Catalog*.

Student Projections	Projected Program Productivity		
	Full-time Enrollment	Part-time	Graduates
Year 1	12	8	0
Year 2	15	10	0
Year 3	18	10	10
Year 4	21	12	12
Year 5	24	14	15

1.1.20D FACULTY: Current faculty and one additional faculty member will be employed to teach in the proposed program. Additional adjunct faculty will be employed as needed.

1.1.20E LIBRARY RESOURCES: No additional library resources are required.

1.1.20F ADMINISTRATION/ORGANIZATION: The proposed A.A.S. in Public Safety and Justice Administration will be housed in the Behavioral/Social Sciences Division under the supervision of the Division Chair, who reports to the Vice President for Academic and Student Affairs.

1.1.20G SUPPORT RESOURCES: The proposed program incorporates interdisciplinary studies from other fields such as computer science, computer forensics, chemistry, and geographic technology.

1.1.20H FACILITIES/INSTRUCTIONAL EQUIPMENT: The facilities and instructional equipment are available to support the proposed program.

1.1.20I STUDENT/EMPLOYER DEMANDS: Surveys conducted by Northeast State among the 15 local law enforcement agencies and sheriff's offices indicated a need for preparing new law enforcement officers in crime mapping and analysis, forensic science, and police science. There has been an increased demand for law enforcement and public safety personnel after the terrorist acts that occurred September 11, 2001. The increased demand is also due to the population growth of the region which results in additional needs for law enforcement services. Over the past three years, the college has experienced an increase in inquiries from students interested in this type of training. The program will also meet the demand for in-service training of current law enforcement personnel.

1.1.20J NO UNNECESSARY DUPLICATION: There are no similar A.A.S. programs in East Tennessee or Southwest Virginia. There are also no existing programs within the college's service area that provide the course of study as proposed in the three concentrations.

1.1.20K COOPERATIVE INSTITUTIONS: None indicated.

1.1.20L DESEGREGATION: The program will not impede the state's effort to achieve racial diversity.

1.1.20M ASSESSMENT/EVALUATION AND ACCREDITATION: The indicators to evaluate the proposed program include: enrollment and persistence rates, student evaluations, follow-up employer and student surveys and feedback from the Public Safety and Justice Administration Advisory Board. There is no accreditation available for the proposed degree at this time. There are no SACS implications.

1.1.20N ARTICULATION: The existing university parallel degree has an emphasis in criminal justice that is designed for students who intend to transfer to a four-year school for further study. The proposed is designed to prepare new law enforcement officers and provide in-service training for officers already in the workforce.

1.1.20O EXTERNAL JUDGMENT (Graduate Programs): N/A

1.1.20P COST/BENEFIT/SOURCE: The proposed program will generate a positive impact for students, NSTCC, and the region. It will enhance the college's goals of workforce development by producing trained law enforcement personnel to meet the needs of state and federal agencies, as well as local and regional public safety departments and private industries and security firms. It is also anticipated that many students will choose to continue their education in baccalaureate programs. The proposed program will have minimum impact on NSTCC's resources.

Five-year projections are required for baccalaureate and post-baccalaureate programs and certificates.

	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>
I. Expenditures					
A. One-time Expenditures					
New/Renovated Space	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	-	-	-	-	-
Library	-	-	-	-	-
Consultants	-	-	-	-	-
Travel	-	-	-	-	-
Other	-	-	-	-	-
Sub-Total One-time	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
B. Recurring Expenditures					
Personnel					
Administration					
Salary	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	-	-	-	-	-
Sub-Total Administration	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Faculty					
Salary	\$ 5,000	\$ 30,000	\$ 30,600	\$ 31,212	\$ 31,836
Benefits	<u>1,250</u>	<u>8,400</u>	<u>8,568</u>	<u>8,740</u>	<u>8,914</u>
Sub-Total Faculty	<u>\$ 6,250</u>	<u>\$ 38,400</u>	<u>\$ 39,168</u>	<u>\$ 39,952</u>	<u>\$ 40,750</u>
Support Staff					
Salary	-	\$ -	\$ -	\$ -	\$ -
Benefits	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Sub-Total Support Staff	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating					
Travel	\$ -	\$ 300	\$ 300	\$ 300	\$ 300
Printing	-	-	-	-	-
Equipment	-	-	-	-	-
Other	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Sub-Total Operating	<u>\$ -</u>	<u>\$ 300</u>	<u>\$ 300</u>	<u>\$ 300</u>	<u>\$ 300</u>
Total Recurring	<u>\$ 6,250</u>	<u>\$ 38,700</u>	<u>\$ 39,468</u>	<u>\$ 40,252</u>	<u>\$ 41,050</u>
TOTAL EXPENDITURES	<u>\$ 6,250</u>	<u>\$ 38,700</u>	<u>\$ 39,468</u>	<u>\$ 40,252</u>	<u>\$ 41,050</u>
(A+B)					

	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>
II. Revenue					
Tuition and Fees ¹	27,600	28,980	30,429	31,950	33,548
Institutional Reallocations ²	(21,350)	9,720	9,039	8,302	7,502
Federal Grants ³	-	-	-	-	-
Private Grants or Gifts ⁴	-	-	-	-	-
Other ⁵	-	-	-	-	-
TOTAL REVENUES	<u>\$ 6,250</u>	<u>\$ 38,700</u>	<u>\$ 39,468</u>	<u>\$ 40,252</u>	<u>\$ 41,050</u>

Notes:

1. In what year is tuition and fee revenue expected to be generated and explain any differential fees. Tuition and fees include maintenance fees, out-of-state tuition, and any applicable earmarked fees for the program.
Tuition and fee revenue is expected to be generated in Year 1.
2. Please identify the source(s) of the institutional reallocations, and grant matching requirements, if applicable.
Funds currently allocated for the AS - Criminal Justice program will be reallocated to the proposed program since faculty will teach in both programs
3. N/A
4. N/A
5. N/A

1.1.30 POST APPROVAL MONITORING: An annual performance review of the proposed program will be conducted for the first five years following approval. The review will be based on goals established in the approved program proposal. At the end of this period, campus, governing board, and Commission staff will perform a summative evaluation. These goals include, but are not limited to enrollment and graduation, program costs, progress toward accreditation, library acquisitions, student performance and other goals set by the institution and agreed upon by governing board and Commission staff. As a result of this evaluation, if the program is found to be deficient, the Commission may recommend that the governing board terminate the program. Copies of such recommendation will be forwarded to the Education Committees of the General Assembly. The Commission may also choose to extend this period if additional time is needed and requested by the governing board.