



COMMITTEE ON POSTSECONDARY EDUCATIONAL INSTITUTIONS
Agenda for July 8, 2021

I. Approval of Minutes

II. New Institutions (Authorization Recommendations)

Total new institutions for your consideration: 7

A	Class A Driving Academy	Memphis, TN
B	Contemporary Music Center (Change of Ownership)	Brentwood, TN
C	Progressive Resources LLC	Memphis, TN
D	Ross College	Sylvania, OH
E	Ross Medical Education Center (Change of Ownership)	Johnson City, TN
F	Ross Medical Education Center (Change of Ownership)	Knoxville, TN
G	United Training Academy (Change of Ownership)	Memphis, TN

III. New Programs (Approval Recommendations)

Total new programs for your consideration: 14

A	Academy of Allied Health Careers		Chattanooga, TN
	1	Medical Administrative Assistant/Electronic Health Records Specialist (Revised Program)	Certificate of Completion
	2	Nursing Assistant	Certificate of Completion
	3	Professional Coder Plus (PC+) (Revised Program)	Certificate of Completion
B	Cumberland Academy of Dental Assisting, PLLC		Smyrna, TN
	1	Monitoring of Nitrous Oxide (Revised Program)	Certificate of Completion
C	Dark Horse Institute		Franklin, TN
	1	Composition and Songwriting	Certificate of Completion
D	Delta Technical College		Horn Lake, MS
	1	CDL Refresher	Certificate
E	Lab Four Professional Development Center		Memphis, TN
	1	Cisco Certified Expert: CCNP Enterprise	Certificate of Completion
	2	Cisco Certified Expert: Cisco Certified CyberOps Professional	Certificate of Completion
	3	Microsoft Certified Expert: Microsoft Certified Azure Security Engineer Associate	Certificate of Completion

F	Lab Four Professional Development Center	Nashville, TN
1	Cisco Certified Expert: CCNP Enterprise	Certificate of Completion
2	Cisco Certified Expert: Cisco Certified CyberOps Professional	Certificate of Completion
3	Microsoft Certified Expert: Microsoft Certified Azure Security Engineer Associate	Certificate of Completion
G	Swift Driving Academy	Memphis, TN
1	Truck Driving (Revised Program)	Certificate of Completion
H	TECH901	Memphis, TN
1	Data Analytics	Certificate of Completion

IV. Reauthorization of Institutions

A	Authorized Locations With Regular Authorization	42
B	Authorized Locations With Temporary Authorization	7

Total Locations Recommended for Reauthorization: 49

C	Authorized Locations That Have Closed Between April 1, 2021 and June 30, 2021	2
---	---	---

V. Optional Expedited Authorization (Authorization Recommendations)

Total OEA institutions for your consideration: 15

1	Bellevue University	Knoxville, TN
2	Bellevue University - Online	Bellevue, NE
3	Bellevue University- Chattanooga State Community College	Chattanooga, TN
4	Embry-Riddle Aeronautical University - Fort Campbell	Fort Campbell, KY
5	Galen College of Nursing	Nashville, TN
6	Lindsey Wilson College	Oak Ridge, TN
7	Ross College(Change of Ownership)	Hopkinsville, KY
8	SAE Institute of Technology	Nashville, TN
9	Troy University - eTroy	Troy, AL
10	University of St Augustine for Health Sciences	St. Augustine, FL
11	University of St Augustine for Health Sciences	San Marcos, CA
12	University of St Augustine for Health Sciences	Austin, TX
13	University of St Augustine for Health Sciences	Coral Gables, FL
14	University of St. Augustine for Health Sciences	Irving, TX
15	Webster University	Millington, TN

VI. Any Other Matters

- A. Initial Authorization Training
- B. Next Committee Meeting 11/4/2021

Agenda Item 1

July 8, 2021 Committee Meeting

APPROVAL OF MINUTES

COMMITTEE ON POSTSECONDARY EDUCATIONAL INSTITUTIONS

Minutes from May 6, 2021

Dr. Emily House, Executive Director of the Tennessee Higher Education Commission (THEC) and Committee Chair, called the meeting to order at 10:02 a.m. Dr. House asked Mrs. Carolyn Qualls to call the roll. Dr. House asked each member to indicate whether someone was present with the member or whether the member was alone when responding. Mrs. Qualls called the roll.

Dr. Emily House	WebEx/Alone
Ms. Vicki Burch	Absent
Mr. Bill Faour	WebEx/Alone
Mr. Ron Gillihan	WebEx/Alone
Mr. Larry Griffin	WebEx/Alone
Mr. Gaylon S. Hall	Absent
Commissioner John Keys	WebEx/Alone
Mrs. Morlunda Lattimore	WebEx/Alone
Dr. Keith Lindsey	Absent
Mrs. Lethia Mann	Absent
Mr. Andy McComas	WebEx/Alone
Mr. Steve South	Absent
Dr. Earlie Steele	Absent

Dr. House welcomed everyone to the meeting. She yielded the floor to Mrs. Julie Woodruff to address procedural matters relevant to the necessity of conducting an electronic meeting.

Mrs. Julie Woodruff explained that in Executive Order No. 16, last extended by Executive Order No. 78, Governor Bill Lee suspended Tennessee's open meeting laws as necessary as a result of the COVID-19 outbreak to allow a governing body to meet by electronic means and conduct essential business under certain conditions. Executive Order No. 78 was effective until 11:59 central time on April 28, 2021. Given the expiration of the Executive Order 78, it is appropriate to move forward pursuant to Tenn. Code Ann. § 8-44-108(b)(2). This statute requires that the Committee make a determination that a necessity exists in order for a quorum of members to participate

by electronic or other means of communication; in this case, video or telephonic participation.

Mrs. Woodruff explained “necessity” means “that the matters to be considered by the governing body at that meeting require timely action by the body, that physical presence by a quorum of the members is not practical within the period of time requiring action, and that participation by a quorum of the members by electronic or other means of communication is necessary.”

Mrs. Woodruff stated that three facts support a determination of necessity:

- First, this meeting was scheduled and planned as an electronic meeting prior to the expiration of Executive Order 78;
- Second, pursuant to Rule 1540-01-02-.02(3)(a), the Committee is required to meet quarterly to serve as an advisory committee and make recommendations to the Tennessee Higher Education Commission.
- Third, the Commission is scheduled to meet May 20th and the Committee’s recommendations must be prepared, along with other materials, to be timely sent to the Commission members.

Commissioner Keys moved that, based on the summary provided by Mrs. Woodruff, a necessity exists for members to participate by telephone and that the adoption of this motion and Mrs. Woodruff’s recitation of the facts and circumstances on which the determination of necessity is based be included in the minutes of this meeting. Mr. Griffin seconded the motion. A roll call vote was taken. The motion carried with no objections as follows:

	Aye	No	Abstain
Dr. Emily House	X		
Mr. Faour	X		
Mr. Gillihan	X		
Mr. Griffin	X		
Commissioner Keys	X		
Mrs. Lattimore	X		
Mr. McComas	X		

I. Approval of Minutes

Dr. House asked for a motion and second to approve the minutes from the January 14, 2021 meeting, unless there was an objection or correction. Hearing none, Commissioner Keys so moved, which was seconded by Mr. McComas. A roll call vote was taken, the motion carried with no objection as follows:

	Aye	No	Abstain
Dr. Emily House	X		
Mr. Faour	X		
Mr. Gillihan	X		
Mr. Griffin	X		
Commissioner Keys	X		
Mrs. Lattimore	X		
Mr. McComas	X		

II. **New Institutions**

Dr. House asked Dr. Bellard Chase for a summary of the staff recommendations. She asked that, if there were no objections, the Committee vote on the new institutions as a singular vote. There were no objections. Dr. Bellard Chase presented a brief overview and recommendation for each of the following institutions:

A	160 Driving Academy	Chattanooga, TN
B	160 Driving Academy	Nashville, TN
C	DWS Drone School	Memphis, TN
D	New Horizons Computer Learning Center (Change of Ownership)	Knoxville, TN
E	New Horizons Computer Learning Center (Change of Ownership)	Chattanooga, TN
F	New Horizons Computer Learning Center (Change of Ownership)	Johnson City, TN
G	New York University	Nashville, TN
H	Ryans Place Trucking School	Loretto, TN
I	Sweetwater Institute of Cosmetology	Sweetwater, TN

Following Dr. Bellard Chase's presentation and recommendation to approve the institutions as presented, Dr. House asked for a motion to adopt the recommendation. Mr. McComas so moved, which was seconded by Mr. Griffin. Dr. House opened the floor for questions. There were none. Dr. House asked Mrs. Qualls to call the roll. A roll call vote was taken, the motion carried with no objections as follows:

	Aye	No	Abstain
Dr. Emily House	X		
Mr. Faour	X		
Mr. Gillihan	X		
Mr. Griffin	X		
Commissioner Keys	X		
Mrs. Lattimore	X		
Mr. McComas	X		

III. **New Programs**

Dr. House called on Mrs. Woodruff to present a summation of the new programs for consideration. She asked that, if there were no objections, the Committee vote on the new programs as a singular vote. There were no objections. Mrs. Woodruff presented a brief overview and recommendation for each of the following programs:

A	160 Driving Academy	Memphis, TN
1	Class A CDL (Revised Program)	Certificate of Completion

B	Academy of Make-Up Arts, LLC	Nashville, TN
1	Makeup for Television & Film (Revised Program)	Certificate

C	Codes Unlimited Healthcare Academy	Memphis, TN
1	Professional Medical Coding Curriculum (Revised Program)	Certificate of Completion

D	Competitive Edge Dental Assisting Academy, LLC	Kingston, TN
1	Nitrous Oxide Monitoring	Certificate of Completion

E	Delta Technical College	Horn Lake, MS
1	Medical Coding Specialist - Hybrid	Diploma

F	Douglas J Aveda Institute	Knoxville, TN
1	Master Barber	Diploma

G	Drive-Train	Memphis, TN
1	CDL Permit Prep	Certificate of Completion

H	Love Beauty School, Inc.		Manchester, TN
	1	Aesthetics (Revised Program)	Certificate
	2	Cosmetology (Revised Program)	Certificate
	3	Instructor (Cosmetology) (Revised Program)	Certificate
	4	Nail Technology (Revised Program)	Certificate

I	Mid-South Christian College		Memphis, TN
	1	Bible/Christian Education (Revised Program)	Bachelor of Christian Education
	2	Bible/Missions (Revised Program)	Bachelor of Christian Ministry
	3	Bible/Preaching (Revised Program)	Bachelor of Christian Ministry
	4	Christian Leadership (Revised Program)	Bachelors of Christian Leadership
	5	Bible/Christian Education (Revised Program)	Associate in Christian Ministry
	6	Bible/Missions (Revised Program)	Associate in Christian Ministry
	7	Bible/Preaching (Revised Program)	Associate of Christian Ministry
	8	Bible (Revised Program)	Certificate in Bible
	9	Bible/Preaching (Revised Program)	Certificate in Christian Ministry

J	Omega Graduate School		Dayton, TN
	1	Social Leadership	Doctor of Social Leadership

K	Richmont Graduate University		Chattanooga, TN
	1	Racial Trauma, Intervention, and Justice	Graduate Certificate

L	Savvy Coders		Chattanooga, TN
	1	Full Stack Web Development (Revised Program)	Certificate of Completion

M	Savvy Coders	Nashville, TN
1	Full Stack Web Development	Certificate of Completion

N	TN Professional Training Institute	Murfreesboro, TN
1	Medical Billing and Coding	Certificate

Following Mrs. Woodruff's presentation and recommendation to approve the programs as presented, Dr. House asked for a motion and second to adopt the recommendation. Commissioner Keys so moved, which was seconded by Ms. Lattimore. Dr. House opened the floor for questions. There were none. Dr. House asked Mrs. Qualls to call the roll. A roll call vote was taken, the motion carried with no objections as follows:

	Aye	No	Abstain
Dr. Emily House	X		
Mr. Faour	X		
Mr. Gillihan	X		
Mr. Griffin	X		To Mid-South Christian College
Commissioner Keys	X		
Mrs. Lattimore	X		
Mr. McComas	X		

IV. Reauthorization of Institutions

Dr. House asked that the list of institutions seeking reauthorization be voted on as a slate, unless there were objections. There were no objections and she called on Dr. Ballard Chase to present the institutions for consideration. Dr. Ballard Chase explained that forty-two (42) institutions sought reauthorization. Thirty-four (34) were presented for regular authorization, which means that the institutions have been authorized for more than two (2) years, five (5) were presented for temporary authorization, which means that the institutions have been authorized for two (2) years or less and three (3) were recommended for conditional authorization.

Authorized Locations With Regular Authorization (June 1, 2021 - May 31, 2022) (34)

- 1 Achieve Trade School (Nashville, TN - Code: 1904)
- 2 Arnold's Beauty School (Milan, TN - Code: 1817)
- 3 At-Home Professions (Fort Collins, CO - Code: 1229)
- 4 Chattanooga Massage Institute (Hixson, TN - Code: 1248)
- 5 Codes Unlimited Healthcare Academy (Memphis, TN - Code: 1251)

- 6 College of Traditional Midwifery (Summertown, TN - Code: 1819)
- 7 Dark Horse Institute (Franklin, TN - Code: 1596)
- 8 Delta Technical College (Horn Lake, MS - Code: 1597)
- 9 Dental Assistant School of Nashville (Brentwood, TN - Code: 1726)
- 10 Dental Staff School (Chattanooga, TN - Code: 1748)
- 11 Dental Staff School (Knoxville, TN - Code: 1655)
- 12 Drive-Train (Memphis, TN - Code: 1656)
- 13 Genesis Career College (Cookeville, TN - Code: 1732)
- 14 Genesis Career College (Lebanon, TN - Code: 1722)
- 15 Genesis Career College: Nashville Airport Campus (Nashville, TN - Code: 1278)
- 16 Lab Four Professional Development Center (Memphis, TN - Code: 1405)
- 17 Master's Barber & Styling College Inc. (Old Hickory, TN - Code: 1823)
- 18 Mind Body Institute, LLC (Madison, TN - Code: 1424)
- 19 Nashville Academy of Reflexology, LLC (Nashville, TN - Code: 1680)
- 20 New College Franklin (Franklin, TN - Code: 1440)
- 21 Olympic Career Training Institute (Memphis, TN - Code: 1599)
- 22 Paul Mitchell the School Memphis (Memphis, TN - Code: 1864)
- 23 Phlebotomy Training Specialists (Nashville, TN - Code: 1950)
- 24 Recording Radio Film Connection & CASA Schools (Los Angeles, CA - Code: 1724)
- 25 Sandra Academy of Salon Services, Inc. (New Tazewell, TN - Code: 1825)
- 26 Southeast Institute of Biblical Studies (Knoxville, TN - Code: 1271)
- 27 Southern Baptist Theological Seminary (Jackson, TN - Code: 1483)
- 28 Southern Baptist Theological Seminary (Louisville, KY - Code: 1482)
- 29 Southern Baptist Theological Seminary (Nashville, TN - Code: 1485)
- 30 The Allegiant Institute of Healthcare Solutions LLC (Memphis, TN - Code: 1905)
- 31 The CodeCrew Code School (Memphis, TN - Code: 1953)
- 32 Total Tech, LLC (Nashville, TN - Code: 1506)
- 33 United Truck Driving School (Murfreesboro, TN - Code: 1517)
- 34 Urban League of Greater Chattanooga (Chattanooga, TN - Code: 1534)

**Authorized Locations With Temporary Authorization
(June 1, 2021 – May 31, 2022) (5)**

- 1 American Home Inspectors Training (Nashville, TN - Code: 1212)
- 2 Armored Trucking Academy LLC (Clarksville, TN - Code: 1983)
- 3 Reflections of Health School of Massage INC (Johnson City, TN - Code: 1463)
- 4 STEAM Training Institute (Memphis, TN - Code: 1975)
- 5 TNNAT Inc. Healthcare Career School (Smyrna, TN - Code: 1980)

**Authorized Locations With Conditional Authorization
(June 1, 2021 – May 31, 2022) (3)**

1. Empire Beauty School (Brentwood, TN - Code: 1827)
2. Empire Beauty School (Jackson, TN - Code: 1829)
3. Empire Beauty School (Memphis, TN - Code: 1826)

Dr. Bellard Chase explained the institutions failed to meet the required 1:1 financial ratios for total revenues to total expenditures and current assets to current liabilities. The Division of Postsecondary State Authorization (DPSA) notified the institutions of its intended recommendation and gave the institutions an opportunity to reply. The institutions did not respond. Therefore, DPSA recommends:

1. The authorization of the institutions remains conditional throughout the authorization period.
2. The institutions be required to file quarterly financial statements until the next reauthorization applications are considered.
3. Failure to submit the necessary financial statements and explanation by the established deadlines may result in further adverse action by the Executive Director, including the assessment of fines, imposition of additional conditions, or revocation of authorization.

Following Dr. Bellard Chase’s presentation and recommendation to approve the institutions as presented, Dr. House asked for a motion and second to adopt the recommendation. Mr. Faour so moved, which was seconded by Mr. McComas.

Dr. House opened the floor for questions. There were no questions. Dr. House asked Mrs. Qualls to call the roll. A roll call vote was taken, the motion carried with no objections as follows:

	Aye	No	Abstain
Dr. Emily House	X		
Mr. Faour	X		
Mr. Gillihan	X		To Master's Barber & Styling College Inc.
Mr. Griffin	X		
Commissioner Keys	X		
Mrs. Lattimore	X		
Mr. McComas	X		

V. Optional Expedited Authorization (Authorization Recommendations)

Dr. House asked that the list of institutions seeking Optional Expedited Authorization (OEA) be voted on as a slate, unless there were objections. There were no objections and she called on Dr. Bellard Chase to present the institutions for consideration. The slate was as follows:

1	American National University	Nashville, TN
2	American National University	Bartlett, TN
3	Austin Presbyterian Theological Seminary	Antioch, TN
4	Crown College of the Bible	Powell, TN
5	Daymar College	Clarksville, TN
6	Daymar College	Nashville, TN
7	Daymar College	Murfreesboro, TN
8	DeVry University	Nashville, TN
9	DeVry University	Naperville, IL
10	Miller-Motte College	Chattanooga, TN
11	The University of Arizona Global Campus	San Diego, CA

Following Dr. Bellard Chase’s presentation and recommendation to approve the institutions as presented, Dr. House asked for a motion and second to adopt the recommendation. Commissioner Keys so moved, which was seconded by Mr. Griffin.

There were no questions or comments. Dr. House asked Ms. Qualls to call the roll. A roll call vote was taken, the motion carried with no objections as follows:

	Aye	No	Abstain
Dr. Emily House	X		
Mr. Faour	X		
Mr. Gillihan	X		
Mr. Griffin	X		
Commissioner Keys	X		
Mrs. Lattimore	X		
Mr. McComas	X		

VI. Any Other Matters

Dr. House asked Dr. Bellard Chase about the remaining matters.

A. Initial Authorization Training

Dr. Bellard Chase announced that DPSA will hold a training session for representatives of the new institutions immediately following the Committee meeting. The training includes an overview of what is required to be compliant with the statutes and rules that govern postsecondary educational institutions authorized in Tennessee, as well as the complaint process.

B. Next Committee Meeting 7/8/2021

Dr. House asked whether there were any other questions. There were none. She thanked everyone for their attendance and adjourned the meeting.

Agenda Item 2

NEW INSTITUTIONS
(Summary Information)

A. Class A Driving Academy **Memphis, TN**
3739 Hickory Ridge Mall, Memphis, Tennessee 38115

Corporate Structure: Not-for-Profit Corporation
Accreditation: None
Title IV Funding: No

Class A Driving Academy is seeking approval for one new program. The program will be offered in a residential format. Instruction will be provided by the faculty from their authorized location in Memphis, Tennessee.

1. Program: **Truck Driver Training**
Credential Awarded: **Certificate of Completion**
Length of Program: **160 Contact Hours**
4 Weeks
Tuition for Program: **\$5,700**

License/Certification Required for Employment: **CDL-A**
Licensing Board/Agency: **Tennessee Department of Safety and Homeland Security**

Upon completion of the Certificate of Completion in Truck Driver Training Program, and passage of the Tennessee Commercial Driver's License Exam, students should be prepared to be employed as a CDL Driver. According to Tennessee Department of Workforce and Development (2020), a CDL Driver can earn an annual entry level salary of \$32,283.

B. Contemporary Music Center **Brentwood, TN**
559 Church Street East, Brentwood, Tennessee 37027

Corporate Structure: Limited Liability Company (LLC)
Accreditation: The Higher Learning Commission (HLC)
Title IV Funding: Yes

Change of Ownership:

Contemporary Music Center, formally owned by the Council for Christian Colleges and Universities, was purchased by Smart Experience Institutes LLC on January 13, 2021. The institution is a Limited Liability Company (LLC) and has been authorized by THEC since April 23, 2015.

Contemporary Music Center is seeking approval to revise one program. The program will be offered in a residential format. Instruction will be provided by the faculty from their authorized location in Brentwood, Tennessee.

- 1. Program: Entertainment Industry Studies (Revised)**
- Credential Awarded: Semester Credit Hours**
- Length of Program: 16 Semester Credit Hours**
- 3.75 Months**
- Tuition for Program: \$13,400**

License/Certification Required for Employment: None

Upon completion of the Entertainment Industry Studies Program, students will receive 16 semester credit hours.

- C. Progressive Resources LLC** **Memphis, TN**
6000 Poplar Avenue, Suite 250, Memphis, Tennessee 38119

- Corporate Structure:** Limited Liability Company (LLC)
- Accreditation:** None
- Title IV Funding:** None

Progressive Resources LLC is seeking approval for one new program. The program will be offered in a distance learning format. All instruction is provided on-line.

- 1. Program: IT Database Analyst**
- Credential Awarded: Certificate of Completion**
- Length of Program: 24 Contact Hours**
- 1 Month**
- Tuition for Program: \$200**

License/Certification Required for Employment: None

Upon completion of the Certificate of Completion in IT Database Analyst Program, students should be prepared to be employed as a Computer User Support Specialist. According to the Tennessee Department of Labor and Workforce Development (2020), a Computer User Support Specialist can earn an annual entry level salary of \$36,898.

D. Ross College

Sylvania, OH

5834 Monroe Street STE F-J, Sylvania, Ohio 43560

Corporate Structure:	Not-for-Profit Corporation
Accreditation:	Accrediting Bureau of Health Education Schools (ABHES)
Title IV Funding:	Yes

Ross College is seeking approval for one new program. The program will be offered in a blended format. Instruction will be provided by the faculty from their authorized location in Sylvania, Ohio, as well as on-line. This institution is recruitment only.

- | | |
|-----------------------------|----------------------------------|
| 1. Program: | Pharmacy Technician |
| Credential Awarded: | Diploma |
| Length of Program: | 66.5 Quarter Credit Hours |
| | 9 Months |
| Tuition for Program: | \$15,200 |

License/Certification Required for Employment: None

Upon completion of the Diploma in Pharmacy Technician Program, students should be prepared to be employed as a Pharmacy Technician. According to Tennessee Department of Workforce and Development (2020), a Pharmacy Technician can earn an annual entry level salary of \$25,768.

E. Ross Medical Education Center

Johnson City, TN

3021 East Oakland Avenue, Johnson City, Tennessee 37601

Corporate Structure:	Not-for-Profit Corporation
Accreditation:	Accrediting Bureau of Health Education Schools (ABHES)
Title IV Funding:	Yes

Change of Ownership:

Ross Medical Education Center was formally owned by Ross Education Holdings, LLC. On February 1, 2021, Ross Education Holdings, LLC converted to Ross Education Holdings, Inc. The institution is a not-for-profit corporation and has been authorized by THEC since July 25, 2013.

Ross Medical Education Center is seeking approval to revise one program. The program will be offered in a residential format. Instruction will be provided by the faculty from their authorized location in Johnson City, Tennessee.

- 1. Program: Medical Assistant (Revised)**
- Credential Awarded: Diploma**
- Length of Program: 44.5 Quarter Credit Hours**
- 8.5 Months**
- Tuition for Program: \$15,990**

License/Certification Required for Employment: None

Upon completion of the Diploma in Medical Assistant Program, students should be prepared to be employed as a Medical Assistant. According to the Tennessee Department of Labor and Workforce Development (2020), a Medical Assistant can earn an annual entry level salary of \$26,910.

- F. Ross Medical Education Center Knoxville, TN**
206 N. Seven Oaks Drive, Knoxville, Tennessee 37922

- Corporate Structure:** Not-for-Profit Corporation
- Accreditation:** Accrediting Bureau of Health Education Schools (ABHES)
- Title IV Funding:** Yes

Change of Ownership:

Ross Medical Education Center was formally owned by Ross Education Holdings, LLC. On February 1, 2021, Ross Education Holdings, LLC converted to Ross Education Holdings, Inc. The institution is a not-for-profit corporation and has been authorized by THEC since January 29, 2015.

Ross Medical Education Center is seeking approval to revise one program. The program will be offered in a residential format. Instruction will be provided by the faculty from their authorized location in Knoxville, Tennessee.

- 1. Program: Medical Assistant (Revised)**
- Credential Awarded: Diploma**
- Length of Program: 44.5 Quarter Credit Hours**
- 8.5 Months**
- Tuition for Program: \$15,990**

License/Certification Required for Employment: None

Upon completion of the Diploma in Medical Assistant Program, students should be prepared to be employed as a Medical Assistant. According to the Tennessee Department of Labor and Workforce Development (2020), a Medical Assistant can earn an annual entry level salary of \$26,910.

G. United Training Academy

Memphis, TN

5100 Poplar Ave, Suite 218, Memphis, Tennessee 38137

Corporate Structure: Limited Liability Company (LLC)
Accreditation: None
Title IV Funding: No

Change of Ownership:

United Training Academy was formally named New Horizons Computer Learning Center of Memphis and owned by 5P NH Company. The institution was purchased by James Cox, Jamie Fiely, Tiffany Wallace, and United Training Management LLC on December 6, 2020 and thereafter changed the institution’s name to United Training Academy. The institution is a Limited Liability Company (LLC) and has been authorized by THEC since January 27, 2000.

United Training Academy is seeking approval to revise five programs. The programs will be offered in a blended format. Instruction will be provided by the faculty from their authorized location in Memphis, Tennessee, as well as on-line.

1. Program: Business Administration Associate (Revised)
Credential Awarded: Certificate of Completion
Length of Program: 216 Contact Hours
3 Months
Tuition for Program: \$6,840

License/Certification Required for Employment: None

Upon completion of the Certificate of Completion in Business Administration Associate Program, students should be prepared to be employed as a Secretary or Administrative Assistant. According to the Tennessee Department of Labor and Workforce Development (2020), a Secretary or Administrative Assistant can earn an annual entry level salary of \$25,922.

2. Program: Business Administration Professional (Revised)
Credential Awarded: Certificate of Completion
Length of Program: 450 Contact Hours
6.25 Months
Tuition for Program: \$18,401

License/Certification Required for Employment: None

Upon completion of the Certificate of Completion in Business Administration Professional Program, students should be prepared to be employed as a General or Operations Manager. According to the Tennessee Department of Labor and Workforce Development (2020), a General or Operations Manager can earn an annual entry level salary of \$47,864.

- 3. Program: Medical Office Administration (Revised)**
Credential Awarded: Certificate of Completion
Length of Program: 180 Contact Hours
2.5 Months
Tuition for Program: \$5,978

License/Certification Required for Employment: None

Upon completion of the Certificate of Completion in Medical Office Administration Program, students should be prepared to be employed as a Medical Secretary. According to the Tennessee Department of Labor and Workforce Development (2020), a Medical Secretary can earn an annual entry level salary of \$25,230.

- 4. Program: Network Systems Administrator Professional (Revised)**
Credential Awarded: Certificate of Completion
Length of Program: 648 Contact Hours
9 Months
Tuition for Program: \$17,299

License/Certification Required for Employment: None

Upon completion of the Certificate of Completion in Network Systems Administrator Professional Program, students should be prepared to be employed as a Network and Computer Systems Administrator. According to the occupational information published by the federal government at O*Net (2020), a Network and Computer Systems Administrator in Tennessee can earn an annual entry level salary of \$47,260.

- 5. Program: Security IT Associate (Revised)**
Credential Awarded: Certificate of Completion
Length of Program: 216 Contact Hours
3 Months
Tuition for Program: \$5,777

License/Certification Required for Employment: None

Upon completion of the Certificate of Completion in Security IT Associate Program, students should be prepared to be employed as a Computer User Support Specialists. According to the occupational information published by the federal government at O*Net (2020), a Computer User Support Specialists in Tennessee can earn an annual entry level salary of \$32,830.

Agenda Item 3

NEW PROGRAMS
(Summary Information)

A. Academy of Allied Health Careers **Chattanooga, TN**
5600 Brainerd Road, Suite C-3, Chattanooga, Tennessee 37411

Corporate Structure: Limited Liability Company (LLC)
Authorization Date: November 14, 1997
Accreditation: Council on Occupational Education (COE)
Title IV Funding: No
Highest Credential Offered: Certificate

Academy of Allied Health Careers is seeking approval for one new program. The program will be offered in a residential format. Instruction will be provided by the faculty from their authorized location in Chattanooga, Tennessee. Academy of Allied Health Careers is also seeking approval to revise two programs. The programs will be offered in a distance learning format. All instruction is provided on-line.

1. Program: Medical Administrative Assistant/Electronic Health Records Specialist (Revised)
Credential Awarded: Certificate of Completion
Length of Program: 247 Contact Hours
2.25 Months Full-Time
4.25 Months Part-Time
Tuition for Program: \$2,760

License/Certification Required for Employment: None

Upon completion of the Certificate of Completion in Medical Administrative Assistant/Electronic Health Records Specialist Program, students should be prepared to be employed as a Medical Secretary. According to the Tennessee Department of Labor and Workforce Development (2020), a Medical Secretary can earn an annual entry level salary of \$26,553.

2. **Program:** Nursing Assistant
Credential Awarded: Certificate of Completion
Length of Program: 144 Contact Hours
1.5 Months Full-Time
3 Months Part-Time
Tuition for Program: \$1,350

License/Certification Required for Employment: Certified Nurse Aide

Licensing Board/Agency: Tennessee Department of Health/Division of Healthcare Facilities

Upon completion of the Certificate of Completion in Nursing Assistant Training Program and passage of the State of Tennessee Competency Examination within 24 months of completing the program, students should be prepared to be employed as a Certified Nursing Assistant. According to the Tennessee Department of Labor and Workforce Development (2020), a Certified Nursing Assistant can earn an annual entry level salary of \$24,762.

3. **Program:** Professional Coder Plus (PC+) (Revised)
Credential Awarded: Certificate of Completion
Length of Program: 612 Contact Hours
5 Months Full-Time
10 Months Part-Time
Tuition for Program: \$4,590

License/Certification Required for Employment: None

Upon completion of the Certificate of Completion in Certified Professional Coder Plus (PC+) Program and passage of the American Academy of Professional Coders (AAPC) Exam, students should be prepared to be employed as a Billing Clerk. According to the Tennessee Department of Labor and Workforce Development (2020), a Billing Clerk can earn an annual entry level salary of \$32,378.

- B. Cumberland Academy of Dental Assisting, PLLC** **Smyrna, TN**
1540 Rock Springs Road, Smyrna, Tennessee 37167

- Corporate Structure:** Limited Liability Partnership (LLP)
Authorization Date: November 6, 2020
Accreditation: None
Title IV Funding: No
Highest Credential Offered: Certificate

Cumberland Academy of Dental Assisting, PLLC is seeking approval to revise one program. The program will be offered in a distance learning format. All instruction is provided on-line.

- | | |
|-----------------------------|--|
| 1. Program: | Monitoring of Nitrous Oxide (Revised) |
| Credential Awarded: | Certificate of Completion |
| Length of Program: | 5 Contact Hours |
| | 1 Day |
| Tuition for Program: | \$125 |

License/Certification Required for Employment: Nitrous Oxide Monitoring Certification
Licensing Board/Agency: Tennessee Board of Dentistry

Upon completion of the Certificate of Completion in Monitoring of Nitrous Oxide Program, and registration with the Tennessee Board of Dentistry, students should be prepared to be employed as a Dental Assistant with Nitrous Oxide Monitoring Certification. According to Tennessee Department of Labor and Workforce Development (2020), a Dental Assistant can earn an annual entry level salary of \$28,665.

- | | |
|--|---------------------|
| C. Dark Horse Institute | Franklin, TN |
| 230 Franklin Road, Building 14, Suite A, Franklin, Tennessee 37064 | |

- | | |
|------------------------------------|---------------------------------|
| Corporate Structure: | Limited Liability Company (LLC) |
| Authorization Date: | April 28, 2011 |
| Accreditation: | None |
| Title IV Funding: | No |
| Highest Credential Offered: | Diploma |

Dark Horse Institute is seeking approval for one new program. The program will be offered in a residential format. Instruction will be provided by the faculty from their authorized location in Franklin, Tennessee.

- | | |
|-----------------------------|------------------------------------|
| 1. Program: | Composition and Songwriting |
| Credential Awarded: | Certificate of Completion |
| Length of Program: | 300 Contact Hours |
| | 3 Months |
| Tuition for Program: | \$10,500 |

License/Certification Required for Employment: None

Upon completion of the Certificate of Completion in Composition and Songwriting Program, students should be prepared to be employed as a Songwriter. According to the Tennessee Department of Labor and Workforce Development (2020), a Songwriter can earn an annual entry level salary of \$25,946.

D. Delta Technical College**Horn Lake, MS**

6530 Interstate Boulevard, Horn Lake, Mississippi 38637

Corporate Structure:	Sole Proprietorship
Authorization Date:	April 28, 2011
Accreditation:	Accrediting Commission of Career Schools and Colleges (ACCSC)
Title IV Funding:	Yes
Highest Credential Offered:	Diploma

Delta Technical College is seeking approval for one new program. The program will be offered in a residential format. Instruction will be provided by the faculty from their authorized location in Horn Lake, Mississippi.

1. Program:	CDL Refresher
Credential Awarded:	Certificate
Length of Program:	40 Contact Hours
	5 Days
Tuition for Program:	\$1,250

License/Certification Required for Employment: CDL-A**Licensing Board/Agency: Tennessee Department of Safety and Homeland Security**

Upon completion of the Certificate in CDL Refresher Program, students should be prepared to be employed as a Heavy and Tractor-Trailer Truck Driver. According to the Tennessee Department of Labor and Workforce Development (2020), a Heavy and Tractor-Trailer Truck Driver can earn an annual entry level salary of \$32,283.

E. Lab Four Professional Development Center**Memphis, TN**

1255 Lynnfield Road, Memphis, Tennessee 38119

Corporate Structure:	Not-for-Profit Corporation
Authorization Date:	April 24, 2008
Accreditation:	Accrediting Council for Continuing Education and Training (ACCET)
Title IV Funding:	No
Highest Credential Offered:	Associate Degree

Lab Four Professional Development Center is seeking approval for three new programs. The programs will be offered in a blended format. Instruction will be provided by the faculty from their authorized location in Memphis, Tennessee, as well as on-line.

1. **Program:** Cisco Certified Expert: CCNP Enterprise
Credential Awarded: Certificate of Completion
Length of Program: 144 Contact Hours
2 Months Full-Time
4 Months Part-Time
Tuition for Program: \$7,500

License/Certification Required for Employment: None

Upon completion of the Certificate of Completion in Cisco Certified Expert: CCNP Enterprise Program, students should be prepared to be employed as a Computer Network Support Specialist. According to the Tennessee Department of Labor and Workforce Development (2020), a Computer Network Support Specialist can earn an annual entry level salary of \$39,620.

2. **Program:** Cisco Certified Expert: Cisco Certified CyberOps Professional
Credential Awarded: Certificate of Completion
Length of Program: 144 Contact Hours
2 Months Full-Time
4 Months Part-Time
Tuition for Program: \$7,500

License/Certification Required for Employment: None

Upon completion of the Certificate of Completion in Cisco Certified Expert: Cisco Certified CyberOps Professional Program, students should be prepared to be employed as an Information Security Analyst. According to the Tennessee Department of Labor and Workforce Development (2020), an Information Security Analyst can earn an annual entry level salary of \$45,840.

3. **Program:** Microsoft Certified Expert: Microsoft Certified Azure Security Engineer Associate
Credential Awarded: Certificate of Completion
Length of Program: 72 Contact Hours
1 Month Full-Time
2 Months Part-Time
Tuition for Program: \$3,750

License/Certification Required for Employment: None

Upon completion of the Certificate of Completion in Microsoft Certified Expert: Microsoft Certified Azure Security Engineer Associate Program, students should be prepared to be employed as a Computer User Support Specialist. According to the Tennessee Department of Labor and Workforce Development (2020), a Computer User Support Specialist can earn an annual entry level salary of \$36,898

F. Lab Four Professional Development Center
44 Vantage Way, Suite 503, Nashville, Tennessee 37228

Nashville, TN

Corporate Structure: Not-for-Profit Corporation
Authorization Date: January 26, 2012
Accreditation: Accrediting Council for Continuing Education and Training (ACCET)
Title IV Funding: No
Highest Credential Offered: Associate Degree

Lab Four Professional Development Center is seeking approval for three new programs. The programs will be offered in a blended format. Instruction will be provided by the faculty from their authorized location in Nashville, Tennessee, as well as on-line.

1. Program: Cisco Certified Expert: CCNP Enterprise
Credential Awarded: Certificate of Completion
Length of Program: 144 Contact Hours
2 Months Full-Time
4 Months Part-Time
Tuition for Program: \$7,500

License/Certification Required for Employment: None

Upon completion of the Certificate of Completion in Cisco Certified Expert: CCNP Enterprise Program, students should be prepared to be employed as a Computer Network Support Specialist. According to the Tennessee Department of Labor and Workforce Development (2020), a Computer Network Support Specialist can earn an annual entry level salary of \$39,620.

2. Program: Cisco Certified Expert: Cisco Certified CyberOps Professional
Credential Awarded: Certificate of Completion
Length of Program: 144 Contact Hours
2 Months Full-Time
4 Months Part-Time
Tuition for Program: \$7,500

License/Certification Required for Employment: None

Upon completion of the Certificate of Completion in Cisco Certified Expert: Cisco Certified CyberOps Professional Program, students should be prepared to be employed as an Information Security Analyst. According to the Tennessee Department of Labor and Workforce Development (2020), an Information Security Analyst can earn an annual entry level salary of \$45,840.

- 3. Program: Microsoft Certified Expert: Microsoft Certified Azure Security Engineer Associate**
Credential Awarded: Certificate of Completion
Length of Program: 72 Contact Hours
1 Month Full-Time
2 Months Part-Time
Tuition for Program: \$3,750

License/Certification Required for Employment: None

Upon completion of the Certificate of Completion in Microsoft Certified Expert: Microsoft Certified Azure Security Engineer Associate Program, students should be prepared to be employed as a Computer User Support Specialist. According to the Tennessee Department of Labor and Workforce Development (2020), a Computer User Support Specialist can earn an annual entry level salary of \$36,898.

G. Swift Driving Academy **Memphis, TN**
 1940 East Brooks Road, Memphis, Tennessee 38116

- Corporate Structure:** S-Corporation
Authorization Date: August 18, 1995
Accreditation: None
Title IV Funding: No
Highest Credential Offered: Certificate

Swift Driving Academy is seeking approval to revise one program. The program will be offered in a blended format. Instruction will be provided by the faculty from their authorized location in Memphis, Tennessee, as well as on-line.

- 1. Program: Truck Driving (Revised)**
Credential Awarded: Certificate of Completion
Length of Program: 150 Contact Hours
3 Weeks
Tuition for Program: \$7,995

License/Certification Required for Employment: CDL-A
Licensing Board/Agency: Tennessee Department of Safety and Homeland Security

Upon completion of the Certificate of Completion in Truck Driving Program, and passage of the Tennessee Commercial Driver License Exam, students should be prepared to secure a job as a Heavy and Tractor-Trailer Truck Driver. According to the Tennessee Department of Labor and Workforce Development (2020), a Heavy and Tractor-Trailer Truck Driver can earn an annual entry level salary of \$32,283.

H. TECH901

Memphis, TN

1350 Concourse Avenue, Suite 375, Memphis, Tennessee 38104

Corporate Structure: Not-for-Profit Corporation
Authorization Date: November 7, 2019
Accreditation: None
Title IV Funding: No
Highest Credential Offered: Certificate

TECH901 is seeking approval for one new program. The program will be offered in a blended format. Instruction will be provided by the faculty from their authorized location in Memphis, Tennessee, as well as on-line.

1. Program: **Data Analytics**
Credential Awarded: **Certificate of Completion**
Length of Program: **69 Contact Hours**
3.5 Months
Tuition for Program: **\$250**

License/Certification Required for Employment: None

Upon completion of the Certificate of Completion in Data Analytics Program, students should be prepared to be employed as a Data Analyst. According to the occupational information published by the federal government at O*Net (2020), a Data Analyst can earn an annual entry level salary of \$45,450.

Agenda Item 4

Annual Reauthorization
(Summary Information)

Authorized Locations With Regular Authorization
(September 1, 2021 - August 31, 2022) (42)

1. Accelerated College of the Bible International (Hendersonville, TN - Code: 1865)
2. Austin's Beauty College (Clarksville, TN - Code: 1842)
3. Bill Rice Bible Institute (Murfreesboro, TN - Code: 1912)
4. Boilermaking and Welding Institute (Memphis, TN - Code: 1930)
5. Catholic Charities of Tennessee, Inc. (Nashville, TN - Code: 1964)
6. Certified Medical Academy LLC (Cordova, TN - Code: 1938)
7. Comprehensive Health Academy of Tennessee, LLC (Memphis, TN - Code: 1913)
8. Covenant Theological Seminary (Nashville, TN - Code: 1771)
9. Cumberland Institute of Holistic Therapies, Inc. (Brentwood, TN - Code: 1257)
10. Dental Assistant School of Memphis, LLC (Memphis, TN - Code: 1839)
11. Dental Staff School of Tennessee (Franklin, TN - Code: 1263)
12. Drive-Train (Jackson, TN - Code: 1270)
13. Elite College of Cosmetology (Lexington, TN - Code: 1851)
14. Excel Dental Training Institute (Hermitage, TN - Code: 1690)
15. Faith is the Victory Life Christian Bible Institute (Nashville, TN - Code: 1275)
16. Franklin Hair Academy School of Cosmetology (Franklin, TN - Code: 1841)
17. Health - Tech Institute of Memphis (Memphis, TN - Code: 1288)
18. Massage Institute of Memphis, LLC (Memphis, TN - Code: 1412)
19. Middle Tennessee Cardiovascular Institute (Nashville, TN - Code: 1916)
20. Mister Wayne's School of Unisex Hair Design (Cookeville, TN - Code: 1849)
21. Nashville School of Massage Therapy (Franklin, TN - Code: 1736)
22. New Horizons Computer Learning Center of Nashville (Nashville, TN - Code: 1444)
23. NHLA Inspector Training School (Memphis, TN - Code: 1445)
24. North American Lineman Training Center, LLC (McEwen, TN - Code: 1446)
25. North Central Institute (Clarksville, TN - Code: 1447)
26. Paul Mitchell the School Knoxville (Knoxville, TN - Code: 1848)
27. Paul Mitchell the School Murfreesboro (Murfreesboro, TN - Code: 1852)
28. Richmond Graduate University (Chattanooga, TN - Code: 1467)
29. Savvy Coders (Chattanooga, TN - Code: 1958)
30. Shear Perfection Academy of Cosmetology (Nashville, TN - Code: 1937)
31. Swift Driving Academy (Memphis, TN - Code: 1495)
32. Tennessee School of Beauty of Knoxville, Inc. (Knoxville, TN - Code: 1836)
33. Tennessee School of Massage (Memphis, TN - Code: 1499)

34. The Blackbird Academy (Nashville, TN - Code: 1703)
35. The Hair Academy (Fayetteville, TN - Code: 1846)
36. The Healthcare Institute Inc. (Memphis, TN - Code: 1765)
37. The Healthcare Readiness Institute (Memphis, TN - Code: 1761)
38. TN Professional Training Institute (Murfreesboro, TN - Code: 1681)
39. Truck Driver Institute, Inc. (Tupelo, MS - Code: 1513)
40. Tulsa Welding School (Jacksonville, FL - Code: 1515)
41. Vanderbilt University Medical Center (Nashville, TN - Code: 1935)
42. Waterdogs SCUBA and Safety LLC (Clarksville, TN - Code: 1919)

**Authorized Locations With Temporary Authorization
(September 1, 2021 - August 31, 2022) (7)**

1. A Better You Academe (Chattanooga, TN - Code: 1990)
2. Competitive Edge Dental Assisting Academy, LLC (Kingston, TN - Code: 1991)
3. Cumberland Health Careers Institute, LLC (Clarksville, TN - Code: 1984)
4. Elite Bartending School Nashville (Nashville, TN - Code: 1992)
5. Future Truck Drivers of America LLC (Memphis, TN - Code: 1976)
6. Integrity Healthcare Training Solutions (Tullahoma, TN - Code: 1993)
7. Massage Institute of Cleveland (Cleveland, TN - Code: 1411)

**Authorized Locations That Have Closed Between April 1, 2021 and June 30, 2021
Or Are Currently Exempt From Authorization (2)**

1. Montessori Training Center of Brentwood at Montessori Academy (Brentwood, TN - Code: 1737), effective June 16, 2021
2. Southern Illinois University (Millington, TN - Code: 1486), effective April 26, 2021