



Focused Baccalaureate Degree (FBD) Pre-Approval Checklist
Policy A1.6 Focused Baccalaureate Degrees: Approval Process

In order for a Focused Baccalaureate Degree to be reviewed by THEC, the Locally Governed Institution or University of Tennessee System must submit a request to THEC for review and pre-approval. If pre-approved, the institution or system is permitted to proceed with either an Academic Program Modification or a Letter of Notification and New Academic Program Proposal.

Institutions should submit responses to the prompts below within the Focused Baccalaureate Degree Pre-Approval [Formstack](#). Submissions may also include relevant supporting documentation, if applicable.

- a) Demonstrate alignment with an in-demand workforce need in Tennessee.
- b) Provide evidence of clear industry involvement in the development and sustainability of the proposed program.
- c) Describe integration of work-based learning, experiential learning, or professional development opportunities, such as apprenticeships, co-ops, fellowships, field work, internships, service learning, attainment of professional milestones, and credential acquisition.
- d) Address transfer and residency considerations.
- e) Provide an overview of possible alignment to graduate programs.
- f) Identify embedded, stackable credentials, if applicable.
- g) If the program leads to licensure, address how the proposed program will fulfill licensure requirements.
- h) If the program is programmatically accredited, provide evidence that the accreditor will support a baccalaureate degree less than 120 semester credit hours.