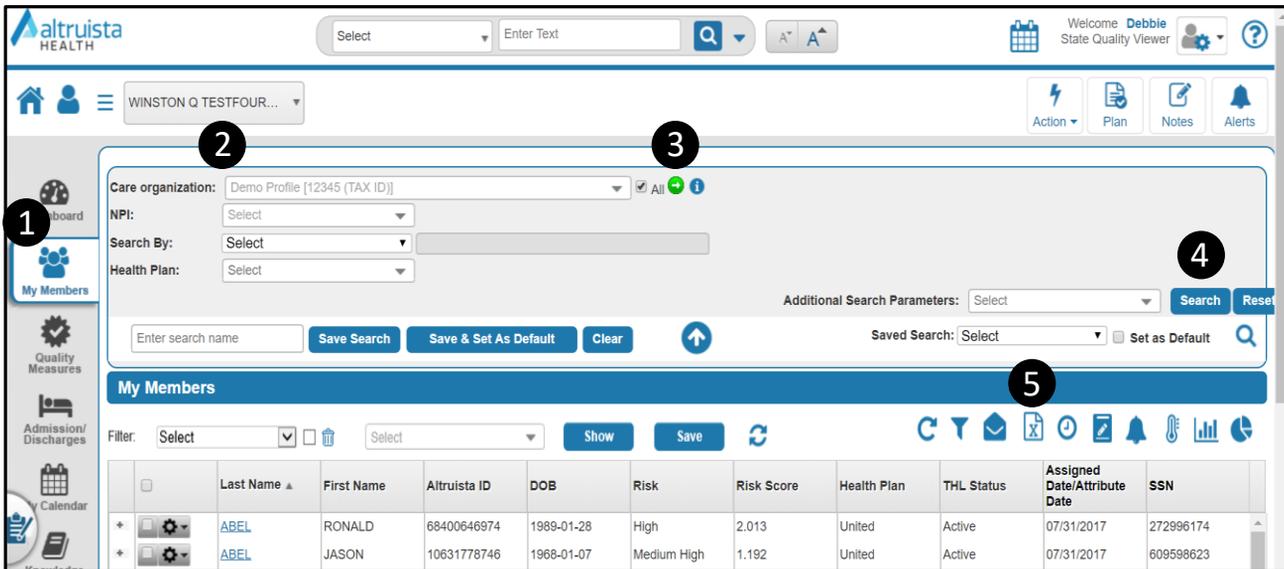
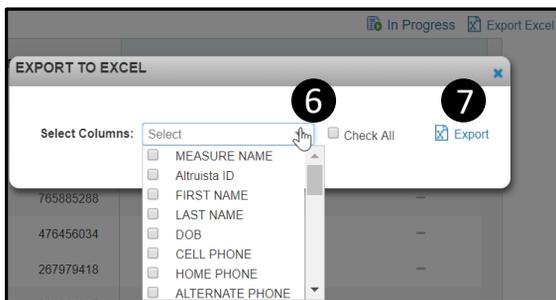


## How to view member’s ADT visits in the past 90 days

- Step 1: Select the **My Members** tab
- Step 2: Select your **Care Organization** from the drop down list
- Step 3: Select the **Green Arrow**
- Step 4: Select **Search**
- Step 5: Select **Export to Excel** icon



- Step 6: Select the columns to be exported from the drop down menu **or** check the box to **Check All**
- Step 7: Click **Export**



- Step 8: Scroll over to column **T** (ADTDays\_Count) to view the number of ADT events the member has had in the past 90 days

T
ADTDAYS_COUNT
10
9
9
8
8

**Pro Tip** – See QRG “How to add column(s) to My Members viewing panel” to display the ADT in the past 90 days column in your My Members viewing panel (as shown below)

