

How to Add a Pregnancy for Existing Members

Sample Case

This case has two individuals—Maria Foster is the mother of Carry Foster and doesn't have any previously reported pregnancies on file.

Logging In

As you log in, it will take you to the “**Coverage Overview**” screen. Here, you can review coverage details and contact information for the case.

Step 1

From the left panel, navigate to the “**Report A Change**” hyperlink.

The screenshot displays the TennCare Member Portal interface. At the top, there is a navigation bar with the TN logo, 'TennCare' text, 'TennCare Connect' logo, 'FAQs', 'Translate', a user profile dropdown for 'Welcome, Tccsitemotwo Tccsitemotwo', and a 'LOGOUT' button. Below the navigation bar, a red banner reads 'THIS IS A TEST ENVIRONMENT - SIT'. The main heading is 'Coverage Overview'. On the left, a sidebar menu includes 'Tccsitemotwo Tccsitemotwo' with an email address, 'MY COVERAGE' with links for 'Coverage Dashboard', 'Apply For Coverage', 'Renew My Coverage', and 'Report A Change' (highlighted with a red box and a red '1' icon), and 'HOUSEHOLD DOCUMENTS' with links for 'My Documents', 'My Letters', 'My Submissions', and 'Dashboard Tutorial'. The main content area features a 'Read Your Letters Online' section with a 'Get Started' button. Below that is a 'Household Coverage Details' table with the following data:

Name	Person ID	Case Number	Coverage Type	Status	Details
Maria Foster	259983105	120728731	TennCare Medicaid	Approved	View Details

Below the table is a 'Contact Information' section with a 'HEAD OF HOUSEHOLD INFORMATION' sub-section containing the following details:

- Case Number: 120728731
- Head of Household Name: Maria Foster
- Email: tccsitemotwo@gmail.com
- Home Address: 10 North Street, Nashville, TN 37201

At the bottom of the page, there is a footer with a 'Paper Application' link, a phone icon with the number '855-259-0701', and a navigation bar with links for 'TN.gov Services', 'TN.gov Directory', 'Transparent TN', 'Title VI', 'Analytics Policy', 'About Tennessee', 'Web Policies', 'Accessibility', 'Help & Contact', and 'Survey'.

Step 2

Navigate to this screen and click on the “**Report A Change**” button alongside the case number linked to the Member Portal account.

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Tccsitedemotwo
Tccsitedemotwo
tccsitedemotwo@gmail.com

MY COVERAGE

- Coverage Dashboard
- Apply For Coverage
- Renew My Coverage
- Report A Change

HOUSEHOLD DOCUMENTS

- My Documents
- My Letters
- My Submissions
- Dashboard Tutorial

Report A Change

Case	Action
120728731	REPORT A CHANGE 2

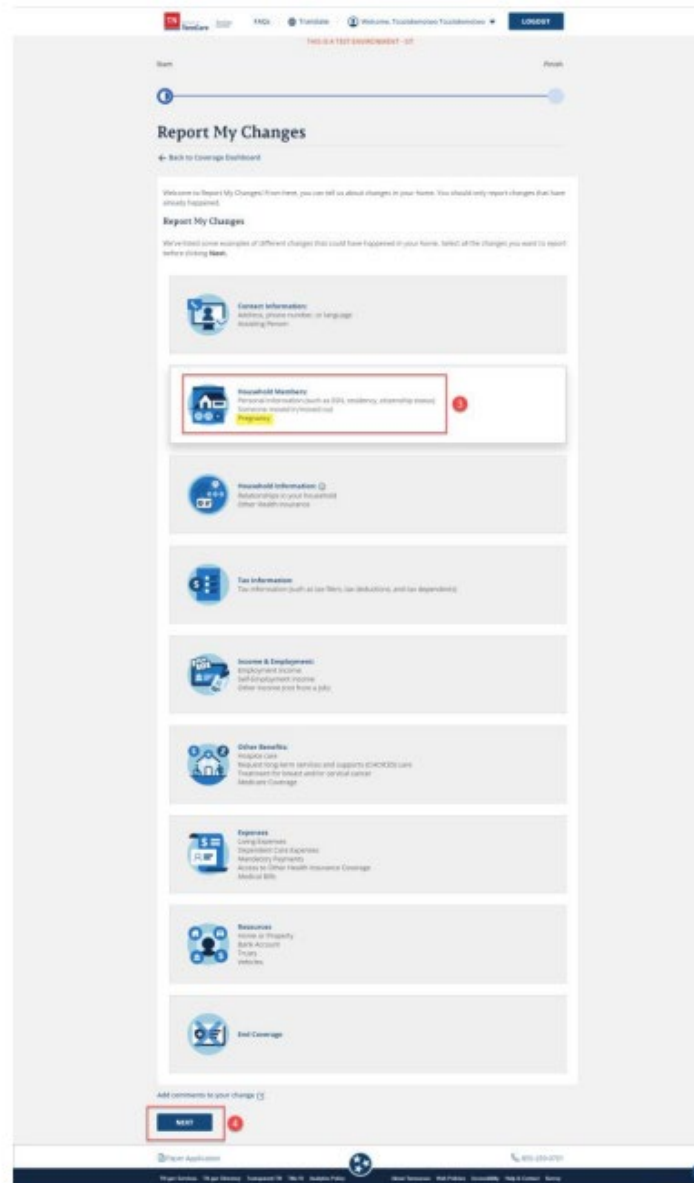


Step 3

As you click on the **“Report A Change”** button, you will be navigated to the **“Report My Changes”** gatepost screen.

The screen displays separate tiles for the different changes one can report.

In order to **add a pregnancy** for an existing individual, click on the red-outlined tile which will take you to the **“People In Your Home”** module, wherein the **“Pregnancy”** section resides.



Step 4

As you click on the tile, which will be highlighted in white, the **“Next”** button will be enabled. Click on **“Next”** to navigate to the module.

Step 5

Navigate to the **“Summary of People In Your Home”**, to review information on the case and make changes to existing information or add any new information.

To add a pregnancy for Maria Foster, use the **“Edit”** button to navigate to the corresponding details screen.

The screenshot displays a web application interface for managing household information. At the top, there is a navigation bar with the TN logo, 'TennCare', 'TennCare Connect', 'FAQs', 'Translate', a user profile 'Welcome, Tccsldemotwo Tccsldemotwo', and a 'LOGOUT' button. Below this is a progress indicator with three steps: 'Start' (completed), 'People' (current step), and 'Finish'. The main heading is 'Summary of People in Your Home'. A yellow warning box asks if anyone has moved in or out, with 'Add Another Person' and 'Remove' options. A text block instructs the user to review the table below. The table has two columns: 'Name' and 'What Changed?'. The first row is for 'Maria Foster, 32 F' with the text 'Click Edit to confirm Maria Foster's information' and a yellow 'EDIT' button with a red '5' badge. The second row is for 'Carry Foster, 6 F' with the text 'Click Edit to confirm Carry Foster's information' and a white 'EDIT' button. Below the table is an 'Add Another Person' link and a checkbox for 'Add comments to your change'. A blue 'NEXT' button is at the bottom. The footer contains 'Paper Application', a Tennessee state logo, the phone number '855-259-0701', and a list of links: 'TN.gov Services', 'TN.gov Directory', 'Transparent TN', 'Tels Vt', 'Analytics Policy', 'About Tennessee', 'Web Policies', 'Accessibility', 'Help & Contact', and 'Survey'.

Name	What Changed?	Actions
Maria Foster, 32 F	Click Edit to confirm Maria Foster's information	EDIT 5 Remove
Carry Foster, 6 F	Click Edit to confirm Carry Foster's information	EDIT Remove

Step 6

The Edit button will take you to the first screen in the **“People In Your Home”** module, i.e., Demographics.

You can see the screen is pre-filled with information already present on the case and can go ahead and click Next to navigate to the next sub-screen called **“Additional Details”**.

The screenshot displays the 'People In Your Home' module interface. At the top, there is a progress bar with three steps: 'Start', 'People', and 'End'. The 'People' step is currently active. Below the progress bar, the title 'People In Your Home' is followed by a sub-section 'Demographics'. The form contains several sections with pre-filled data and dropdown menus:

- Personal Information:** Includes fields for 'First Name', 'Middle Initial', 'Last Name', and 'Suffix'. The 'Last Name' field is pre-filled with 'Doe'.
- Alternative Name Information:** A question 'Do you have an alternative name?' with a 'Yes' dropdown.
- Personal Details:** Includes 'Gender' (pre-filled with 'Male'), 'Date of Birth' (pre-filled with '01/01/1980'), and 'Applying for Coverage' (pre-filled with 'Yes').
- Social Security Information:** A question 'Do you have a Social Security Number?' with a 'Yes' dropdown.
- Citizenship:** A question 'Do you have a citizenship?' with a 'Yes' dropdown.
- Living Arrangements:** Includes 'Living Arrangement' (pre-filled with 'At Home') and 'Do you have a dependent?' (pre-filled with 'No').
- Race:** A list of checkboxes for various racial and ethnic categories, with 'White' selected.
- Religiosity:** A question 'Are you a member of a religious organization?' with a 'Yes' dropdown.

At the bottom of the form, a red box highlights the 'Next' button, which is used to navigate to the 'Additional Details' sub-screen.

Step 7

On the **“Additional Details”** screen, you will be able to find a section on Pregnancy. Here, since Maria had no previously reported pregnancies, the question **“Is Maria Foster pregnant or has she been pregnant in the last 5 months?”** is pre-filled as **“No”**.

To add pregnancy details for Maria, the question should be marked as **“Yes”** to then be presented with more conditional questions for details.

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Start People Finish

Additional Details

← Back to previous page

Demographics Additional Details

We'll show you the information you have on file for your case below.

Maria Foster

Pregnancy

“Is Maria Foster pregnant or has she been pregnant in the last 5 months?”

No

Add comments to your change

NEXT

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TN.gov Services TN.gov Directory Transparent TN Title VI Analytics Policy About Tennessee Web Policies Accessibility Help & Contact Survey

Step 7(a)

This step is to indicate that Maria is still pregnant and is reporting her due date.

Complete the questions under the "Pregnancy" section. The following questions should be answered.

1. **How many babies is Maria Foster expecting from this pregnancy?**
2. **Has Maria Foster had the baby?**
3. **Is Maria Foster still pregnant?**
4. **What is Maria Foster's due date?**

Click "Next" to be redirected to the "Summary of People In Your Home" screen.

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Start People Finish

Additional Details

[← Back to previous page](#)

Demographics Additional Details

We'll show you the information you have on file for your case below.

Maria Foster

Pregnancy

*Is Maria Foster pregnant or has she been pregnant in the last 5 months?
Yes

*How many babies is Maria Foster expecting from this pregnancy?
1

*Has Maria Foster had the baby?
No

*Is Maria Foster still pregnant?
Yes

*What is Maria Foster's due date?
It's ok to tell us an approximate date if you're not sure.
02/02/2022

Add comments to your change

NEXT

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TN.gov Services TN.gov Directory Transparent TN Title VI Analytics Policy About Tennessee Web Policies Accessibility Help & Contact Survey

Step 7(b)

This step is to indicate that the pregnancy has ended and to add details of the newborn.

Complete the questions under the **“Pregnancy”** section. The following questions should be answered.

1. **How many babies is Maria Foster expecting from this pregnancy?**
2. **Has Maria Foster had the baby?**
3. **When did Maria Foster have the baby?**
4. **Do you want to add a baby?**
5. **How many babies were born?**

Complete the **“Add a Baby”** section. The following information is included in this section.

1. **First Name (required)**
2. **Middle Initial**
3. **Last Name (required)**
4. **Date of Birth (required)**
5. **Gender (required)**
6. **SSN**

Click **“Next”** to be redirected to the **“Summary of People In Your Home”** screen.

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Start People Finish

Additional Details

← Back to previous page

Demographics Additional Details

We'll show you the information you have on file for your case below.

Maria Foster

Pregnancy

*Is Maria Foster pregnant or has she been pregnant in the last 5 months?

Yes

*How many babies is Maria Foster expecting from this pregnancy?

1

*Has Maria Foster had the baby?

Yes

*When did Maria Foster have the baby?
It's ok to fill in an approximate date if you're not sure.

12/25/2021

*Do you want to add a baby?

Yes

*How many babies were born?

1

Add a Baby

*First Name Baby06 Middle Initial Last Name Baby06

*Date of Birth 12/25/2021

*Gender Female

SSN 000-00-0000

Add comments to your change [0]

NEXT

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My Care Summary My Care History My Care Plan My Care Alerts My Care Settings My Care Privacy My Care Security My Care Support My Care Feedback My Care Help & Contact My Care Terms

Step 8

Navigate to **“Summary of People In Your Home”** to review the newly added pregnancy information for Maria Foster. In this scenario, the **“What Changed?”** column is reflecting information as entered in Step 7(b) as an example.

The screenshot shows a web application interface for managing household members. At the top, there is a navigation bar with the Tennessee state logo, 'TennCare', 'FAQs', 'Translate', a user profile 'Welcome, Tccsldemotwo Tccsldemotwo', and a 'LOGOUT' button. Below the navigation bar, a progress indicator shows three steps: 'Start' (completed), 'People' (current step), and 'Finish'. The main heading is 'Summary of People in Your Home'. A yellow warning box asks if anyone has moved in or out. Below this, a text box instructs the user to verify the facts in the table below. The table has two columns: 'Name' and 'What Changed?'. The first row is for 'Maria Foster, 32 F'. The 'What Changed?' column contains three questions: 'Is Maria Foster pregnant or has she been pregnant in the last 5 months? Yes', 'How many babies is Maria Foster expecting from this pregnancy? 1', and 'Has Maria Foster had the baby? Yes'. Below these questions, it says 'Additional questions were updated. Click Edit to review the updated information.' There are 'EDIT' and 'Remove' buttons for this row. The second row is for 'Carry Foster, 6 F' with the text 'Click Edit to confirm Carry Foster's information' and 'EDIT' and 'Remove' buttons. At the bottom of the table area, there is an 'Add Another Person' button and a checkbox for 'Add comments to your change'. A 'NEXT' button is at the bottom of the main content area. The footer contains 'Paper Application', a phone icon with '855-259-0701', and a search icon. The very bottom footer has links for 'TN.gov Services', 'TN.gov Directory', 'Transparent TN', 'Title VI', 'Analytics Policy', 'About Tennessee', 'Web Policies', 'Accessibility', 'Help & Contact', and 'Survey'.

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Start People Finish

Summary of People in Your Home

[← Back to previous page](#)

⚠ Has someone moved into your home? Tell us by clicking **Add Another Person**.
Has someone moved out of your home? Tell us by clicking **Remove** in that person's row below.

Take a look at the table below to make sure the facts you entered are correct. If you need to add more or make changes, do that now before clicking **Next**.

Name	What Changed?	
Maria Foster, 32 F	<p>Is Maria Foster pregnant or has she been pregnant in the last 5 months? Yes</p> <p>How many babies is Maria Foster expecting from this pregnancy? 1</p> <p>Has Maria Foster had the baby? Yes</p> <p>Additional questions were updated. Click Edit to review the updated information.</p>	<p>EDIT</p> <p>Remove ⓘ</p>
Carry Foster, 6 F	Click Edit to confirm Carry Foster's information	<p>EDIT</p> <p>Remove 🗑</p>

[Add Another Person](#) ⓘ

Add comments to your change

NEXT

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[TN.gov Services](#) [TN.gov Directory](#) [Transparent TN](#) [Title VI](#) [Analytics Policy](#) [About Tennessee](#) [Web Policies](#) [Accessibility](#) [Help & Contact](#) [Survey](#)

Step 9

Click "Next" to proceed in the Report My Changes flow and towards the "Finish" module to submit the change.

The screenshot shows a web page from TennCare Connect. At the top, there is a navigation bar with the TennCare logo, 'TennCare Connect', 'FAQs', 'Translate', a user profile icon with the text 'Welcome, Tccsldemotwo Tccsldemotwo', and a 'LOGOUT' button. Below the navigation bar, a red banner reads 'THIS IS A TEST ENVIRONMENT - SIT'. The main heading is 'Thanks for updating your information!'. The content area contains the following text: 'Your Change tracking number is T20728608. This number is important and might help you later so be sure to save it in a safe place. Your update was submitted to TennCare on 01/20/2022.' A section titled 'What Happens Next' explains the review process and provides instructions on what to do if more information is needed or if a decision is made. A section titled 'Print Your Change Report' provides instructions on how to print the application and includes a list of reminders: 'Remember to pick up your printed copy from the printer if you printed a copy.', 'If the printer jams or fails to print, contact someone at your location to help you.', and 'After you're finished, be sure to log out and close TennCare Connect.' Below this text are two buttons: 'Print' and 'Upload Documents'. At the bottom of the content area is a 'NEXT' button. The footer contains a 'Paper Application' link, a phone number '855-259-0701', and a navigation menu with links for 'TN.gov Services', 'TN.gov Directory', 'Transparent TN', 'Title VI', 'Analytics Policy', 'About Tennessee', 'Web Policies', 'Accessibility', 'Help & Contact', and 'Survey'.

TennCare Connect | FAQs | Translate | Welcome, Tccsldemotwo Tccsldemotwo | LOGOUT

THIS IS A TEST ENVIRONMENT - SIT

Thanks for updating your information!

Your Change tracking number is **T20728608**.
This number is important and might help you later so be sure to save it in a safe place.
Your update was submitted to TennCare on **01/20/2022**.

What Happens Next

We're reviewing your application now. It may take us a few days to make a decision.

If we need more information from you, you'll get a letter that tells you what we need and when the information is due back.

If we can make a decision with the facts we have, you'll get a letter that tells you what we decide.

If you have documents that you think we may ask you for after we review your application (like bank account statements, job information, or proof of your resources), you can click the **Upload Documents** button below to send them now.

Print Your Change Report

A copy of this application will be saved in your TennCare Connect account so you don't have to print it or save it on your computer. You can review it anytime by logging in to your account. But if you want to print it out or save it for your records, remember that it includes a lot of your private information.

Are you using a computer in a library, community center, or other public place? If so, do these 3 things before you go:

- Remember to pick up your printed copy from the printer if you printed a copy.
- If the printer jams or fails to print, contact someone at your location to help you.
- After you're finished, be sure to log out and close TennCare Connect.

To print, click **Print** button below.

Print

If you're having trouble printing your Change check out our [FAQ page](#).

Upload Documents

NEXT

Paper Application | 855-259-0701

TN.gov Services | TN.gov Directory | Transparent TN | Title VI | Analytics Policy | About Tennessee | Web Policies | Accessibility | Help & Contact | Survey