

TennCare Rare Disease Advisory Committee (RDAC) Meeting Minutes

October 28, 2020

Members In Attendance: Scott Strome, MD, Terry Jo Bichell, PhD, MPH, Gilian Hooker, PhD, ScM, Lora Underwood, PharmD, Rizwan Hamid, MD, PhD, Suzanne Jackowski, PhD, J. Clay Callison, MD, Megan Overby, RN, Chip Chambers, MD, Reginald French, Kim Stephens, PhD

Non-members Present from TennCare: Vaughn Frigon, Chief Medical Officer, TennCare

Members Present from Life-Science TN: Abby Trotter, Executive Director, Life Science Tennessee

<i>Agenda Item</i>	<i>Discussion Notes</i>	<i>Action Items</i>
Call to order and Welcome	From Vaughn Frigon, TennCare	
Review of legislation and purpose	The legislation and history of legislation was reviewed.	- A copy of legislation to be sent to all members (https://publications.tnsosfiles.com/acts/111/pub/pc0645.pdf)
Introductions	All members introduced themselves.	
Officer elections	RDAC elected the following members to leadership positions: Chair: Scott Strome Vice-Chair: Terry Jo Bichell Secretary: Gillian Hooker	
Open discussion of RDAC visions and priorities	RDAC wishes to disclose relevant relationships and commercial interests transparently to one another and to the public One priority for the first year will be assessment of the scope of the RDAC and educating the RDAC on the scope of other relevant committees (e.g. what counts as a Drug for the Preferred Drug List vs. Food supplement) RDAC will need to establish a communication strategy for communicating between meetings (e.g. Slack, Email, other) that is appropriate given the charter of the committee. In order to hear from all members regarding priorities for Year 1, RDAC leadership will solicit a list of priorities from all members Consider assigning specific liaison roles for all RDAC members to other relevant state groups. Meeting dates and times for DUR and PAC meeting will be shared with RDAC	- Mechanism of Disclosure of interests and relationships (Hooker) - Meeting between Strome, Hooker, Bichell to discuss best processes. - Identify communication strategy that is within any relevant state guidelines (Strome, Bichell, Hooker) - Submit prioritized list of topics to attack as a committee (All) - Submit any specific interests in liaison roles (All) - Share meeting dates and times with RDAC where appropriate (Underwood)
Determine meeting schedule	RDAC agreed that in the first year more regular meetings (monthly) will be advantageous	- Schedule meetings monthly for the first year (Strome)

