

Each entity should designate a Training Contact to track their employee's Assessor codes. This person should ensure each Qualified Assessor takes the online Refresher Training on an annual basis to ensure their Assessor code does not expire. Prior to the effective date of this memo, each Training Contact will receive a list of your company's active Assessors to assist you in tracking these codes.

The Refresher Training can be found on the LTSS website here:
<http://tn.gov/tenncare/article/ltss-qualified-assessor-refresher-trainings>

As always, should you have questions, feel free to contact me via email at Thomas.Wood@tn.gov or by phone at (615)507-6022. Thank you for your continued collaboration.