STATE OF TENNESSEE
DEPARTMENT OF FINANCE AND ADMINISTRATION
DIVISION OF TENNCARE
310 Great Circle Road
NASHVILLE, TENNESSEE 37243

To: Facility Administrators of Medicaid-participating Nursing Facilities in Tennessee

From: Zane Seals, Deputy Chief Financial Officer at Division of TennCare

Date: May 4, 2018

Re: Training Plan for New Price-Based Reimbursement System

As the date of implementation draws near for the NF Case Mix Reimbursement system, training is becoming increasingly important to prepare the provider community and ensure the smoothest transition possible. Based on this need for the provider community, Myers and Stauffer has begun compiling information for these training sessions. The state will utilize a combination of pre-recorded webinar training sessions and live webinar sessions with opportunities for questions and answers. Below is a brief overview of the training plan, followed by summaries of the material in each session. Providers will be given at least two weeks of notice prior to any live events (In-Person or Webinar).

Planned Training Sessions:

Session Number	Session Topic	Session Type	Length of Session	Date of Session
1.	Case Mix System Overview	Live In-Person Session	180 – 210 minutes	May 21 (9 AM)
2.	Case Mix System Overview [Repeat]	Live In-Person Session	180 – 210 minutes	May 21 (1PM)
3.	Case Mix System Overview	Pre-Recorded Webinar	90 – 120 minutes	Week of May 21
3.	Case Mix Index Calculation and Reports Process	Pre-Recorded Webinar	60 minutes	Week of May 21
4.	New Providers and Changes of Ownership	Pre-Recorded Webinar	30 minutes	Week of May 21
5.	Fair Rental Value and Capital Updates	Pre-Recorded Webinar	30 minutes	Week of May 21
6.	Quality Components, Phase-In, and	Pre-Recorded	30 minutes	Week of

	Budget Adjustment Factor	Webinar		May 21
7.	Cost Report Data, Crosswalk, and Stepdown Allocation	Pre-Recorded Webinar	45 minutes	Week of May 21
8.	Questions and Answers Session (If Necessary)	Live Webinar	30 – 60 Minutes	Mid-June

1. Case Mix Overview **(LIVE In-Person)**
   a. This training session will cover the basic mechanics of case mix rate setting methodology, including all rate components and basic system information, as well as the Quality component of the rate. This will be the first of two live and in-person sessions and will be held in the morning. Time will be allotted at the end for questions.

2. Case Mix Overview **(LIVE In-Person)**
   a. This training session will cover the same concepts as the first live and in-person Case Mix Overview Session but will be available in the afternoon for providers who cannot make the first session in the morning.

3. Case Mix Overview
   a. This training session will cover the basic mechanics of case mix rate setting methodology, including all rate components and basic system information. This session will be pre-recorded separately from the live Case Mix Overview training, as the live sessions may be lengthy and challenging to record for providers wanting an overview via webinar.

4. Case Mix Index Calculation and Case Mix Index Resident Reports Process
   a. This section will cover the case mix index calculation process, end of therapy date reconciliation process, and the resident roster report creation process.

5. New Providers and Change of Ownership
   a. This training session will cover the differences that any new provider, or provider going through a change of ownership should know about in comparison to the standard rate setting methodology.

6. Fair Rental Value and Capital Updates
   a. This training session will cover the mechanisms utilized to set the fair rental value per diem, and information on how to properly submit information for a capital update

7. Quality Components, Phase-In and Budget Adjustment Factor
   a. This training session will cover components of the rate outside of standard mechanisms discussed in the case mix overview session.

8. Cost Report Data, Crosswalk, and the Stepdown Allocation
   a. This training session will cover basic cost report data elements, the crosswalk of cost report information to cost components utilized in rate setting, and the stepdown

allocation generated by Myers and Stauffer for use in rate setting. Companion documents will also be developed to assist providers in understanding how their costs influence their reimbursement rates.

9. Question and Answer Session **(LIVE) [If Determined Necessary]**
    a. This session will provide an opportunity for providers to call in to ask questions. The first portion of this session will cover frequently asked questions, and the answers to these questions, with the remainder of the time left open ended to address any other questions providers may have. Providers will be encouraged to submit questions prior to this session so that the time is more effectively used, and to ensure that the topics can be addressed in logical order. This session will be recorded and posted upon completion as a resource for providers to reference to, in the same way that they are able to reference the pre-recorded sessions.

The pre-recorded webinars, live webinars, and additional documents will be made available on Myers and Stauffer's website, located at http://www.mslc.com/Tennessee/, so that providers can access this information as necessary. Providers with questions should submit them to TNCaseMix@mslc.com or contact Myers & Stauffer at 800-374-6858.