

TennCare CHOW vs. CHOI



Two Paths Based on the Type of Ownership Change

① Determine the Change:

- **CHOW:** A change in Tax ID, NPI, or legal business name requires a full enrollment and new Medicaid ID.
- **CHOI:** Changes in only ownership interest are processed as updates, not new enrollments.

② CHOW Path

③ Notify TennCare

The current owner must report the ownership change within 35 business days through PDMS.

④ Prepare for the Transition

The new owner decides if a new NPI will be used and gathers the required documentation, such as the purchase agreement, licenses, and Medicare enrollment information (if applicable). If the same NPI will be retained, the previous owner must complete the termination process first.

⑤ Submit a New Enrollment

The new owner completes a full TennCare enrollment through PDMS, including ownership disclosures and all required supporting documentation.

⑥ TennCare Review

TennCare reviews the application. Processing timelines depend on the accuracy of the application and any required other screenings.

⑦ Receive a New Medicaid ID

Upon approval, a welcome email is issued with a new Medicaid ID. The effective date is tied to the CHOW closing date.

⑧ Re-establish Relationships & Contracting

Provider affiliations must be re-established in PDMS, and the new owner must complete MCO contracting and credentialing before full operations can resume.

② CHOI Path

③ Update the Existing Enrollment

In PDMS, the provider updates the ownership, managing employees, and controlling interest fields within the existing enrollment record.

④ Submit Required Disclosures

All updated ownership information must be disclosed in accordance with CMS requirements, including any new individuals or entities with a controlling interest.

⑤ TennCare Review

TennCare reviews the updates and may request additional information.

⑥ Maintain the Existing Medicaid ID

No new Medicaid ID is issued. The provider continues operating under the existing enrollment with the updated ownership information.

⑦ Continue Operations

There is no change to the core identifiers, so provider relationships and MCO contracts typically remain in place. However, updates may still be required depending on the ownership change.

Provider Remains Active with TennCare

Need Help?

For more information or guidance, please [email the Provider Registration team](mailto:Provider.Registration@tn.gov) at Provider.Registration@tn.gov or call the Provider Call Center at 800-852-2683.