# Private Non-Profits Direct Account Creation



### **Register Your Organization**

#### **Grants Portal** ? Help A This Portal Is for Governments and Non-Profits Use Only Individuals looking for Individual Assistance, please visit disasterassistance.gov for assistance. Businesses looking for assistance should visit the Small Business Administration's disaster assistance website. This site is intended for demonstration purposes only. Do not use this site to process or submit actual PA requests or to enter production data. Sign in to Your Account Forgot your username? USERNAME PASSWORD Forgot your password? Click on Register **Your Organization** for Public Assistance SIGN IN ① Register Your Organization for Public Assistance

### **Grants Portal Registration Page**

### **Grants Portal**

#### Welcome to the FEMA Grants Portal Registration!

This registration process is for state and local government and certain private non-profit (PNP) organizations to requ FEMA account for Public Assistance funding. Individuals and businesses should not attempt to register here.

If you are a state or local government or PNP organization, you will be required to provide basic information about your organization to be used during the approval of your request. You will have **1 hour** to complete this process.

For additional information, please see FEMA's Applicant Quick Guide to Grants Portal Account Creation and Request for Public Assistance.

#### PLEASE NOTE:

Private non-profit organizations applying for assistance should be prepared to provide the following when submitting
their Request for Public Assistance:

- A ruling letter from the Internal Revenue Service that was in effect on the declaration date and granted tax exemption under sections 501(c), (d), or (e) of the Internal Revenue Code.
- Documentation from the State substantiating it is a non-revenue producing, non-profit entity organized or doing business under State law, including law citation.
- If exempt from both the requirement to apply for 501(c)(3) status and tax-exempt status under State law, articles of
  incorporation, bylaws, or other documents indicating it is an organized entity and a certification that is is compliant
  with Internal Revenue Code section 501(c)(3) and State law requirements.

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**Read and Scroll** 

down to

Continue

### **Grants Portal Registration Page**

### **Grants Portal**

· A ruling letter from the Internal Revenue Service that was in effect on the declaration date and granted tax exemption under sections 501(c), (d), or (e) of the Internal Revenue Code. · Documentation from the State substantiating it is a non-revenue producing, non-profit entity organized or doing business under State law, including law citation. If exempt from both the requirement to apply for 501(c)(3) status and tax-exempt status under State law, articles of incorporation, bylaws, or other documents indicating it is an organized entity and a certification that is is compliant with Internal Revenue Code section 501(c)(3) and State law requirements. Individuals looking for Individual Assistance, please go to disasterassistance.gov for assistance. Businesses looking for assistance should visit the Small Business Administration's disaster assistance website. I Tribal government organizations applying as a Recipient should first reach out to their local FEMA Regional representative. By proceeding, you are confirming that you are the legal agent of a state or local government organization or private nonprofit organization, and you acknowledge that intentionally making false statements or concealing any information in an attempt to obtain Public Assistance is a violation of federal laws, which carries severe criminal and civil penalties. Please veri cking below.



## Verify

### **Grants Portal**

- A ruling letter from the Internal Revenue Service that was in effect on the declaration date and granted tax exemption under sections 501(c), (d), or (e) of the Internal Revenue Code.
- Documentation from the State substantiating it is a non-revenue producing, non-profit entity organized or doing business under State law, including law



Select the information in the reCAPTCHA then click **Verify** 

## Section I - Organization Information 1/2

Grants Portal			?
Register Your Government or Private Non-F	Profit Organization for Pu	blic Assistance	
Please provide the following basic information to request a Government or Pr Emergency Management representative and FEMA for review and approval.	ivate Non-Profit (PNP) organization account f	ior FEMA Public Assistance Funding 🗗. Once completed, your acc	ount and request will be submitted to your state/territory
	•	•	•
Organization	Contact Info	Locations	Submit
Section I - Organization			
Businesses and individuals should not attempt t	o register for Federal Assistance here	Please see guidance on the Grants Portal Registration	Welcome Page.
Within which state / territory / tribe is your organizat	on? * Select		×
Organization N	ame *		Enter
Organization T	ype * Select		Organization
🕄 🥙 EIN Num	ber *		Info
🚺 🖉 DUNS Num	ber *		J
	Get a DUNS Number		

## Section I - Organization Information 2/2

#### **Grants Portal**

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<ol> <li>Register Your Governm</li> </ol>	ent or Private Non-Profit Organizat	ion for Public Assistance		
Please provide the following basic inform review and approval.	ation to request a Government or Private Non-Profit (PNP) organ	nization account for FEMA Public Assistance Funding 🖉. Once completed, your a	account and request will be submitted to your state/territory Em	argency Management representative and FEMA for
Organization	c	ontact Info	ocations	Submit
Castion	Organization			
Section	- Organization			
Businesses and	d individuals should not attempt to register for Federa	al Assistance here. Please see guidance on the Grants Portal Regist	ration Welcome Page.	
	Within which state / territory / tribe is your organization? *			
	millin millin state / territory / true is your organization.	Georgia	ž.	
Salact corre	Organization Name *	Boundless Opportunities Incorporation		
Select correc	Organization Type *	Nonprofit with 501C3 IRS Status		
nonprofit	PNP Type *	Community Center		
-+-+	C FIN Number *	99.0011445		
status		06-9911445		
	(3) ₺ DUNS Number *	665533228		
			Click have to	
			Click here to	PROCEED>
			proceed	
			Proceed	

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### Section II - Contact Information 1/2

#### **Grants Portal**

Organization	Contact Info Location	s Submit
Section II - Contact II	nfo	
To expedite your request approval procession	ess, official email addresses (.gov) and no personal email addresses should be used.	
Primary Contact Info	Alternate Contact Info	
First Name *	First Name	
_ /		
ontact Last Name *	Last Name	
ontact lation	Last Name Title	
ontact Nation Title *	Title Phone Number	

### Section II - Contact Information 2/2

#### **Grants Portal**

? Help

Organization	Contact Info	Locations	Submit
Section II - Contac	ct Info		
To expedite your request approv	al process, official email addresses (.gov) and no personal en	nail addresses should be used.	
Primary Contact Info		Alternate Contact Info	
First Name *	Stephanie	First Name	
Last Name *	Paul	Last Name	
Title *	Incorporator	Title	
Phone Number *	(555) 222-3333 x123	Phone Number	
Email *	admin@boundlessopportunitiesinc.com	Email	

### Section III - Location of Organization

#### **Grants Portal**

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Organization		Contact Info	Locations	s Submit
Sectio	on III - Locat	ions		
Primar	y Location		Mailing Address *Only if dif	fferent from the Primary Address
	Address 1 *	123 Peachtree Street	Address 1	
Enter	Address 2		Address 2	
	City *	Atlanta	City	
ocation	State *	Georgia × •	State	Select
Info	Zip Code *	30303	Zip Code	
	County *	Fulton County × •	County	Select 👻

### Section IV - Review

<b>B</b> Grants Portal			? Help
Register Your Government or Priv Please provide the following basic information to request a review and approval.	rate Non-Profit Organization for Public Assistance Government or Private Non-Profit (PNP) organization account for FEMA Public Assistance Funding & Once completed, your account and request will be submitted to your state/territory Emer	gency Management representative and FEMA for	
		Review and	ר
Organization	Contact Info Locations	scroll down to	,
Section IV - Sub	mit	continue	J
Because you have design can be considered eligible • A ruling letter from the Int • Documentation from the S • If exempt from both the re certification that is is com	ated that you are a Private Non-Profit Organization, the following documents will be required by FEMA before any request for p the service that was in effect on the declaration date and granted tax exemption under sections 501(c), (d), or (e) of the Internal Revenue Code. tate substantiating it is a non-revenue producing, non-profit entity organized or doing business under State law, including law citation. quirement to apply for 501(c)(3) status and tax-exempt status under State law, articles of incorporation, bylaws, or other documents indicating it is an organized pliant with Internal Revenue Code section 501(c)(3) and State law requirements.	zed dia	
Please review the information	below to ensure everything is entered correctly. Click the Submit button below to proceed.		
Organization Information			
State / Territory / Tribe	Georgia		
Organization Name	Boundless Opportunities Incorporation		
Organization Type	Nonprofit with 501C3 IRS Status		
PNP Type	Community Center		•

### **Review & Submit**

<b>Grants Portal</b>					? Help
Phone	Number	(555) 222-3333 x123	Phone Number	-	
	Email	admin@boundlessopportunitiesinc.com	Email	۵	
Primary Location			Mailing Address *Only if different	from the Primary Address	
A	ddress 1	123 Peachtree Street	Address 1	-	
A	ddress 2	-	Address 2		
	City	Atlanta	City	-	
	State	Georgia	State	a.	
;	Zip Code	30303	Zip Code	-	
	County	Fulton County	County	-	
<ul> <li>It is important to know that, upon submittal, the request becomes a legal document. The Recipient or FEMA may use external sources to verify the accuracy of the information entered. It is a violation of Federal law to intentionally make false statements or hide information when applying for Public Assistance. This includes claiming representation of a private non-profit or government organization. This can carry severe criminal and civil penalties including a fine of up to \$250,000, imprisonment, or both. (18 U.S.C. §§ 287, 1001, 1040, and 3571)</li> <li>By clicking submit below, I certify that:         <ul> <li>All information I have provided regarding this request is true and correct to the best of my knowledge.</li> <li>I understand that if I intentionally make false statements or conceal any information in an attempt to obtain Public Assistance, it is a violation of federal laws, which carry severe criminal and civil penalties. (18 U.S.C. §§ 287, 1001, 1040 and 3571)</li> </ul> </li> </ul>					BMIT
				Submit	

### **Registration Complete**

#### **Grants Portal**

#### Congratulations!

Your account registration and Request for Public Assistance (RPA) through FEMA has been successfully submitted for review. Once your request has been approved by your state/territory Emergency Management representative and FEMA, you will receive a username and temporary password for this site. Once approved, your profile will be created, and you will be able to use this site to upload necessary documentation and manage your application for FEMA Public Assistance funding. If you require additional assistance with the FEMA Grants Portal, please contact the Grants Portal Hotline at (866) 337-8449, or FEMA-Recovery-PA-Grants@fema.dbs.gov.

**Private non-profit** organizations applying for assistance must be approved by the Recipient before submitting their Request for Public Assistance.

Additional supporting documentation will be requested

- A ruling letter from the Internal Revenue Service that was in effect on the declaration date and granted tax exemption under sections 501(c), (d), or (e) of the Internal Revenue Code.
- Documentation from the State substantiating it is a non-revenue producing, non-profit entity organized or doing business under State law, including law citation.
- If exempt from both the requirement to apply for 501(c)(3) status and tax-exempt status under State law, articles of incorporation, bylaws, or other documents indicating it is an organized entity and a certification that is compliant with Internal Revenue Code section 501(c)(3) and State law requirements.

? Help